

CENTRAL WASHINGTON UNIVERSITY
SCHOOL PSYCHOLOGY PROFESSIONAL EDUCATION ADVISORY BOARD
BYLAWS

Article I: Name of PEAB

The name of the Professional Education Advisory Board shall be the Central Washington University School Psychology PEAB, to be referred to as the PEAB.

Article II: Purposes, scope, and authority of PEAB

The purpose of the PEAB is to implement Chapter WAC 181-78A. The scope of the responsibility of the PEAB is to advise the University regarding its preparation program for School Psychology, and make recommendations for certification of Educational Staff Associates, as provided for under Chapter WAC 181-79A. The PEAB is authorized by the State Board of Education.

Article III: Membership

The PEAB in compliance with WAC 181-78A-205 shall consist of the following:

- (A) One-half or more of school psychologists appointed by the President of the Washington Association of School Psychologists.
- (B) One or more classroom teachers appointed by the President of the Washington Education Association.
- (C) One or more principals appointed by the President of the Association of Washington School Principals.
- (D) One or more administrators appointed by the President of the Washington Association of School Administrators.
- (E) One or more university faculty appointed by the university President including the director of the school psychologist preparation program.
- (F) All members except for the University representatives are to come from school districts with which the PEAB has written placement agreements for field and internship experiences.
- (G) Any member agency or district may petition to remove itself from the PEAB and this request shall be honored. If this affects membership requirements as defined in WAC 181-78A-209, the PEAB will seek authority to function probationally from SPI in accordance with WAC 181-78A-205.
- (H) All appointments to membership on the PEAB need to be ratified by a majority vote of the current board.
- (I) If dissolution of the PEAB is expected, the PEAB will assist trainees in the program to complete their training.

- (J) A PEAB member will forfeit their appointment if they miss more than two regularly scheduled PEAB meetings in any academic year, unless there is a majority vote by the board to the contrary.

Article IV: Lengths of Terms

- A. The university school psychology program administrator and one additional school psychology faculty member designated by the Central Washington University President, will serve on a continuing basis. All other members will rotate on a 4 year cycle, staggered so that no more than one-fourth of the rotating members shall be new to the PEAB. At least one psychologist will rotate each year.
- B. Vacated positions will be filled by appointment by the appropriate agency or association, and will serve for the duration of the vacated term.
- C. Rotation will be as follows:
 - 1st rotation AWSP Rep. and Psych. 1
 - 2nd rotation WASA Rep. and Psych. 2
 - 3rd rotation WEA Rep. and Psych. 3
 - 4th rotation Psych. 4 and 5
- D. A member may be reappointed with agreement of the individual, the appointing agency or association, and the PEAB.

Article V: Officer's and Duties

- A. The officer's shall consist of the chairperson, secretary, and treasurer. They will be elected during the first meeting of the school year, for two year terms. They may be reelected for only one additional term.
- B. The chairperson is responsible for conducting meetings of the PEAB and is the contact person for certification candidates, SPI, agencies, and associations. The chairperson submits grant proposals, annual reports, answers phone inquiries, etc. The chairperson sets meeting agendas in conjunction with the membership. In the absence of the chairperson, a simple majority of the PEAB may call a meeting. Members may select any member to chair that meeting.
- C. The secretary is responsible for officially recording and maintaining all minutes and transactions of official meetings. Minutes shall be forwarded to each PEAB member and a file will be maintained for availability to the public.
- D. The treasurer is responsible for maintaining the fiscal records of the PEAB and submitting the appropriate documentation to the fiscal agent in a reasonable time for reimbursement of expenditures and official responsibilities of the members. The treasurer will report to the PEAB on its financial status on a regular basis.

Article VI: Decision Making

- A. A quorum will be 60% of the total membership. No PEAB policy decision or election may be acted on without a quorum.
- B. Elections and policy decisions will be made by a majority.
- C. Candidate review will require a minimum of two members, which must include 50% practicing School Psychologists. The candidate review committee will bring their recommendations to the PEAB. The PEAB makes its recommendation to Central Washington University.

Article VII: PEAB Responsibilities

- A. The PEAB shall meet all of the responsibilities defined in WAC 181-78A-250, WAC 181-78A-515 and WAC 181-78A-525.
- B. The PEAB will review candidates for certification at both the Residency and Professional levels in accordance with all appropriate WAC requirements.

Article VIII: Committees

The PEAB will appoint committees or task forces as the need arises.

Article IX: Appeal Procedures

Appeals of decisions made by the PEAB will be conducted through the normal appeal procedures established by Central Washington University. Further appeals may be conducted through the procedures established in WAC 181-79A-110.

Article X: Reciprocity

The PEAB shall follow requirements set forth in WAC 181-79A-255, WAC 181-79A-257 and WAC 181-79A-260 regarding reciprocity.

Article XI: Adoption and Amendment of Bylaws

- A. These Bylaws are adopted and become effective on approval of 2/3rds of the entire PEAB and OSPI.
- B. The Bylaws shall be amended by a 2/3rds vote of the entire PEAB. Changes shall be implemented only after approval by OSPI or the State Board of Education.