

# CWU SCHOOL COUNSELOR PEAB

## Meeting Minutes

June 4, 2004

Meeting Location: Grant Room, ESD 105, Yakima

### Members Attending:

Francisca Beyrouy	WEA
Ronda Herring	WSCA
Susan Lonborg	CWU
Randy Town	WASA
Ray Howard	WSCA
Norm Walker	WSCA

1. Informal networking. PEAB members engaged in informal networking from 8:00 to 8:30 a.m.
2. Approval of the March 12, 2004 meeting minutes. The meeting minutes were reviewed and approved as written.
3. Announcements
  - a. Francisca Beyrouy reported that she will be involved in scoring the WASL this summer.
  - b. Norm Walker announced that he is a new member of the Planned Parenthood Board for the Central Washington region.
  - c. Norm Walker will be doing his administrative internship at Whitney Elementary School (Yakima) next year.
  - d. Randy Town announced that there will be a school security summer training.
  - e. Ronda Herring announced that a 16-hour drug recognition training will be offered November 4-5, 2004 in Wenatchee.
  - f. Ronda Herring announced that she was resigning from the PEAB for personal reasons. Board members thanked Ronda for her service.
4. University administrator report.
  - a. Susan Lonborg asked Board members to identify additional WSCA representatives to the PEAB for the 2004-2005 academic year. PEAB members identified four potential candidates to approach concerning their willingness to serve on the Board next year.
  - b. Board members were given information about a continuing certification peer review course offered by Susan Lonborg (CWU) during Spring 2004. Although there were only three students in the course, participants reported it was helpful and productive.
  - c. Susan Lonborg reported that she is stepping down as the director of the school counseling program at the end of Spring 2004. She will no longer be serving as the University Representative to the PEAB. She indicated that a new director/university representative had not yet been announced.
  - d. Susan Lonborg distributed the proposed PEAB meeting schedule for 2004-2004:

Friday, October 22, 2004	CWU Psychology Building
Friday, December 3, 2004	ESD 105 (Yakima)
Friday, March 11, 2005	ESD 105 (Yakima)
Friday, June 3, 2005	ESD 105 (Yakima)

Randy Town agreed to schedule rooms at the ESD for the December, March, and June meetings.

- e. PEAB members were asked to update their contact information on the PEAB roster. Changes were noted on the roster.
  - f. Copies of the WCATE newsletter were distributed.
  - h. Copies of the OSPI PEAB survey were distributed. Board members completed the surveys; a Board member other than the University Representative agreed to return them to OSPI.
5. Procedure for review and approval of the June 4, 2004 meeting minutes and executive summary. Board members agreed to use the PEAB's customary procedure for review of the June 4, 2004 meeting minutes and 2003-2004 executive summary. Susan Lonborg will mail these materials to Board members who will have an opportunity to review them and recommend changes as needed.
  6. Review of program survey data. Susan Lonborg distributed copies of program graduates' responses to the annual survey of graduates and their employers. Board members noted that the responses were consistent with previous feedback; graduates' concerns have been explicitly addressed in the program curriculum changes that have been implemented for 2004-2005. Employers praised the program's emphases on assessment, counseling skills, and recording keeping, while suggesting that graduates might benefit from an increased focus on children with special needs. Again, these issues have been addressed in the curriculum change process completed during the current academic year.
  7. Review of program graduate placement data. Susan Lonborg reported placement data for candidates completing school counseling certification during the 2002-2003 academic year.
  8. Review of Standard 1: Professional Education Advisory Board. The Board conducted a review of the program's compliance with Standard 1. Board comments were as follows:
    - a. *The professional education advisory board has been established in accordance with WAC 180-78A-209. **Yes.***
    - b. *The professional education advisory board has adopted operating procedures and has met at least four times per year. **Yes, the Board has operating procedures (e.g., by-laws). Yes, the Board has met at least four time per year with one exception (2003-2004) due to inclement weather. The Board intends to continue to meet four times per year; consequently, it has scheduled four meetings for 2004-2005.***
    - c. *The professional education advisory board has reviewed all program approval standards at least once every five years. **Yes. The PEAB has established a calendar for annual review of program approval standards. Standard 1 was reviewed this year; Standard 2 will be reviewed in 2004-2005.***
    - d. *The professional education advisory board annually has reviewed follow-up studies, placement records, and summaries of performance on the pedagogy assessment for teacher candidates. **Yes.***
    - e. *The professional education advisory board has made recommendations when appropriate for program changes to the institution which must in turn consider and respond to the recommendations in writing in a timely fashion. **Yes, the PEAB regularly makes recommendations to the program; these recommendations and discussed—and usually implemented—by the program. The program provided a written response, as well as copies of curriculum change proposals, to the Board during the 2003-2004 academic year.***
    - f. *The professional education advisory board annually has seen, reviewed, and approved an executive summary of the activities of the professional education advisory board. The college or university has submitted the approved executive summary to the state board of education. **Yes.***
    - g. *The professional education advisory board for administrator preparation programs participated in*

*the candidate selection process for principal preparation programs. Not applicable.*

9. Election of 2004-2005 PEAB Chair. Ray Howard was nominated for PEAB Chair; the affirmative vote to elect Ray Howard was unanimous.
10. New business.
  - a. Board members discussed Dr. Warren Street's (Psychology Department Chair) June 4, 2004 letter to the PEAB. In his letter, Dr. Street summarized the way in which the school counseling program faculty and department have responded to the Board's feedback about the school counseling program. PEAB members noted that the Board's recommendations had been addressed by the program and there was praise for the curriculum changes that will be implemented in 2004-2005.
  - b. PEAB members discussed other current and emerging issues that faculty members might address in program courses. These include: (a) exploring ways for teachers to help parents create greater structure in the home; (b) the importance of understanding the ways students may use different "rules" in different environments (e.g., school vs. neighborhood) as survival strategies; (c) dealing with school children from military families, especially those facing deployment issues; (d) crisis management issues (e.g., terrorism, homeland security) and the impact on schools; (e) learning more about the "culture of poverty" (e.g., Ruby Paine's work).
6. The meeting was adjourned at 10:45 a.m. Board members decided to go to a "no-host" brunch together to celebrate the work of the PEAB and to continue informal networking.