

CENTRAL WASHINGTON UNIVERSITY
The Center for Teaching and Learning
Assessment Committee (Dispositions Sub-Committee)
Notes
December 9, 2008

ATTENDING: Jim DePaepe, Rexton Lynn, Crystal Weddington, Ian Loverro, Jan Case

MEETING CONVENED: The meeting was called to order at 2:35 PM.

NEW BUSINESS:

- Use of Qualtrics for Teacher Preparation Surveys

Entrance and Exit Dispositional Surveys:

Those surveys are currently forms available to the students through their LiveText accounts. The Entrance Survey is sent to the entire domain for teacher preparation students and the Exit Survey is by invitation.

Discussion points of implementing Qualtrics for the surveys were:

- Option of having two surveys
- How to tell who has taken the survey
- How the URL would be distributed to the students

Crystal and Jan asked if an automatic response notification could be sent to them when the surveys are completed. Barbara will check the program to determine options on tracking the participants.

There was a general discussion of the various identifiers that could be used in the data base. Suggestions included LiveText username, CWU ID number, email address, and name.

1st and 3rd Year Teacher Surveys.

Using Qualtrics rather than mailing the 1st and 3rd Year Teacher Surveys was proposed. We would need databases that include current email addresses. Sources for those include:

- OSPI databases
- Career Services – Sandy Stewart
- Alumni Relations – Mike Smith

Crystal will get the database from OSPI. Jim and Barbara will set up a meeting with Sandy Stewart and Mike Smith to see what information they have readily available.

There was further discussion on the procedures for distributing surveys and getting reports with Qualtrics.

ADJOURNMENT: Meeting was adjourned at 4:20 PM.