

CENTRAL WASHINGTON UNIVERSITY
SCHOOL ADMINISTRATION
Professional Education Advisory Board (PEAB)

Minutes (October 24, 2008)

Attending: Craig Hughes, Shelley Marquett, James Pappas, Michelle Price, Alberta Thyfault, and Henry Williams

Not Attending: Becky Brockman, Kristine Brynildsen-Smith, Cinco Delgado, Stacey Locke, Benjamin Small, and Dennis Szal

Recording: Tina Clark, Program Support Supervisor

1. The meeting was called to order at 9:05 AM by Michelle Price, Chair
2. The meeting minutes from June 27, 2008 were tabled as there was not a quorum.
3. The agenda for today's meeting could also not be approved as there was not a quorum.
4. Chair's Report – The department has 10 new faculty this year with several having a background in administration. CWU is totally accredited and approved by the State. The Department is working on recruitment and visibility for all of our graduate programs. The Department is dividing into four smaller departments and Ed Admin will be a department with the library media program and pro certification. This division will make processing of data easier but will be less allocation of funds for each department.
5. PEAB workshop report – This workshop was put on by OSPI. PEAB members need to have a plan on what they need to accomplish through the academic year using one of the state standards 1-5. Standard V handout was distributed. This handout is the State Standard V – knowledge and skills which has the ISLLC standards 1-6 imbedded in it. Discussion to have a plan documented in our PEAB minutes to show our accountability when the state visits CWU next. Michelle will develop a template that we can follow for our meetings to satisfy this plan and accountability for the state. She will bring this template to the February meeting.
6. Pro Cert for Ed Admin – Application has been completed and sent to OSPI. Letters have been sent to various Washington State superintendents letting them know of this application and asking for their suggestions/recommendations for the program. Need PEAB approval for Form 2 of this application before it can be sent to OSPI. Henry will send out Form 2 when completed so a roster vote can be made by PEAB members for approval of this application.

A lot of other pro cert programs are done through online courses and are not portfolio based. Discussion took place of how pro cert for teachers and administrators work and the benefits for the various kinds.

7. Intern Report: Jim – 5 interns (one completing her internship this fall from last years internship). He described his first visit with his interns and principals and stated that all interns are doing well and moving forward. Henry – 5 interns four are doing extremely well and the one intern's situation was discussed. Dennis – 6 interns.
8. Reviewed Intern self-evaluation handout. 2007-08 final evaluation was reviewed and the question was asked: Are we teaching how to look at and interpret data in our courses so interns can set goals within their building? This question is addressed in EDF 510, EDSE 585, and EDAD 589. Fall Quarter individual intern meeting evaluation handout was reviewed.

Jim asked if Michelle would come to the January intern meeting to speak to our interns about how to compile and interpret data to set goals for their buildings. Schools are working at diagnosing individual student learning and how to use that diagnoses to assist each student.

9. Next meeting will be Friday, February 6, 2009.
10. Reviewed 3 ACP applications.
10. Meeting was adjourned at 11:40 AM.