

# CENTRAL WASHINGTON UNIVERSITY

## PROFESSIONAL EDUCATION ADVISORY BOARD (PEAB) SCHOOL ADMINISTRATION PROGRAM

October 21, 2005

### Meeting Minutes

ATTENDING: Dr. Jack McPherson, Dr. Leland Chapman, Dr. Gary Shelly, Dr. Harry Vanikiotis, Dr. Alberta Thyfault, Ms. Lisa Muchlinski, Dr. Kristine Brynildsen-Smith, Ms. Michelle Price, Ms. Becky Brockman, Mr. Ausencio Delgado

RECORDING: Crystal Weddington

1. The meeting was called to order at 9:00 AM.
2. The meeting minutes from June 24, 2005 were unanimously accepted.
3. The October 21, 2005 agenda was approved with one addition (PEAB Conference Review) from Dr. Vanikiotis.
4. **Good News:** Ms. Muchlinski is settling in and the school year is going well. Dr. Shelly's interns are doing a great job. His youngest daughter was awarded the Rotary Student of the Month award. Dr. Chapman has been doing a lot of traveling and is enjoying it. He attended a Shelby convention and loved it! He recently found out that he will become a grandpa for the first time. Mr. Delgado has accepted a position as Principal at a middle school in the Stanwood School District. Dr. McPherson had a great time visiting his son in Europe this past Summer. Dr. Thyfault recently attended a Special Education Law Conference in Yakima, WA and learned valuable information. Dr. Brynildsen-Smith reported that enrollment at Archbishop Thomas J. Murphy High School has increased from 368 students to 451 for this year. The football team is ranked #1 in the state. Her daughter has started college at the University of Portland. Ms. Brockman's school year is going well. Her four kids are out of the house and she is enjoying the "empty nest" syndrome! Ms. Price is half way through the doctorate program at WSU. Two of her four kids have started college. Her daughter is attending Eastern Washington University and her son has decided to attend Big Bend Community College. Dr. Vanikiotis reported a decline in enrollment in the Eastmont School District. Other than that, things are going well.
5. **DOE Chair's Report:** The Department of Education is beginning a search for an Associate/Full Professor position in the Educational Administration division. This position will replace Dr. Lee Chapman and Dr. Gary Shelly who have both decided to retire at the end of Spring 2006.
6. **PEAB Business/Informational:**
  - a) Intern Meeting Evaluations: Drs. Chapman and Shelly reported that the October 7 Intern Meeting went well. Representatives from the CWU

Career Services Department and the Director of Human Resources from the Kent School District (Margaret Whitney) presented valuable information for the interns.

- b) PEAB Annual Report comments: Dr. Chapman has not received comments from OSPI regarding the Annual Report that was submitted in June of 2005.
- c) PEAB Conference Review: Dr. Vanikiotis recently attended the Annual PEAB Conference in Leavenworth. The structure of the State Board of Education will be changing as of January 1, 2006. There will be a greater emphasis on the professional development plans. Many current principals will need to be updated on the State Standards.

7. **Other Business:**

- a. Interview with Marcus Ricarte: The Board interviewed Mr. Ricarte to discuss his classroom and administrative experience. The Board decided to conditionally admit him under the following conditions:
  - Mr. Ricarte must be in contact with two mentors, one from the school district and one from CWU;
  - Mr. Ricarte must become more involved at the district level;
  - Mr. Ricarte must gain more experience in literacy and curriculum
  - Upon completion of the above requirements, Mr. Ricarte must submit a letter from his current Principal verifying the successful completion of the requirements.
- b. Professional Certificate for Principals: Dr. Shelly informed the Board that he currently sits on a committee that is developing recommendations to present to the State Board of Education as to what the Professional Certification should/would look like. Dr. Shelly stressed that administrative interns need to be keeping information electronically. Therefore, should the Board implement an internship requirement that states all administrative interns are required to keep their information regarding the internship electronically?

8. **Screening of Administrator Candidates:**

The following applicants were conditionally admitted to the CWU Administrator Certification Program, winter 2006:

*Kathryn Coleman*, Residency Program Administrator/SPED (P-12) – needs EDF 507  
*Trisha Johnson*, Residency Program Administrator/SPED (P-12) – needs EDF 507  
*Sara Lyon*, Residency Principal (P-12) – needs EDSE 512 and EDF 507  
*Marcus Ricarte*, Residency Principal (P-12) – needs EDSE 512 and EDF 507 in addition to requirements stated in “Other Business”

The following applicants were denied admittance to the CWU Administrator Certification Program, winter 2006:

*Christina Batzle*, Residency Program Administrator in SPED (P-12) – incomplete file  
*Scott Stubberfield*, Residency Principal – missing fourth recommendation

Both applications will be reviewed again at the January 27, 2006 meeting.

9. **Next Meeting:** Friday, January 27, 2006, 9:00am
10. The meeting was adjourned at 11:50am.