

# CENTRAL WASHINGTON UNIVERSITY

## PROFESSIONAL EDUCATION ADVISORY BOARD (PEAB) SCHOOL ADMINISTRATION PROGRAM

January 28, 2005

### Meeting Minutes

ATTENDING: Dr. Jack McPherson, Dr. Leland Chapman, Dr. Gary Shelly, Mr. Paul Coppin, Ms. Becky Brockman, Dr. Alberta Thyfault, Dr. Gretta Merwin, Dr. Kristine Brynildsen-Smith, Mr. Tim McGlothlin

RECORDING: Crystal Weddington

1. The meeting was called to order at 9:05 AM.
2. The meeting minutes from October 22, 2004 were unanimously accepted.
3. The January 28, 2005 agenda was approved with one addition: Item C: Certification to PEAB Business/Informational.
4. **Good News:** Ms. Brockman is having a great school year. She was excited to announce the addition of a granddaughter to her family. Her youngest son has decided to attend the University of Washington. Dr. Thyfault was visiting Tenino Elementary and met one of our former interns, Kurt Fourre, who is now the Principal. Dr. McPherson had a nice visit at Dr. McGlothlin's school, Columbia High, in White Salmon. Dr. Brynildsen-Smith was happy to report the enrollment at Archbishop Thomas J. Murphy High School is growing. She has received 230 applications for incoming freshman. Her youngest child is trying to decide to attend college either at Santa Clara or the University of Portland. Dr. McGlothlin's daughter came home recently and announced she was getting married. His son is currently competing in a jazz competition. Dr. Chapman traveled to Missoula and Hawaii to visit with his kids and attend a conference. Dr. Shelly reported that his interns are doing well. Mr. Coppin announced the birth of his first son. Dr. Merwin reported a good turnout for the opening of the new Ellensburg High School. She currently has two interns in the school district, Paul Coppin and Rob Moffat, who are doing a wonderful job.
5. **TEP Chair's Report:** No report.
6. **PEAB Business/Informational:**
  - a) 2004 – 2005 Interns: The Educational Administration faculty reported that all interns are doing a great job this year.
  - b) October 8 Intern Meeting Evaluations: The Board reviewed the interns' comments from the October 8 meeting.

- c) Certification: Dr. Chapman recently attended a WCEAP meeting. He explained to the Board that many of the seated Principals are not as updated on the School Improvement Plan as they should be. Dr. Lin Douglas discussed a few options (see attached email). The Board will discuss further at the April 22, 2005 meeting.

8. **Other Business:**

- a) Dr. Chapman's update: Dr. Chapman reported that he will be retiring in June. He would like to continue helping out in some capacity, but he and Dr. Shorr have not discussed that option any further.
- b) Representative for Middle School Principal, CWU, and High School Principal: Dr. Chapman would like the Board to have a list of names as possible representatives by the April 22, 2005 meeting.
- c) Dr. Brynildsen-Smith's membership renewal: Dr. Brynildsen-Smith's membership expires at the end of January. She is interested in continuing as a member. A letter will be sent to the Washington Federation of Independent Schools requesting the extension of her membership.
- d) PEAB Conference: Dr. Chapman announced the Eastside PEAB Conference in April. This conference will be held in Pullman, WA.

9. **Screening of Administrator Candidates:**

The following applicants were fully admitted to the CWU Administrator Certification Program, spring 2005:

*Brian Cecil*, Residency Principal (P-12)  
*Lisa Lakin*, Residency Principal (P-12)  
*John Paloy*, Residency Principal (P-12)  
*John Schuster*, Residency Principal (P-12)

The following applicants were conditionally admitted to the CWU Administrator Certification Program, spring 2005:

*Sharyl Brown*, Residency Principal (P-12) – needs EDSE 512  
*Stacy Jordison*, Residency Principal (P-12) – needs EDSE 512 and EDF 507  
*Melissa Routh*, Residency Principal (P-12) – needs EDSE 512 and EDF 507

The following applicant will be interviewed at the April 22, 2005 meeting:

*Gerald Turner*, Residency Principal (P-12) – questions on experiences and statement letter.

10. **Next Meeting:** Friday, April 22, 2005, 9:00am

11. The meeting was adjourned at 11:30am.