

CENTRAL WASHINGTON UNIVERSITY

PROFESSIONAL EDUCATION ADVISORY BOARD (PEAB) SCHOOL ADMINISTRATION PROGRAM

January 31, 2003

Meeting Minutes

ATTENDING: Dr. Jack McPherson, Dr. Leland Chapman, Mr. Paul Coppin, Ms. Michele Wadeikis, Dr. Kristine Brynildsen-Smith, Dr. Gretta Merwin, Ms. Crystal Weddington

GUESTS: Dr. David Shorr, Teacher Education Programs Department Chair

RECORDING: Crystal Weddington

1. Michele Wadeikis called the meeting to order at 9:05 AM.
2. Dr. Gretta Merwin, Superintendent of the Ellensburg School District, was welcomed to the PEAB.
3. The motion to accept the October 25, 2002 minutes was made by Dr. McPherson, seconded by Mr. Coppin. Motion passed unanimously.
4. The January 31, 2003 agenda was approved by all.
5. **Good News:** Mr. Coppin enjoys working at Lincoln Elementary School. Dr. Shorr is in the process of finding a home for his step-daughter, three kids, and husband. Dr. McPherson gladly shared he paid off his Visa credit card, yet again! His son brought home straight A's. His daughter is the 1st chair in percussion. Dr. McPherson's parents recently turned 90 and have gone to Hawaii. Dr. Brynildsen-Smith's boys soccer team went to State this year. The football team took 1st place. She is currently looking for funding (\$1 ½ million) to build a new building. Dr. Brynildsen-Smith's daughter is going to Italy for choir and her son is hoping to make the varsity soccer team. Dr. Merwin is delighted to received Mr. Coppin's request to pursue the Initial Principal's Certificate. Dr. Merwin attended an AASA conference in New Orleans. She too has paid off her Visa bill. Ms. Wadeikis's son has settled in Wenatchee and playing baseball. She continues to have an exciting school year with the new faculty. She is debating on continuing to look for a Superintendent position. Dr. Chapman's son, Toby and daughter-in-law, Allison have moved to Bend, Oregon and love it. Dr. Chapman's other son, Travis received a promotion to Commander in the Navy and will be in Hawaii for the next six years. Dr. Chapman has purchased a new car, a red Jaguar.
6. **TEP Chair's Report:** Dr. Shorr reported that the MEDITS (Master in Education: Improving Teaching Strategies) has been approved at all levels at CWU. Now it

must be go through an external review with different institutions. Therefore, the program will not be up and running until 2004. Dr. Shorr was delighted to share that Dr. Georgeson, TEP Faculty member, received the Outstanding Teacher Award. All of the Teacher Education Programs' faculty have gone through review. Dr. Shorr updated the board on the progress of our 2002-2003 intern who is completing the internship through a private school. The intern will continue with the internship, but the tuition will go through the non-profit organization (Continuing Education Office). Currently, there is a lawsuit against the Attorney General who made the ruling that those interns/student teachers pursuing certification through a state institutions are not allowed to complete an internship/student teaching experience through a private school. The ruling may be reversed pending the outcome of the lawsuit.

7. **PEAB Business/Informational:**

- a) 2002 – 2003 Interns: Dr. Chapman reported that his interns are a great group. Dr. McPherson feels his group is outstanding. The interns will be on campus for a meeting on February 7, 2003.
- b) PEAB Rotation: Dr. McPherson and Dr. Thyfault were reappointed for another three-year term.
- c) Update on Private/Public Internship Placement: See Chair's Report.
- d) SeaTac Program (stand alone): Dr. Chapman reported that he has made a request for the Master's in School Administration program in SeaTac to be a stand alone program. Meaning, students will be able to receive all of the required coursework they need to complete the Master's program in SeaTac rather than come to the main campus to take a couple of classes. The students will still be required to come to Ellensburg to defend the thesis, project, or written exam. The request is under review. Dr. Chapman is hopeful that the Lynnwood program will be running fall, 2003. He and Dr. Shelly are in the process of making the Master's in School Administration program a two-year cohort program for all campuses (Ellensburg, SeaTac, and Lynnwood). The cohort program will begin fall, 2004.
- e) Administrator Certification Program Review: Dr. Chapman feels strongly that the admission requirements for the Master's program needs to include either the GRE or Miller's exam, along with a possible interview with the PEAB. His intentions are to raise the standards of the program.

The demographics of the Administrator Certification Program have shown an increase in females over males pursuing the Initial Principal's Certificate. The demographics have also shown that there are more older women and younger men pursuing the certificate. There has not been a substantial increase in the number of minorities. Mr. Coppin and Dr. Brynildsen-Smith added that the number of minorities in the teaching profession is also down. Administrators need to be speaking to students to get them interested in becoming a teacher/administrator.

The Board reviewed the new intended outline for coursework in the Master's in Administration/Administrator Certification Programs. Dr. Chapman informed the Board that there has been discussion in developing a new TEP 400-level course that focuses on Intercultural Education. This would enable students to take this course rather than EDF 507. The problems of availability and scheduling with EDF 507 still exist. Discussion followed.

8. **Other Business:**

a) No other business was discussed.

9. **Screening of Administrator Candidates:**

The following applicants were approved for full admission to the CWU Administrator Certification Program, spring quarter, 2003:

None

The following applicants were approved for conditional admission to the CWU Administrator Certification Program, spring quarter, 2003:

Michael Bailey, Initial Principal (P-12): needs EDF 507

Trevor Greene, Initial Principal (P-12): needs EDF 507 and EDSE 512

Lisa Horsley, Initial Secondary Principal (4-12): needs EDF 507 and EDSE 512

Toby Mahre, Initial Elementary Principal (P-9): needs EDF 507 and EDSE 512, three years of teaching experience, full admission to the Master's Program

Paul Marquardt, Initial Elementary Principal (P-9): needs proof of valid teaching certificate (expiration date extended per OSPI)

Will Sarett, Initial Principal (P-12): needs EDF 507 and EDSE 512

Michael Smith, Initial Secondary Principal (4-12): needs EDSE 512

The following four applicants were not approved to the CWU Administrator Certification Program, spring quarter, 2003, but will be reconsidered at the April 25, 2003 meeting:

Jeffery Cravy: has not been admitted to Central Washington University

Cami Okubo: missing recommendation from Principal

George Shearer: incomplete file

LynnDee Stevens: missing Superintendent's recommendation

Action taken for the following applicants from the October 25, 2002 meeting:

Troy Halfaday, Initial Principal (P-12), status changed from denied based on missing recommendation to full admission.

Lucinda (Cindy) Watters, Initial Secondary Principal (4-12), status changed from denied based on missing recommendations to full admission.

10. **Next Meeting:** Friday, April 25, 2003, 9:00am

11. The meeting was adjourned at 12:00 PM.