

CENTRAL WASHINGTON UNIVERSITY

PROFESSIONAL EDUCATION ADVISORY BOARD (PEAB) SCHOOL ADMINISTRATION PROGRAM

October 25, 2002

Meeting Minutes

ATTENDING: Dr. Alberta Thyfault, Dr. Leland Chapman, Dr. Gary Shelly, Mr. Greg Waddle, Dr. Kristine Brynildsen-Smith, Mr. Tim McGlothlin, Ms. Michele Wadeikis, Dr. David Shorr, Ms. Crystal Weddington

RECORDING: Crystal Weddington

1. Ms. Michele Wadeikis called the meeting to order at 8:35 AM.
2. Ms. Wadeikis welcomed everyone to the meeting. No introductions were necessary.
3. The August 16, 2002 minutes were approved unanimously with one change – in #8, Dr. Thyfault would like the board to consider, for the January PEAB meeting, using *the K20 system for video conferencing*.
4. The October 25, 2002 agenda was approved unanimously.
5. **Good News:** Dr. Shorr informed the board that the PEAB received more money (\$1,100) for the 2002-2003 year. Dr. Chapman was happy to say that his son will be home in a couple of weeks on his way to report for his 1st duty, stationed in Hawaii. Ms. Weddington shared that she is heading to Philadelphia next week. Dr. Shelly is volunteering at Jackson Middle School in Everett for the School Improvement Plan. Mr. McGlothlin accepted the nomination and award for Principal of the Year. Dr. Thyfault should be receiving the Certificate of Occupancy for her new home today. Dr. Thyfault's mother had surgery and is doing better. Dr. Brynildsen-Smith shared that enrollment at the Archbishop Murphy High School has increased and their football team is ranked fifth. Mr. Waddle is spending the weekend in Ellensburg for the Homecoming events and to see one of his friend's receive the Distinguished Professor Award. Ms. Wadeikis is very positive and excited to be working with a functioning administrative team this year. The Cle-Elum/Roslyn School District was one of five districts to receive the PEP Grant (\$383,000).
6. **TEP Chair's Report:** Dr. Shorr informed the board that the new MEDITS (Master of Education: Inclusive Teaching Strategies) may be offered fall 2003. He was happy to share that Dr. Tina Georgeson will be receiving one of the Outstanding Teaching Awards at the Alumni Ceremony during Homecoming. Drs. Shorr, Chapman, and Shelly are trying to coordinate course offerings between TEP and C & S for the SeaTac Center and the Ellensburg Campus.

7. PEAB Business/Informational:

- a) Rotation of PEAB replacements: Dr. Chapman addressed the issue that there is no logical rotation of PEAB members. After reviewing the rotation, Dr. Chapman realized that if the board does not adjust the rotation, the board will have several representatives' terms expiring at the same time. He suggested that the board review the rotation, either extending or cutting some time to establish a rotation. Dr. Chapman informed the board that Dr. Gretta Merwin from the Ellensburg School District has been approved to serve a three-year term as the second Superintendent representative.
- b) Intern Meeting Evaluations: The board reviewed the evaluations from the October 11, 2002 Intern Meeting. The biggest concern from the interns was the traveling to Ellensburg vs. offering the meeting through Distance Education (DE). Dr. Thyfault would like to offer DE for the February 7, 2003 Intern Meeting due to driving conditions and safety concerns.
- c) PEAB Annual Report Comments: Dr. Chapman reviewed the comments from OSPI regarding the 2001-2002 Annual PEAB Report. The two biggest problems were 1) we did not submit the proper paperwork. We submitted the paperwork that OSPI sent us, apparently, the form was incorrect, and 2) the five-year rotation for the WACs is no longer required. Drs. Chapman and Shelly attended a PEAB conference last week and other university representatives felt the idea of the rotation was a good idea and believe strongly in keeping the rotation. Therefore, the CWU PEAB will continue to focus on the rotation of the WACs.
- d) Private/Public Internship Placement: Dr. Shelly has an intern who is completing her internship at a private school. In February, Dr. Shelly spoke with Dr. McPherson about past practice when it came to private vs. public school internships. Dr. McPherson indicated what the intern completes at the private school, the intern must complete at the public school. The question of how much time at the public school was required? Dr. McPherson was not sure and suggested Dr. Shelly contact Debbie Colwell. Ms. Colwell wasn't sure and passed the question on to Dr. Lin Douglas. Dr. Douglas indicated that an intern cannot complete the internship through a private school setting if the certificate is offered out of a public university (CWU). Dr. Shelly spoke with Drs. Shorr and Lambert about the concerns for the current intern. Dr. Lambert said she would speak with Ms. Charlene Kauzlarich. Dean Bowers was going to speak with the CWU Attorney General – no word yet. The general consensus was to leave the intern where she is at this time. Dr. Chapman pointed out that the current WAC referring to this issue does not clearly state the difference. Discussion followed. Dr. Brynildsen-Smith motioned to pursue the opinion from the CWU Attorney General. Mr. McGlothlin seconded the motion. Motion passed unanimously.
- e) Course Schedule: Dr. Chapman reported of negotiations with Curriculum and Supervision last spring for the timing of required courses – TEP is having problems in that C & S keeps changing courses (days/times offered). Dr. Thyfault made a good point in that we will lose enrollment over the conflict of course offerings. Drs. Shelly and Chapman have a two-year schedule made for those students admitted into either the Administrator Certification Program or the Master's in Administration Program. They believe with the implementation

of the ISLCC Standards, that this will force the program to move to a co-hort. Discussion followed.

- f) Administrator Certification Program Review: For the January 31, 2003 meeting, each board member is to review all of the materials related to both the Administrator Certification Program and the Master's in Administration Program. Any changes or suggestions must be returned to Ms. Weddington by January 17, 2003.

8. **Other Business:** There was no other business.

9. **Screening of Administrator Candidates:**

The following applicants were approved for full admission to the CWU Administrator Certification Program, winter quarter, 2003:

Kevin Alfano, Initial Secondary Principal (4-12)
Adam Couch, Initial Elementary Principal (P-9)
Patricia Drobny, Initial Elementary Principal (P-9)
Jason Morse, Initial Secondary Principal (4-12)
Shane Nixon, Initial Secondary Principal (4-12)
Antoinette Talbert, Initial Elementary Principal (P-9)

The following applicants were approved for conditional admission to the CWU Administrator Certification Program, winter quarter, 2003:

Julie Baublits, Initial Elementary Principal (P-9): needs EDF 507 and EDSE 512
Clinton Endicott, Initial Secondary Principal (4-12): needs EDF 507 and EDSE 512
Nancy Fitta, Program Administrator/Special Education (P-12): needs EDF 507
Julie Hunter, Initial Secondary Principal (4-12): needs EDF 507 and EDSE 512
Katherine Hunter, Initial Principal (P-12): needs EDF 507 and EDSE 512
Delores Leber, Initial Principal (P-12): needs EDF 507 and EDSE 512
Cynthia Nott, Initial Principal (P-12): needs EDF 507 and EDSE 512 or course descriptions to waive the two courses.

The following applicants were denied admittance to the CWU Administrator Certification Program, winter quarter, 2003:

Troy Halfaday, Initial Principal (P-12): missing the Principal's recommendation
George Shearer, Initial Program Administrator/Supervision & Curriculum:
missing one reference
Lucinda Watters, Initial Secondary Principal (4-12): missing Principal's recommendation

10. **Next Meeting:** Friday, January 31, 2003

11. The meeting was adjourned at 1:25 PM