

CENTRAL WASHINGTON UNIVERSITY
THE CENTER FOR TEACHING AND LEARNING
NCATE – TASK FORCE
Notes
02/06/07

ATTENDING: Rob Brammer, Marwin Britto, Michael Chinn, Cathrene Connery, Bobby Cummings, Elise Forier, Steve Jefferies, Nancy Jurenka, Martha Kurtz, Connie Lambert, Bob McGowan, Steve Moore, Bret Smith

GUEST: Joyce Garrett

MEETING CONVENED: The meeting was called to order at 3:10 PM.

CHANGES TO AGENDA: None

APPROVAL OF NOTES: Notes from the 01/23/07 meeting were submitted for review.

NEW BUSINESS:

- Syllabi and vita checklists were distributed. If feasible, the checklist will be available on the CTL website.
- Joyce Garrett expressed thanks to Rob Brammer and Bob McGowan for submitting the requested program documentation for the NCATE at CWU website.
- Joyce Garrett gave an online demonstration of the website including the Conceptual Frameworks and handbooks. Members were invited to browse the site on their own for feedback.
- Discussion items included:
 - The Standard 1 setup will be the basis for the home pages for all other Standards.
 - LiveText Aggregated Data will be the topic of a meeting this week with Marwin Britto.
 - Hard copies will also work for Work Samples to be presented.
 - The Institutional Report (IR) is the other main project at this time. Connie Lambert and Joyce Garrett are collaborating on this.
 - Next step is to put the IR on the web with links to University homepages, i.e. Library, LiveText, national associations, reports, etc.
 - The State needs will also focus on our PEABs. Whether we will still need paper backup is still in question.
 - New LiveText users do not need an explanation as those questions will be handled in the IR.
 - Candidate work samples can include PowerPoint presentations and video clips.

- Joyce is struggling with how slow we seem to be moving, but is feeling better after her meeting with Natalie Lupton. The goal is to have Standard 1 by a week from Friday
- The end of Winter Quarter is the last date for LiveText data.
- If you have data available other than LiveText, please forward the information.
- There is old data available from LiveText that has not been shared with CWU Admin so that it can be put in the Exhibit Room.
- Since NCATE and State vocabulary are not the same we are using NCATE terminology.

OLD BUSINESS:

ADJOURNMENT: Meeting was adjourned at 4:00 PM.

NEXT MEETING: February 20, 2007.