

CENTRAL WASHINGTON UNIVERSITY
THE CENTER FOR TEACHING AND LEARNING
NCATE – TASK FORCE
Notes
01/23/07

ATTENDING: Cathy Bertelson, Michael Chinn, Bobby Cummings, Elise Forier, Nancy Jurenka, Martha Kurtz, Connie Lambert, Rexton Lynn, Michelle Montgomery, Steve Moore, Mark Oursland, Bret Smith

GUEST: None

MEETING CONVENED: The meeting was called to order at 3:05 PM.

CHANGES TO AGENDA: None

APPROVAL OF NOTES: Notes from the 01/09/07 meeting were submitted for review.

DISCUSSIONS:

- Checklists by program for syllabi, advising information, matrices, and handbooks were distributed.
- The checklists by college were distributed.
- Connie Lambert demonstrated the outline of and how to navigate the NCATE at CWU website.
- Identification of Artifacts:
 - Examiners will have access to the LiveText Exhibit Room
 - FERPA allows them to view without permission of students or parents
 - Access to LiveText provides a more random selection than faculty recommendations
 - The consensus of the NCATE Task Force members was that this would be more fair
- Previsit – March 12/13th
 - Kermit Buckner, team leader for NCATE and Arlene Hett from the State
 - Main purpose is to determine needs and scheduling
 - Meetings will be with:
 - Rebecca Bowers, Dean of CEPS
 - Joyce Garrett, NCATE Coordinator
 - Connie Lambert, Director of CTL
 - Jerilyn McIntyre, President
 - David Soltz, Provost
- General discussion subjects included:
 - Request for recommendations of candidate work samples to be made into PDF files for evidence
 - If portfolios are not in existence, then they do not need to be developed just for the Visit
 - All programs will have artifacts
 - Evidence of program changes forms need to be submitted
 - Data collected
 - Decision yes or no on changes

- One artifact from the program
- Use of technology in the schools
- Student Learning for Teacher Candidates
 - Evidence of Assessment
 - Evidence of Instruction

- Connie Lambert relayed a question from Joyce Garrett - Do you feel you are being involved enough? The consensus was that the faculty have plenty of involvement.

OLD BUSINESS: None

ADJOURNMENT: Meeting was adjourned at 4:00 PM.