

**MINUTES**  
**EXECUTIVE BOARD**  
**Black Hall, Room 228-7**  
**February 4, 2008**

1. **ATTENDING:** Connie Lambert (CEPS, chair), Marji Morgan (CAH), Martha Kurtz (COTS), Jim DePaepe (OREA)
2. **GUEST:**
3. **MEETING CONVENED:** The meeting was called to order at 9:10 AM.
4. **CHANGES TO AGENDA:** None
5. **APPROVAL OF MINUTES:** The minutes for the meeting January 14, 2008 were approved as submitted.
6. **REPORTS:**
  - Report on Appeal Hearing 01/22/08
    1. Appeals committee asked for an extension “due to scheduling conflicts”
    2. We requested it be before the March PESB
    3. Arlene Hett has resigned from PESB
    4. 21 on Standards Board; only volunteers assigned to visits
  - The minutes for the CTL Advisory Council meeting on January 16, 2008 and a listing of CTL committee membership definitions were provided for discussion.
  - The CTL Policy Manual will be sent to the Office of Faculty Affairs for review of policies.
  - There was a general discussion of the membership of CTL committees. Committee makeup will be reviewed at the next meeting
  - Field Experience Office wants to track assignments for all field experiences in all courses.
  - Jim DePaepe presented the OREA report. Items discussed included:
    1. Chart for CTL standards
    2. Discussion of data for professional core
    3. To be done for all programs
    4. Programs to do self-assessment
7. **NEW BUSINESS:**
  - CTL Committee changes moved, seconded, and passed were:
    1. Combine the Faculty Development and Scholarship Committee with the Candidate Scholarship Committee and retain the current CSC membership.

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2. Add Director of Office of Research Evaluation and Assessment to the CTL Executive Board as a voting member.
3. On the Undergraduate Curriculum Committee remove Designated Arts/Health as a member and make that position CEPS representative who is not in the Department of Education.
  - Martha Kurtz brought up the CWU BOT resolution to have AACSB and NCATE accreditation with no conditions by Fall 2009. The Provost and President in office at the time of the resolution will both be gone by then. We need to educate the BOT on accreditations.

**8. OLD BUSINESS:**

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**9. ADJOURNED: 10:00 AM**

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