

MINUTES
EXECUTIVE BOARD
Black Hall, Room 228-7
April 2, 2007

1. **ATTENDING:** Rebecca Bowers, Meghan Miller, Marji Morgan, Connie Lambert, John Glenewinkel
2. **GUEST:** Joyce Garrett
3. **MEETING CONVENED:** The meeting was called to order at 9:05 AM.
4. **CHANGES TO AGENDA:** None
5. **APPROVAL OF MINUTES:** The minutes for the meeting February 5, 2007 were approved as written
6. **OLD BUSINESS:**
 - **Article for Observer:**
Rebecca Bowers reported that Becky Watson and a student at the Observer will be writing the article about the upcoming NCATE/OSPI Accreditation Visits.
7. **REPORTS:**
 - **NCATE/OSPI Schedules:** (Connie Lambert and Joyce Garrett)
 - i. Due to a conflict of interest, Kermit Buckner will not be on the NCATE Team. Tess Mehring of Emporia State University has been appointed Team Leader.
 - ii. All but one vita has been submitted. The current count of vita submitted is 157.
 - iii. Various appointments that include the Executive Board members are:
 1. Dinner; 5:00 PM, Sunday May 6 at Sue Lombard
 2. Executive Board interview; 9:00 AM, Monday, May 7
 3. Debriefing; 8:00 AM, Wednesday, May 9
 - iv. Meetings are usually with groups. Possible individual meetings would be with the President and the Provost.
 - v. Interviews with the four PEABs are scheduled for 4:00 – 6:00 PM on Monday, May 7 and Tuesday, May 8.
 - vi. Visits to the schools will be arranged with the principals of the schools selected.
 - **NCATE/OSPI Preparations:** (Joyce Garrett)
 - i. There are problems with the management of the website team. They have been overwriting each other's work and have not been following through on naming conventions.
 - ii. Different programs keep surfacing.
 - iii. There has been a tremendous turnaround in the attitudes and willingness to participate on the part of the CTL faculty.
 - iv. We are still gathering data and candidate work samples.
 - v. Rob Brammer revised the School Counseling Handbook to incorporate assessment terminology.
 - vi. April 16, 2007 is the date the website is supposed to be complete and locked.
8. **ADJOURNED:** The meeting was adjourned at 10:00 AM.