

MINUTES
EXECUTIVE BOARD
Black Hall, Room 228-7
May 22, 2006

1. **ATTENDING:** Dr. Rebecca Bowers, Dr. Meghan Miller, Dr. Marji Morgan, Dr. Connie Lambert
1. **MEETING CONVENED:** The meeting was called to order at 9:07 AM
2. **CHANGES TO AGENDA:** None
3. **APPROVAL OF MINUTES:** The minutes for the meeting May 8, 2006 were approved as amended.
4. **REPORTS:**
5. **NEW BUSINESS: -**
 - **NCATE Preparations:** – The official dates for the NCATE Accreditation Visit are May 5-9, 2007. In conjunction with the visit, Rebecca Bowers suggested that a reception be planned for the afternoon of the 6th in lieu of a dinner. Each of the Colleges would then do a brief presentation highlighting faculty and student achievements.

Rebecca Bowers will notify the President and Provost of the dates and plans for the visit. Deans, Associate Deans, and Faculty are being asked to avoid being away from campus on those dates.

Travel reservations and lodging and meal arrangements will be made for the NCATE and State reviewers in January, 2007. The Deans will meet with the Provost regarding funding for the visits.

Connie Lambert reported that the NCATE Standards Teams have identified artifacts and should begin collecting evidence this summer. A spreadsheet with the current salaries and the pro-rata cost for 3 credit hours of the Team Co-Chairs was distributed. The Executive Board voted to have special contracts for the summer work written at the 3 credit hour rate. Barbara Sisko will get the contract template from Carol Møllergaard.

Rebecca Bowers informed the Executive Board members that when the meeting is scheduled with the State Standards Teams, probably July, 2007, she would like all three Deans to

- **CTL Policy Changes:** - Connie Lambert presented CTL Policy Changes that she will take to Academic Affairs at their meeting May 23, 2006. The first two are for requirements for admission to the Teacher Preparation Program, student teaching, and certification as voted on at the May 8, 2006 Executive Board Meeting.

The other two Policy Changes are related to the new stipulations by the school districts for student teacher contracts. 1) Students will now be required to attach proof of purchase of the \$ 1 million in liability insurance. Copies will be provided to the Student Teaching Supervisors and the school districts. 2) Fingerprint clearance will be required for all extensive field placements including Pre-Autumn, practica, and student teaching. Therefore applicants to the Teacher Preparation Program will be advised to have their

MINUTES
EXECUTIVE BOARD
Black Hall, Room 228-7
May 22, 2006

fingerprint clearance done as soon as possible. There will be no exceptions to these two policies.

6. **OLD BUSINESS:** - None
7. **ADJOURNED:** The meeting was adjourned at 9:45 AM.