

MINUTES FOR EXECUTIVE BOARD
23 February 2004
Black Hall

MEMBERS PRESENT: Rebecca Bowers, Meghan Miller, Jim DePaepe, and Rosco Tolman

1. **CONVENED MEETING:** 10:00
2. **CHANGES TO AGENDA:** Jim requested a discussion of a CTL Faculty Evaluation.
3. **APPROVAL OF MINUTES:** 12 January minutes were approved as written
4. **REPORTS:**
 - Rebecca discussed the note (attachment #1) from the State Board of Education's meeting on 15-16 January. She also stated that Dr Arlene Hett, Director of the State Professional Education and Certification Office will be visiting CWU and would like her to visit Thorp's school if time permits, or have Dr Hett visit the class downstairs. The plan is also to have meetings with the CTL Advisory Council and the CTL Executive Board during her visit. Martha Franks, a member of the State Board of Education, has also requested to visit CWU. This visit will be planned after Dr Hett's visit.
5. **NEW BUSINESS:**
 - Jim stated there was a request from a CTL Faculty member to have the CTL Faculty Development and Scholarship Committee review his dossier. The committee used NCATE Standard 5, criteria for qualified faculty. The committee found that the faculty member was at or near target in all criteria except for scholarship. The dossier will be return to the appropriate College Dean.
6. **OLD BUSINESS:**
7. **ADJOURNMENT:** 11:00