

MINUTES FOR EXECUTIVE BOARD  
24 November 2003  
Black Hall

**MEMBERS PRESENT:** Rebecca Bowers, Liahna Armstrong, Meghan Miller and Jim DePaepe

1. **CONVENED MEETING:** 10:00
2. **CHANGES TO AGENDA:**
3. **APPROVAL OF MINUTES:** 10 November minutes were approved as written
4. **REPORTS:** None
5. **NEW BUSINESS:**
  - In February Dr. Bowers, Dr. Miller and Dr. DePaepe will be doing a poster presentation during the AACTE National Conference.
6. **OLD BUSINESS:**
  - Two policy changes:
    1. All candidates must have an Endorsable Major to qualify for Certification. (passed CTL Advisory Council 11/12/03)
    2. All candidates completing certification requirements on or after Sept 1, 2005 will be required to pass the Praxis II examination in each endorsement area. (passed CTL Advisory Council 11/19/03)
    3. All candidates successfully complete a teaching major may qualify for an additional endorsement using a teaching minor if the corresponding Praxis is successfully passed. (Jim is working on the wording and will present at the next meeting)
  - Jim DePaepe, Connie Lambert and Dr Bowers are meeting every Friday to work on the Assessment Plan for Teacher Preparation.
  - All Executive Boards members agreed to combine the Undergraduate Programs Committee P-12 and the Undergraduate Programs Committee Middle and High School into one undergraduate committee. The Ex Board will continue to review the committee and may make additional changes.
7. **ADJOURNMENT:** 11:00