

MINUTES FOR EXECUTIVE BOARD  
10 November 2003  
Black Hall

**MEMBERS PRESENT:** Rebecca Bowers, Liahna Armstrong, Meghan Miller and Jim DePaepe, and Ginni Erion

**1. CONVENED MEETING:** 10:00

**2. CHANGES TO AGENDA:**

**3. APPROVAL OF MINUTES:** 27 October minutes were approved as written

**4. REPORTS:**

- Dr Bowers presented a request for two policy changes 1a. and 2a.

- 1a. All candidates must have an Endorsable Major to qualify for Certification. Minors can be designated as pre-endorsements or add-on endorsements.
- 2a. Beginning Winter 2004, all programs leading to an Endorsement must require candidates to take the Praxis II Exam prior to receiving Certification. The Praxis II Exam will be used during Winter 2004 through Summer 2005 to assess whether or not the current major or minor curricula in all programs are adequately designed to prepare candidates' content knowledge necessary for the teaching profession. Thereafter (Fall 2005) candidates must pass Praxis II to be certified.

The Board proposed changes to the wording, as below in 1 and 2b, be made and presented to the CTL Advisory Council by Dr. Bowers on 12 November

- 1b. Candidates must have an Endorsable Major to qualify for Certification. Minors can be designated as pre-endorsements or add-on endorsements contingent upon passing Praxis II.
- 2b. All programs leading to an Endorsement must require candidates to take the Praxis II Exam prior to receiving Certification. The Praxis II Exam will be used for diagnostic information relative to curriculum during Winter 2004 - Summer 2005 years. As of 2005 an additional element qualifying Certifications will be the passing of Praxis II.

**5. NEW BUSINESS:**

**6. OLD BUSINESS:**

- Assessment Plan for Teacher Preparation held over for next meeting.
- After a discussion regarding reorganize P-12 School Based Committee Membership it was decided that all CTL Committees needed to be reviewed.
- Review CTL Governance held over for next meeting
- Summer Session Brochure, Dr. Bowers asked all the Associate Deans to review all summer courses, then the Registrar office will make a brochure to mail out to teachers with summer session courses and workshops targeted for teachers.

**7. ADJOURNMENT:** 11:00