

MINUTES FOR EXECUTIVE BOARD  
27 October 2003  
Black Hall

**MEMBERS PRESENT:** Rebecca Bowers, Liahna Armstrong, Meghan Miller and Jim DePaepe, and guests Connie Lambert, Charlene Kauzlarich, and Marwin Britto.

1. **CONVENED MEETING:** 10:00
2. **CHANGES TO AGENDA:**
  - Rebecca added a discussion of the Educational Technology Center and introduced of the Center's Director Marwin Britto.
3. **APPROVAL OF MINUTES:** 1 October minutes were approved as written
4. **REPORTS:**
  - Jim reported the results of the Executive Committee's request for the revision of the Faculty Development and Scholarship Committee Charge. The FDSC requested that the charge remain the same. At this time the Executive Board agreed to leave the charge as written. (attachment #1)
5. **NEW BUSINESS:**
  - Marwin handed out a flyer for the Ed Tech Center's open house on 13 November and discussed his plans for the future of the Center. (attachment #2) He stated he would like to meet with the department chairs and deans to find out what the department's needs are as far as technology is concerned. Jim reported that the CTL Advisory Council discussed, during their 22 October meeting, the addition of an Educational Technology Advisory Board. The motion was made to approve the new Ed Tech Advisory Board, with Marwin being the chair. Marwin will draft the Board's Charge and present it to the CTL Advisory Council's next meeting. Jim will work on filling the membership of the Board.
  - Charlene discussed the Endorsable Majors and Minors Effective 9/1/03 list (attachment #3), based on the approval from the State Board of Education. Rebecca stated that she does not want the Minor Endorsements dropped and not approve any request for drops. There will be a meeting of the dean's for further discussion on this topic on 7 November.
6. **OLD BUSINESS:**
  - Assessment Plan for Teacher Preparation held over for next meeting.
  - Reorganize P-12 School Based Committee Membership, the Board does not want the current faculty positions removed, but it was approved to add/drop public school members. Rebecca asked that he have late afternoon meeting.
  - Review CTL Governance held over for next meeting
  - Summer Session Brochure held over for next meeting
7. **ADJOURNMENT:** 11:00