

MINUTES FOR EXECUTIVE BOARD
13 October 2003
Black Hall

MEMBERS PRESENT: Rebecca Bowers, Liahna Armstrong, Meghan Miller and Jim DePaepe, Ginni Erion and guests Ethan Bergman and Rosco Tolman.

1. **CONVENED MEETING:** 10:00 with Dr Bowers introducing Ginni Erion, Superintendent of Thorp School District, as a new member of the Board.
2. **CHANGES TO AGENDA:** Liahna added a discussion regarding endorsements.
3. **APPROVAL OF MINUTES:** 2 June 2003, minutes were approved as written
4. **REPORTS:**
5. **NEW BUSINESS:**
 - Dr Bowers, Dr Armstrong and Dr Miller will clarify all issues regarding adjunct contracts for Co-horts with their departments. (attachment #1)
 - Dr Bowers discussed the email from Lin Douglas from OSPI regarding the process to identify “at risk” and “low performing” teacher preparation programs. Dr Bowers has no concerns regarding Centrals programs. (attachment #2)
 - There is a need to make upgrades in equipment in the Educational Technology Center. Marwin Britto, Director of the center, is currently doing a survey on the use of the Ed Tech Center and labs to establish use from each department. Dr Bowers has donated \$15,000, TEP \$5,000 and C & S \$5,000 toward the upgrade cost and it will be asked of each dean to also make a donation for the upgrades needed. (attachment #3)
 - Jim presented the 2003 NCATE Annual Report. (attachment #4)
 - The Assessment Plan was discussed and further discussion was held over for the next meeting. (attachment #5)
 - A Summer School brochure designed and targeted for school personnel is being developed and it was asked that all review their classes offered. Then submit their recommendations for the brochure as soon as possible.
 - Request for reorganize P-12 School Based Committee Membership was held over for the next meeting. (attachment #6)
 - Review CTL Governance was held over for the next meeting. (attachment #7)
 - Discussion regarding endorsements was held over for the next meeting with invitations for Charlene Kauzlarich, Teacher Certification Program Support Supervisor and Connie Lambert, CEPS Assoc Dean to attend and support the discussion.
6. **OLD BUSINESS:** None.
7. **ADJOURNMENT:** 11:00