

MINUTES FOR EXECUTIVE BOARD
13 January 2003
Black Hall

MEMBERS PRESENT: Rebecca Bowers, Liahna Armstrong, and Meghan Miller and Jim DePaepe

1. **CONVENED MEETING:** 9:00
2. **CHANGES TO AGENDA:** None.
3. **APPROVAL OF MINUTES:** 14 October and 25 November approved as written.
4. **NEW BUSINESS:**
 - Linda Beath's office is currently working through the University Writing Center and English Department to serve the remediation needs of students in composition and reading and Mark Oursland for mathematics. It is Dr Beath's goal to get good diagnostic information about what it is that students need and then have a series of options available depending upon their needs. In addition to Dr Beath's programs Dr Bowers would like to develop a WEST B preparation workshop. With a review of the most recent WEST B test scores it was agreed that the current remediation programs in place and being developed appear to be adequate.
 - Jim reported on the last session of WEST B test scores. See attachment 1.
 - Further discussion regarding the COM requirement for ED Students will be at the next Board meeting.
5. **REPORTS:**
6. **OLD BUSINESS:**
7. **ADJOURNMENT:** 9:45