

MINUTES FOR EXECUTIVE BOARD

13 May 2002

Black Hall

1. **CONVENED MEETING:** 9:15
2. **MEMBERS PRESENT:** Rebecca Bowers, Jim DePaepe, Liahna Armstrong and Barney Erickson.
3. **CHANGES TO AGENDA:** None.
4. **APPROVAL OF MINUTES:** 8 and 22 April minutes were approved as written..
5. **REPORTS:**
 - Washington Entry Skills Test-Basic (WEST B), which is currently undergoing a final validation process will be approved soon. All students who have-not been accepted into the teacher education program by 1 September 2002 will have to take WEST B to be admitted. The Executive Board recommended, "No student shall begin the program without having successfully passing the WEST-B." This admission change should be promulgated through general Ed classroom flyers, posters, websites, and The Observer. The test will specifically assess reading, writing, and math. Dean Bowers will assign Connie Lambert this responsibility.
 - Dean Bowers and Associate Dean Lambert will write a Teach Education Handbook this summer. The Handbook will include advising sheets for each program in CTL, which emphasize each program and the Professional Sequence "in sequential order." A one page advising road map will be developed. Students will be required to purchase this handbook, and it will contain virtually everything students need to know from admission to graduation.
6. **OLD BUSINESS:**
 - **STATE PARTNERSHIP AGREEMENT:** A discussion continued relative to the new state performance-based endorsement standards and whether or not we continue to produce Professional Society Folios. The Executive Board unanimously agreed that although folio development was a healthy professional engagement, that producing the new State Performance-based endorsement standards would sufficiently supplant the resultant effect. Therefore, the board agreed to place in abeyance the requirement for Professional Society Folio development.
7. **NEW BUSINESS:**
 - A team (Rebecca, Jim, Phil, Rosco, and Connie) was recommended to attend the NCATE Institutional Orientation and Professional Development Workshop, 26-28 September 2002. Liahna agreed to request of the Provost to sponsor the travel cost. Judi will make arrangements. Registration is due by 30 August.
 - EDCS 424. The Music Departments request to supplant 424 was denied. However, the request did force changes in the way 424 has been offered. Andrea Sledge is now taking the lead in the course development and teaching. The Board recommended a course title change, which better reflected its description and outcomes (Literacy Across the Curriculum) Jim will ask Andrea Sledge to work with Linda Woody to integrate some of Music Department's suggestions into the course thereby alleviating some of the Music Department's concerns, as well as the need to add another new course into an already crowded curriculum.
 - Rebecca will try to arrange an introduction of the Top 10 student selected by PEAB to the BOT on 7 June.
 - Jim will produce a calendar of events for the Executive Board.
8. **ADJOURNMENT:** 9:50