

Educational Technology Advisory Committee  
ETAC Meeting Minutes  
May 23, 2006

In attendance: Marwin Britto, Ian Quitadamo, Bobby Cummings, Chris Schedler  
Absent: Fermin Konukman  
Regrets: Jerry Alldredge  
Guest: Rick Crull (Media Specialist)

1. ITAM Professional Day
  - Attended by 100 people last year (\$50/person) and 50 people this year (\$75/person)
  - Workshops on technology for the university and community
  - Evaluation: not well-supported, not professional, low-quality, no hands-on workshops just lecture
2. ETC Professional Development Day
  - Schedule for Spring 2007
  - Alternative for K-12 teachers in service (Saturdays) – paid by participants
  - Technology leadership summer institute (5-6 faculty training)
  - Professional development in content areas
  - Seek grant funding for faculty salary
3. ETC 1 on 1 Assistance Website
  - Not many hits on website – Need to make people more aware of resources
  - Provide video tutorials (streaming) and CD/VHS checkout
  - How-to tutorials, not pedagogy
  - Document cameras (7 years old) breakdown often
4. ETC Workshops
  - 6 of 8 completely booked
  - Website expansion: archive previous workshops
  - Add special area for LiveText workshops
  - Continue in Fall: confirm attendance Tuesday and open up Wednesday
  - Track data: attendance by department, training needs
  - Now based on facilitators' expertise; next based on participants' needs
  - Need follow-up application workshops
5. LiveText Workshops
  - Support faculty with LiveText ([livetext@cwu.edu](mailto:livetext@cwu.edu)): Ian Loverro and Marwin Britto (rubrics, assessments), 4 students (navigation)
  - Help Desk: M-Th 10-5; F 10-2
  - Workshops: Ian Quitadamo (overview); Program directors access exhibit room and data (summer); small group/individual workshops (customized)
  - Website revision (<http://www.cwu.edu/~ectl/lt/>): segment modules, searchable knowledge database
  - Student website support for NCATE
6. Other Business
  - Faculty laptop checkout

- Assessment of online courses
- Educational Technology university-wide committee (Michael Jennings)
- Budget for hardware replacement
- Post-accreditation review of LiveText and other program solutions (compatibility with Blackboard)
- Blackboard (MTIS) workshops: implementing pedagogically
- Matrix as homepage for LiveText portfolio (templates)