

CENTRAL WASHINGTON UNIVERSITY
THE CENTER FOR TEACHING AND LEARNING
ADVISORY COUNCIL
MINUTES
April 8, 2009

ATTENDING: Barry Donahue, Natasha Griffith, Robert Brammer, Connie Lambert, Crystal Weddington, Arlen Parker, Mark Oursland, Marwin Britto, Rexton Lynn.

MEETING CONVENED: The meeting was called to order at 3:17 PM.

CHANGES TO AGENDA: A motion was made, seconded, and approved to accept the agenda as is.

APPROVAL OF MINUTES: A motion was made, seconded, and approved to accept the February 25, 2009 and March 11, 2009 minutes.

ADVISORY COUNCIL REPORTS:

Undergraduate Curriculum Committee: (Co-chair, Mark Oursland)

- The following curriculum was reviewed by the committee, with recommendations as noted:
 - Special Education (P-12) (Major, Specialization, Minor, or Certificate Change Form)
 - Should be indicated for credit change.
 - Special Education Minor (Major, Specialization, Minor, or Certificate Change Form)
 - Should be indicated for credit change.
 - Special Education (P-12) Broad Area (Major, Specialization, Minor, or Certificate Change Form)
 - Recommended as is.
 - EDSE 489 Research and Inquiry (Course Change Form)
 - The curriculum committee didn't understand why there is a course change form because the course has been removed from all programs.
 - EDSE 423 Instructional Practices & Strategies in Literacy & Math for Students with High Incidence Disabilities (New Course Form)
 - Recommended as is.
 - EDSE 311 Foundations of Special Education (Course Change Form)
 - Recommended as is.

A motion was made and seconded to accept the curriculum with the recommended changes. There was no discussion, and the curriculum was approved with the recommended changes.

OLD BUSINESS:

Standard 5: (Barry Donahue)

- Barry is hoping to bring the finished goals to the next meeting. They are working on flushing out specific things that can be done.

WEST-E passing prior to student teaching: (Rexton Lynn)

- There is a rumor concerning a possible statewide requirement for students to pass the WEST-E prior to student teaching. Candidates could still apply for student teaching but could not step foot into a classroom without first passing the WEST-E. A discussion followed with the following problems discussed.
 - Approximately twenty percent of students do not pass the WEST-E the first time they take it. Requiring them to pass the WEST-E prior to student teaching could potentially result in pulling quite a few students that have already been placed. Students apply, and are placed for student teaching, well in advance.
 - The current system allows a student to student teach therefore fulfilling graduation requirements so that they can graduate on time. If passing the WEST-E prior to student teaching were to become a requirement, some students would not graduate on time because they would not be able to meet the student teaching requirement. It was a general consensus that holding up graduation would not be a logical idea.
 - There was a lot of concern that students would not be prepared in their content areas to take and pass the test. The test would have to be taken prior to finishing all of the content in order to make graduation.
 - With the added deadlines students would be forced to sign up for a retest prior to taking the first test, in case they don't pass the first time.
 - This would add one more requirement, making the process more difficult, and more worrisome for the students.
- A discussion followed regarding the following benefits of the requirement.
 - It was argued that if students are unable to pass the WEST-E, they are lacking in their content areas, and they should not be student teaching anyway.
 - It was pointed out that content is also gained in the classroom during the course of student teaching, among other essential knowledge skills. There is a lot more to student teaching than just the application of content. It was also pointed out that some students are simply not good test takers, even if they have absorbed all of the content.
 - Another idea was to look at various 'practice tests' as a way for students to try a content test prior to the WEST-E, and save money (the WEST-E is expensive and a practice test would not be).
 - The question with this idea would be "does the test align well enough with WEST-E?" If students take the practice test and do well, then they take the WEST-E and don't pass, there will be a problem. It would be hard to tell if the two tests had enough similarities.
- The council decided that the State should not dictate our graduation requirements, and that the council is opposed if the WEST-E becomes a requirement prior to student teaching. It was pointed out that there is already an overreliance on tests. The council decided that Jim (PESB Board Member) should keep his ear to the ground about this issue, and that we will respond in the future (if it becomes necessary); at that time Jim can bring the council's comments before the PESB Board.

WEST-B:

- Students can't take block 2 or student teach without first passing the WEST-B. Crystal was asked if we are still having the problems that we were having and she said no, there are only two students (the same two as before).

Student Referral Form:

- The old form was passed around again and feedback was requested. Barry and Rexton are currently working on a new form that the CARR Committee will look review at the next meeting. The council members agreed that once the referral form is completed that process needs be implemented and handled by the CTL. It was suggested that the process be implemented online, with links so that the professors know where to go and what to do. There needs to be a policy in place. It was also suggested that the form be specific so that faculty can outline exactly what they would like to see happen and any follow-up instructions need to be included. It was suggested that there be a check box on the form that indicates a follow-up with the CARR committee. This will be added to the next agenda along with the new form handout.

Undergraduate Curriculum Committee Charge:

- The following changes were suggested by the committee members via e-mail and presented at the meeting:
 - Remove 'Business Education'.
 - Add 'Elementary Education'.
 - Remove 'Marketing Education'.
 - Remove 'Middle Level: Math/Science'.
 - Add 'Middle Level: Math'.
 - Add 'Middle Level: Science'.
 - Add 'School Health Education'.
 - Remove 'Social Science Studies'.
 - Add 'Social Studies'.
 - Add 'Spanish Teaching
- The following changes were made at the meeting:
 - Remove 'Library Media'.
 - Remove 'Middle Level Humanities'.
- A motion was made, seconded, and the changes were approved. The CTL Policy Manual will be updated.

Graduate Programs Committee Charge:

- The following changes were suggested by the committee members via e-mail and presented at the meeting:
 - Remove 'Business Education'.
 - Remove 'Marketing Education'.
 - Remove 'English (TESOL)'.
 - Add 'General Administration Option'.
 - Remove 'History Teaching Option'.
- The following changes were made at the meeting:
 - Remove 'Library Media-All Levels' and add 'Library Media'.
 - 'Specially' should say 'specifically'.
- A motion was made, seconded, and the changes were approved. The CTL Policy Manual will be updated.

Elementary Education Advisory Council Charge:

- The Charge will be tabled until after the department split when there is a new chair.

Advanced Programs Diversity Survey:

- The survey was passed around to the council members. It was explained that the survey would be sent to graduates as a data gathering tool. If there were any questions or concerns the members are instructed to talk to Jim DePaepe.

Theatre Arts Survey:

- The survey will be sent, initially as an intake survey, to all Theatre Arts students. The program will be tweaked to fit the needs of the students. The survey will be redistributed to the students to mark progress. The two surveys will be compared after the data is collected.

ADVISORY COUNCIL REPORTS:P-12 School Based Services Committee: (Chair, Rexton Lynn)

- No Report

P-12 School Based Services Committee Charge: (Chair, Rexton Lynn)

- Rexton suggested that the committee membership list be changed. He would like to change the list to reflect a more realistic picture of school interactions. He would like to see people on the list that are connected to schools in some way, and that are willing to meet more often. The problem with having representation from the centers is that the group has been unable to get together. Rexton asked the council to think of some suggestions for a revised committee membership list. This will be added to the next agenda.

Graduate Programs Committee: (Chair, Rob Brammer)

- No Report

Educational Technology Advisory Committee: (Chair, Marwin Britto)

- National Education Technology Standards Handout
 - Marwin passed around a double-sided handout. On one side, the handout showed performance indicators for teachers; on the other side the handout showed performance indicators for students.
 - The teacher side of the handout shows five standards (there used to be six standards, but in June 2008 the new standards came out with only five listed). The program coordinators met in February to discuss the five standards, and were charged with bringing the standards to their faculty and developing activities that would relate to each standard. The coordinators will be meeting again in May to discuss the activities. The goal was to raise awareness, and to identify on a syllabus what standards they are meeting.
- Spring 2009 Educational Technology Workshops Handout
 - Marwin passed around a handout listing all of the upcoming workshops; the workshops will start on Friday. The Cyber Safety workshops will be facilitated by an officer of the Ellensburg Police Department, and Craig Hughes will be facilitating the NVivo workshop. Marwin encourages anybody interested in facilitating a workshop in the fall to see him; they are always looking for new people. The workshops are open to both faculty and staff.

Diversity and Equity Committee: (Chair, Don Woodcock)

- No Report

Faculty Development and Candidate Scholarship Committee: (Chair, Marwin Britto)

- The first meeting will be next month. No Report.

Candidate Admissions, Recruitment, and Retention Committee: (Chair, Rexton Lynn)

- The committee is meeting on Friday. They currently have two students; one is in regards to admission into the program, and the other is plagiarism.

EXECUTIVE BOARD REPORTS:Assessment Committee: (Co-chair, Jim DePaepe)

- No Report

Professional Education Advisory Boards: (Connie Lamberts; Rob Brammer)

- Rob
 - The next PEAB Meeting date has been changed to May 29, 2009. No Report.
- Connie
 - No Report.

ADJOURNMENT: Meeting was adjourned at 4:35 PM.

NEXT MEETING: April 22, 2009.