

CENTRAL WASHINGTON UNIVERSITY
THE CENTER FOR TEACHING AND LEARNING
ADVISORY COUNCIL
MINUTES
February 11, 2009

ATTENDING: Crystal Weddington, Dave Darda, Barry Donahue, Craig Hughes, Rob Brammer, Natasha Griffith, Bobby Cummings, Mark Oursland, Connie Lambert, Jim DePaepe

MEETING CONVENED: The meeting was called to order at 3:17 PM.

CHANGES TO AGENDA: None

APPROVAL OF MINUTES: The minutes from the January 28, 2009 meeting were approved.

ADVISORY COUNCIL REPORTS:

Graduate Programs Committee: (Chair, Rob Brammer)

- Math 532 Dynamical Systems Modeling
 - This course was a special topic that ran in the summer time. Due to a high demand by students they would like to run it again as a course. A motion was made and seconded to accept the curriculum as presented. It was questioned whether the course would be elective or required (required courses need to have program change forms as well). Mark stated that the course was an elective. The motion was passed to accept the curriculum as presented.

Undergraduate Curriculum Committee: (Co-chair, Mark Oursland)

- Middle Level Mathematics Minor
 - During the process of creating all of the curriculum changes there was confusion regarding the deadline for the catalog, and the Middle Level Mathematics Minor program changes were not submitted to the CTL Advisory Council members at previous meetings. After it was explained that the timeline was an issue the curriculum was brought before the Advisory Council for approval. Mark explained that the changes to the minor are only aligning it with the Major already approved and scheduled to run. There was discussion on whether the Science portion of the curriculum would need to be changed, and it was explained that the Science Major did not change so the Minor would stay the same. A motion was made, seconded and passed to accept the curriculum as presented.

P-12 School Based Services Committee: (Chair, Rexton Lynn)

- No Report

Educational Technology Advisory Committee: (Chair, Marwin Britto)

- No Report

Diversity and Equity Committee: (Chair, Don Woodcock)

- EDF 507
 - Don was not available to present at the meeting, but did provide a handout that was distributed to all of the members to peruse. The handout provided a recommendation

from the Diversity and Equity Committee to the CTL Advisory Board and the CTL Executive Board. The recommendation states that the following take place: “Effective Spring Quarter 2009, all post-baccalaureate, graduate certification, graduate recertification, graduate endorsement, and Masters Degree granting programs under the purview of the CTL shall require EDF 507 – Studies and Problems in Intercultural Education, as a condition of successful completion of said programs.” The council members were charged with reviewing the recommendation with their faculty members and reporting feedback at the next Advisory Council meeting. A discussion followed with concerns about the courses already in existence meeting the standard for Diversity (EDBL 514, PSY 574, etc...). Council members agree that these courses should be looked at as options along with EDF 507. There was also concern regarding definitions for post-baccalaureate, graduate certification, graduate recertification, graduate endorsement, and Masters Degree granting programs. There needs to be a clearer list of what this entails. The members will review the recommendation in its entirety prior to the next meeting, and report back with concerns and recommendations of their own. This will be added to the next agenda.

Faculty Development and Candidate Scholarship Committee: (Chair, Marwin Britto)

- No Report

Candidate Admissions, Recruitment, and Retention Committee: (Chair, Rexton Lynn)

- No Report

EXECUTIVE BOARD REPORTS:

Assessment Committee: (Co-chair, Jim DePaepe)

- The committee will be meeting at the beginning of March.

Professional Education Advisory Boards (Connie Lambert; Rob Brammer)

- Connie - PEAB will be meeting on March 13, 2009.
- Rob – PEAB will be meeting on March 13, 2009.

NEW BUSINESS:

- Charge of the Curriculum Committees
 - A handout was distributed that provided the charges for the Undergraduate Curriculum Committee, the Graduate Programs Committee, and the Elementary Education Advisory Council. The members of those particular committees were asked to discuss the charges with the other committee members, and report back with feedback and changes that they would like made. It was pointed out by several council members that some of the programs listed in the charges no longer exist. The program list will need to be updated. It was also pointed out the Elementary Education Advisory Council charge should state, “Program and course reviews specially examine coherence, consistency and compliance with CTL’s conceptual framework, State WAC’s and standards, national standards, and NCATE standards.” This line is included in the charge for the Graduate Programs Committee and the Undergraduate Curriculum Committee, but it is not included in the Elementary

Education Advisory Council charge. Another concern that was pointed out was the membership list at the bottom of the Graduate Programs Charge. The membership list includes a Graduate Candidate Representative. There was concern that this charge is not being met properly because there is not a graduate student serving on the committee. A motion was made, seconded and passed to get recommendations for a graduate student to serve on the Graduate Programs Committee and the CTL Advisory Council (the same student for both), and report recommendations back at the next CTL Advisory Council meeting. This will be added to the next CTL Advisory Council Meeting Agenda.

- Teachers of the Year Informational Panel
 - On February 19, 2009 the Center for Teaching and Learning will be sponsoring Teachers of the Year Informational Panel, from 4:30-6:30 pm.

The panel will consist of the following award winners:

- Susan Johnson, Washington State Teacher of the Year
- Brian Hagbo, Washington State High School Physical Education Teacher of the Year
- Mike O'Donnell, Washington State Assistant Principal of the Year
- Amber Farthing, Washington Science Teachers Association Elementary School Science Teacher of the Year.

Mike O'Donnell is also nominated for National Assistant Principal of the year, and will be traveling to San Diego after the Teachers Panel to find out if he is the winner. All four award winners are Central Washington University Alumni who teach in Cle Elum and Ellensburg.

The Panel will consist of three parts:

- The winners will talk a little about their backgrounds to give the students a feel for who they are and where they came from.
- The winners will give some advice to the students on first year teaching.
- The students will be free to ask any questions about teaching.

It was also noted that several of the faculty members will be offering extra credit for students who attend the Informational Panel. The panel will be held in the SURC Theater so a strong attendance is necessary to fill the room. There will also be a surprise award ceremony where the winners will receive a special red apple plaque from the Center for Teaching and Learning.

- House Bill 2000
 - A handout was distributed for everyone to review. A couple of the sections really need to be looked at and discussed. The following line items were pointed out:
 - “...shall reduce admittance and enrollment of students seeking residency teacher certification with an endorsement in elementary education as part of an institutional priority initiative and shall demonstrably increase enrollment capacity for students seeking residency teacher certification with an endorsement in middle level mathematics or science, or secondary mathematics or science....”

- “...up to three community colleges to develop and offer a program of study leading to a baccalaureate degree with a residency teaching certificate in middle level mathematics or science, or secondary mathematics or science....”

This bill will be going up for the first reading tomorrow. There will be plenty of voices present at the reading; each of the institutions will have representatives there. There was a discussion on the accuracy of the data collected for the report. It was discovered that the data that was collected was wrong. The original data showed that only 10.4 percent of graduates were qualified to teach math and science. After the data was looked at again (after the report was sent in) it showed that the number was actually 89 percent. The legislature is making their decision based on bad data. There was also a discussion concerning the WEST-B test. The number of applications we receive has dramatically dropped off because of this test. There are students who can pass the WEST-E but cannot pass the WEST-B. There are students who would have joined the field but have shied away because of the WEST-B. There was also a discussion about diversity and the WEST-B. There is a cultural clash regarding the writing portion of the test. The test is not geared towards English language learners. Another form of testing was suggested, this has been an ongoing suggestion without an outcome.

OLD BUSINESS:

- Standard 5: (Barry Donahue)
 - Everything is coming together fast and the meetings have been going very well. There should be recommendations ready by the end of the quarter. It was suggested that all of the program leaders have a meeting together to discuss program changes and suggestions. Black Hall Room 114 would be a possible option; there should also be several timeslots due to teaching schedules. The Standard V Program Re-approval Template for Central Washington University has been sent to OSPI. They will be giving us feedback if necessary or sending it on. Our next step after that will be program changes.
- Basic Education Task Force Update
 - There is no report at this time. This will be added to the next agenda.
- WEST-E passing prior to student teaching (Rexton Lynn)
 - This will be added to the next agenda
- School Counseling and Psychology Specialist Proposal (Rob Brammer)
 - This will be added to the next agenda
- Student Referral Form
 - The form was distributed and it was explained that this form was an option, and was used by the old C&S for quite a few years. If a professor encountered a problem with a student the referral form would be filled out, a meeting with the student would take place, and the student would receive a copy of the form for their records. The synopsis was that the form worked great. At this time there is not a formal way to track the data on referrals. It was pointed out that there shouldn't just be disposition tracking on students with a poor report, there should also be positive reports out there.

Live Text was suggested as a possible avenue to utilize in tracking data. There was concern voiced on whether students' disposition data would be visible to everybody (especially future employers) and it was decided that it would not be. The student would have the discretion to make the data available to whomever they chose. There was also a discussion regarding the creation of a tracking system for student complaints against faculty members. There needs to be a system in place where the complaints are documented along with the outcomes. The members were charged with reviewing the Student Referral Form, coming up with suggestions on the two systems, and creating wording for a motion that will be voted on at the next meeting. This will be added to the agenda.

- Eliminating Membership Positions on the P-12 School Based Services Committee
 - The committee would like a motion passed to eliminate two of the positions held by center representatives, leaving one membership position to be held by a center representative. The motion was made, seconded and passed to eliminate two of the positions. It was also noted that Henry Williams is the Department of Education Faculty Representative on the Assessment Committee.

ADJOURNMENT: Meeting was adjourned at 4:53 PM.

NEXT MEETING: February 25, 2009.