

CENTRAL WASHINGTON UNIVERSITY
THE CENTER FOR TEACHING AND LEARNING
ADVISORY COUNCIL
MINUTES
January 14, 2009

ATTENDING: Don Woodcock, Crystal Weddington, Dave Darda, Barry Donahue, Craig Hughes, Rexton Lynn, Martha Kurtz, Marwin Britto, Arlen Parker, Rob Brammer, Susan Donahoe, Natasha Griffith, Bobby Cummings, Mark Oursland.

GUEST: Keith Salyer, Stephen Moore, Marla Wyatt

MEETING CONVENED: The meeting was called to order at 3:16 PM.

CHANGES TO AGENDA: None

APPROVAL OF MINUTES: The minutes from the December 3, 2008 meeting were approved.

ADVISORY COUNCIL REPORTS:

Graduate Programs Committee: (Rob Brammer)

- The following Curriculum was brought before the Advisory Council for approval.
 - FCS/CTE Teacher Education Master (New Specialization, Minor or Certificate Change Form)
 - OCED 551 Principles of School to Work – Changed credits from 3 to 1-5 (Course Change Form)
 - FCSE 526 Methods of Teaching Family & Consumer Sciences (New Course Form)
 - Family and Consumer Sciences Education Specialization – name change to Family and Consumer Sciences Education Administration Specialization (Major, Specialization, Minor, or Certificate Change Form)
 - OCED 561 Administration of OCED – changed prefix and number to CTEA 580, changed name to Administration of Career and Technical Education, and changed credits from 3 to 1-5 (Course Change Form)
 - OCED 562 Vocational Finance – changed prefix and number to CTEA 581, changed name to Career and Technical Education Finance, and changed credits from 3 to 1-5 (Course Change Form)
 - FCSE 521 Curriculum Development in Family & Consumer Sciences – changed credits from 5 to 1-5 (Course Change Form)
 - FCSE 522 Survey of Research in Family/Consumer Science Education – changed credits from 5 to 1-5 (Course Change Form)
 - OCED 563 Partnerships and Advisory Committees – changed prefix and number to CTEA 583, changed name to Career and Technical Education Partnerships and Advisory Committees, and changed credits from 3 to 1-5 (Course Change Form)

- FCSE 520 Family and Consumer Science Ed. Supervision – changed prefix and number to CTEA 584, changed name to Career and Technical Education Supervision and Evaluation, and changed credits from 3 to 1-5 (Course Change Form)
 - Marla Wyatt from Family and Consumer Sciences attended the meeting to answer questions about her curriculum, and to turn in revised program change forms. Family and Consumer Sciences Education Specialization, M.S. changed its name to Family and Consumer Sciences/CTE Administration, M.S. (prior to the meeting she had decided education needed to be removed from the title), and the new Masters Degree Program name was revised to CTE Teacher Education Pedagogy (prior to the meeting she had decided the FCS should be removed from the title). A discussion followed regarding the curriculum process. There was concerned voiced that the curriculum changes needed to be discussed, prior to being submitted, with the Department of Education and the Certification Office. A motion was made, seconded and passed to send the curriculum back.
- Rob presented the Advisory Council with a report entitled ‘Professional Level Certification Benchmarks for School Psychologists’. He explained that the state is requiring professional level certification and that School Psychology would like to go forward with their proposal. The handout showed a list of the Standards and the action that would be taking to meet these standards. The Advisory Council decided that the report should have a cover letter to explain the process that would be taken, as well as a list of contact information (signatures, etc...). A motion was made, seconded and passed to send the report back for more clarification. It was suggested that School Psychology speak with Henry Williams on reports submitted previously.

OLD BUSINESS:

- School Counseling and School Psychology Specialist Proposal (Rob Brammer)
 - Rob gave his report early due to time constraints. He is still working on getting this proposal moving along. He is looking into getting a policy in place that states that any graduate degree above 100 credits is more than a master’s degree. Currently there are no graduate degrees above 100 so it would make sense that this could be an option. The proposal will be added to the agenda for the next meeting.

Undergraduate Curriculum Committee: (Mark Oursland)

- There was a discussion regarding the role of the Undergraduate Curriculum Committee in the curriculum reviewing process. It was decided that the charge needs to be addressed.
- The following Curriculum was brought before the Advisory Council for approval:
 - SOSOC 421 Methods and Materials in the Social Sciences, Secondary – deleting course (Course Deletion Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
 - HIST 421 – Methods and Materials in the Social Studies, Secondary –changing credits from 3 to 5 (Course Change Form)
 - Stephen Moore from the History and Social Science Program attended the meeting to address the Council and to answer any questions they might have regarding his curriculum. After a lengthy discussion a motion was made,

seconded and passed to accept the curriculum with the caveat that Dr. Moore provides elaboration of the assessments prior to the CTL Director signing and forwarding it to Linda Hoff.

- Social Science: Teaching Secondary Major – deleting major (Program, Specialization, Minor, or Certificate Deletion Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
- History: Teaching Broad Area Major – add HIST 421 (5 credits) and remove HIST 421 (3 Credits) (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
- History: Teaching Broad Area Major – name change to History/Social Studies Teaching Major (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
- History: Teaching Minor – add HIST 421 (5 credits); remove HIST 421 (3 credits) (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is, provided there is added justification.
- Health/Fitness: Supporting Area Endorsement – deleting program (Program Deletion Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
- EDBL 430 Sheltering Instruction for Linguistically Diverse Students – new course to be added (New Course Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
- EDBL 439 Testing English as a Second Language – changing credits from 2 to 3, changing title to Assessment of Linguistically Diverse Students, and changing description (Course Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
- EDBL 440 Reading English as a Second Language – changing title to Development of Literacy with Linguistically Diverse Students (Course Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
- Teaching English as a Second Language – add EDBL 430, EDBL 439, and TESL minor approved electives; remove EDBL 432 (or ANTH 381), EDBL 439, and TESL minor approved electives (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.
- Bilingual Education / Teaching English as a Second Language – add EDBL 430, EDBL 439 and TESL minor approved foreign language elective; remove ANTH 381, EDBL 439, and TESL minor approved foreign language elective (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.

- EDEL 323 Teaching Elementary School Mathematics – changing credits from 3 to 4 (Course Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.

- Elementary Education – add EDEL 323 (4 credits), and department approved electives (7 credits); remove EDEL 323 (3 credits), and department approved electives (8 credits) (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.

- General Science Teaching Major – update the Physics/Math Course Titles and include Earth Science and Physics as Designated Science Endorsement Areas (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.

- TH 313 Children’s Theatre – title change to Writing for Children’s Theatre (Course Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.

- English/Language Arts Teaching Major – add ENG 410 Focused Studies in English Literature, ENG 411 Focused Studies in American Literature, and English 414 Focused Studies in World Literature; remove ENG 410 Studies in Major English Writers, ENG 411 Studies in Major American Writers, and ENG 414 Studies in Major World Writers (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.

- Special Education (P-12) Broad Area – add EDEL 323 (4 credits), and advisor approved electives (2 credits); remove EDEL 323 (3 credits), and advisor approved electives (3 credits) (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is.

- Family and Consumer Sciences Career and Technical Education Teaching Major – add FCSG 320, and FCSA 280; remove FCSE 421 (Major, Specialization, Minor, or Certificate Change Form)
 - A motion was made, seconded and passed to accept the curriculum as is, provided the addition of a letter from Psychology is submitted.

- FCSE 421 Adult Education – deleting course (Course Deletion Form)
 - A motion was made, seconded and passed to accept the curriculum as is.

Educational Technology Advisory Committee: (Marwin Britto)

- Marwin distributed a handout entitled ‘Winter 2009 – Educational Technology Workshops’. The handout contains a listing of the various workshops that will be held, Social Bookmarking, Wikis, Web-based Seminars, Blogging, Web-based Citation Manager, and Podcasting. Marwin will be sending an email out to faculty and staff to tomorrow.

Diversity and Equity Committee: (Don Woodcock)

- They are “jumping in full board” right now. All of the different programs will be hearing from the committee in the near future. The committee has been charged with collecting data that shows evidence of how the different programs are addressing Standard 4 (it has changed). The primary focus will be on the advanced areas. The Executive Board met and came up with a few ideas, and Jim DePaepe attended a committee meeting to discuss more ideas. The next committee meeting will be on Friday, the ideas will be refined at this time. The committee needs to see support from everybody on Standards 2 and 4 in order to pass. The council requested the standards for their records. Angela will send them out via e-mail.

Scholarship and Faculty Development Committee: (Marwin Britto)

- Marwin announced that he is gathering all of the records from various sources. He will be sending a recommendation to the CTL Executive Board for the final Committee Member.

OLD BUSINESS:Standard 5: (Barry Donahue)

- Barry informed the Council that they are moving forward with Standard 5. There have been some surprises along the way, such as a faculty member that didn't know what Standard 5 was. Barry would like the Standard to be shared with all of the departments so that this confusion ends. They are virtually done with creating a standard lesson plan format, and it will be coming out within the next few weeks. Everyone will need to implement this into their methods courses. He also let everyone know that we are hitting a deadline stage on the process of getting everything turned in. Standard 5 will be added to the agenda for the next meeting.

ADJOURNMENT: Meeting was adjourned at 5:06 PM.

NEXT MEETING: January 28, 2009.