

CENTRAL WASHINGTON UNIVERSITY
THE CENTER FOR TEACHING AND LEARNING
ADVISORY COUNCIL
MINUTES
October 8, 2008

ATTENDING: Rob Brammer, Marwin Britto, Dave Darda, Craig Hughes, Martha Kurtz, Connie Lambert, Rexton Lynn, Arlen Parker, Don Woodcock.

MEETING CONVENED: The meeting was called to order at 3:15 PM.

CHANGES TO AGENDA: None.

EXECUTIVE BOARD REPORTS:

Assessment Committee: (Connie Lambert)

- A motion was passed to remove the “ad hoc” designation and make it a CTL committee that reports directly to the Advisory Council.
- The advisory Council will go over the data for Standard II to verify that all is up to par.
- In regards to Standard IV (the diversity standard), NCATE passed the programs at the initial level. All but three reports at the advanced level are now in. We need to now see what the advanced programs have done for diversity to figure out what they are not doing and what needs to be done. All of the reports will be compared and common areas will be identified.
- Jim DePaepe will be a guest at several future meetings.

Professional Education Advisory Boards: (Connie Lambert/Rob Brammer)

- Connie stated that the first PEAB meeting was held on Friday October 3, 2008. The PEAB will be focusing on Standard V and the professional core.
- Instead of 26 areas, as identified in the old WAC, there are now 14 areas in the new WAC.
- During the course of discussion regarding Standard V, there was a mutual consensus that there should be a meeting between the Standard V Committee and representatives from each of the endorsement areas.
- Rob reported that there are no major changes in his PEAB so far this year as they are just getting started. They will be reviewing portfolios.

Scholarship and Faculty Development Committee:

- Connie pointed out that combining the Scholarship Committee with the Faculty Development Committee would cut back on members and distribute the work load more evenly. A motion was passed to combine the two committees. A chair will need to be elected for this new Committee.

INTRODUCTIONS: Arlen Parker was introduced as the Public School Representative. He is the Assistant Principal for Morgan Middle School. Self-introductions were done by Don Woodcock, CTL Diversity Committee; Dave Darda, Associate Dean for COTS; Martha Kurtz, COTS faculty representative; Rexton Lynn, Director of Field Experiences and the Interim Associate Dean for CEPS; Angela Moore, the new CTL Secretary; Marwin Britto, Director of the Educational Technology Center; Craig Hughes, chair of the Department of Education, co-chair of the CTL Undergraduate curriculum committee; and Rob Brammer, CTL Graduate Programs Committee.

ADVISORY COUNCIL REPORTS:

Candidate Admissions, Recruitment, and Retention Committee: (Chair, Rexton Lynn)

- No report.

Undergraduate Curriculum Committee: (Co-Chair's, Craig Hughes and Shari Stoddard)

- There is nothing to report currently but there will be a lot to report after the department shift. If all goes well, the department should become four separate departments during winter quarter. There will be a lot of Curriculum to discuss. The Reading Program is now called the Literacy Program.
- The Chair Elections for the new departments will be held in November.
- After the elections, a business plan will be created.
- The Health, Human Performance and Nutrition department also divided into two departments.

Graduate Programs Committee: (Chair, Rob Brammer)

- Rob would like to have a deadline on curriculum established. Connie stated that this was tried a few years ago; it was not a success but did decrease the amount of late editions. It was agreed that a deadline should be attempted again.

P-12 School Based Services Committee: (Chair, Rexton Lynn)

- The Committee has not had a meeting since last year.
- The Committee will be looking into more Field Experience in Yakima.

Educational Technology Advisory Committee: (Chair, Marwin Britto)

- The Educational Technology Center received \$6,000 from the Student Tech. Fee Committee to purchase three different types of digital camcorders (three each) this summer; a Canon ZR950, a Flip Video Camera, and a Canon HV30. The Flip Video Camera was purchased for a very reasonable \$150.
- The students have first priority, but the camcorders are available to everyone.
- There is training available for the camcorders if anybody needs it.
- Rexton pointed out that the University of Washington is incorporating the flip cameras into their student teaching program. They are easy to use and should be made an option for our student teachers.
- The Canon HV30 is a high definition digital camcorder.
- Craig stated that the Department of Education has also purchased several of the Flip Cameras.
- There are over 800 iMacs available on the campus now. Based on many requests, this workshop series is on the various features of the Mac. The first workshop was held last

Friday; there were thirty people in attendance. A handout was made available listing all of the workshops for the fall quarter. This Mac series and all ETC workshops are always available to K-12 teachers.

- Over the years, there has been thousands of dollars of lost and unreturned ETC library materials. There have been no consequences to individuals who have not returned materials, and consequently, with no budget to acquire new library materials or replace lost items, our collection is slowly decreasing. To address this, a Circulation Policy (our ETC overdue fine/lost items system) was approved in March 2007 and was implemented this fall. The fines for material turned in this month will be forgiven, but this is a onetime deal for this month only. Faculty, staff and students who have outstanding overdue books will be contacted and notified of this one-time offer.
- The ETC adopted the Brooks Library's Circulation Policy including the fine structure. And like the Brooks Library, we, too, have an eight day grace period for overdue materials.

Diversity and Equity Committee: (Co-Chair, Don Woodcock)

- The Committee has not met yet this year.
- All of the members were busy this summer meeting with the OSPI and Government Offices, making connections and becoming more informed.
- The Northwest Native American Youth Leadership Conference was held at CWU in August. This was a weeklong conference that focused on climate change and learning about Chinóq Wówo, the trading language of the Chinook. It would be great to have a program for language revitalization.
- Two grant proposals were submitted, but they were both unsuccessful. The purpose was to increase diversity by targeting community colleges in areas surrounding the CWU Centers to increase the number of diverse candidates.

NEW BUSINESS:

Standard V:

- Will try to get the program directors together before the next meeting, possibly on a Friday, to meet with the OSPI Representative. It was decided that it would create good relations to keep her involved in what we are doing, and that it would be good to hear from her what others are doing.

Assessment Committee:

- Removed from Ad Hoc.

OLD BUSINESS:

None.

ADJOURNMENT: Meeting was adjourned at 4:10 PM.

NEXT MEETING: October 22, 2008.