

CENTRAL WASHINGTON UNIVERSITY  
THE CENTER FOR TEACHING AND LEARNING  
ADVISORY COUNCIL  
MINUTES  
October 17, 2007

**ATTENDING:** Rob Brammer, Marwin Britto, Bobby Cummings, Megan Fox, Craig Hughes, Martha Kurtz, Connie Lambert, Rexton Lynn, Shari Stoddard, Crystal Weddington, , Don Woodcock

**Absent:** Michael Chinn, Kirk Johnson, Steve Schmitz

**CONVENE MEETING:** 3:17 PM

**CHANGES TO AGENDA:** Add Pacific NW or WA State History discussion

**APPROVAL OF MINUTES:** Minutes Unavailable

**EXECUTIVE BOARD REPORTS:**

**Assessment Committee:** (Chair, Connie Lambert). Will meet Monday, October 22<sup>nd</sup>. Reorganized last year into the NCATE Task Force. This year is back to the original committee configuration. The charge of the committee is to review the assessment system, recommending modifications, as needed, and collect and review aggregated data.

**Professional Education Advisory Boards:** (Connie Lambert) Met October 5<sup>th</sup>. Provided a review of the PESB decision and process we have gone through over the summer. The PESB Appeal Hearing is November 5<sup>th</sup> and a report will be submitted to the PESB two weeks later. Connie will find out if it makes sense for CTL faculty to attend the hearing.

**Candidate Scholarship Committee:** (Barbara Sisko) – no report

**Faculty Development and Scholarship Committee:** (Chair, Steve Schmitz). Steve will connect by phone for future meetings.

**ADVISORY COUNCIL REPORTS:**

**Educational Technology Advisory Committee:** (Chair, Marwin Britto). Tyler Tushkov, the new ETC technician can be contacted at X1108. There are three new members of the ETAC – Steve Moore, Shaun Mueller, and Celia Braun Faiola (undergraduate representative). If faculty have a nomination for a graduate representative to the ETAC, please contact Marwin. A list of ETC workshops planned for fall quarter was distributed.

**Candidate Admissions, Recruitment, and Retention Committee:** (Chair, Connie Lambert). Committee met on October 5<sup>th</sup> and reviewed two candidates – one who applied to teach Winter Quarter but was not in TPP so was denied; one with a GPA below 3.0 and still has not passed two sections of the WEST-B, continuation was denied until the GPA and WEST-B meet program requirements.

**Undergraduate Curriculum Committee:** (Co-Chair's Craig Hughes and Shari Stoddard). No report.

**Graduate Programs Committee:** (Chair, Rob Brammer). Rob said the committee would like to see the curriculum earlier in the process, prior to it being sent to the senate curriculum committee. No curriculum report.

**P-12 School Based Services Committee:** (Chair, Rexton Lynn). Rexton met with a committee member to discuss field experiences and partnerships. The committee would like a list from all programs of field experiences, partnerships, and extracurricular activities. Connie will provide a list of course-based field experiences that was prepared for the accreditation visit. She will also check on the date of the next Kittitas County Superintendent's meeting as a possible venue to discuss field experiences. The CTL needs a definition of diversity to ensure students are placed in "diverse" experiences.

**Diversity and Equity Committee:** (Co-Chair, Don Woodcock) . No Report.

**OLD BUSINESS:** none

**NEW BUSINESS:**

**Certification**

- Policy - Professional Core Block I & II.
  - Martha Kurtz moved that The Certification Office control admission to Block I and Block II professional education core courses. Bobby Cummings seconded.
  - Discussion: Quite a few candidates are making it through Block I courses without applying or being admitted to the Teacher Preparation Program (TPP). Students have been allowed to take Block I courses for one quarter while they are in the process of completing application to TPP. Some students circumvent the process by going directly to faculty to be signed in.
  - Motion tabled. A draft policy will be developed for the next meeting that addresses the "certification office determining access to the professional core." Barry Donahue, Coordinator of the Professional Education Core, will be invited to attend.
- Policy – Completion of General Education Requirements prior to Student Teaching
  - Rob Brammer moved that "Students will not be able to student teach until they have completed general education requirements." Shari Stoddard seconded. Motion passed. To begin Fall 2008.
- Center Application Process – no longer an issue
- Middle Level Math/Science Program
  - Crystal Weddington asked "why is this a minor?" Martha Kurtz explained the program faculty felt the major area in science, math, or elementary education was critical to being an effective MLMS teacher since the state criteria were weak in the science/math content. The criteria has now changed and the MLMS faculty will be submitting revisions.
- Pacific NW or WA State History requirement is an RCW and states that no teacher candidate should graduate without a course in one or the other. There is currently not a course required for TPP or general education. Recommendation: Require a course in Pacific NW or WA State History as a prerequisite to admission to TPP. Connie Lambert will follow-up with the history department and registrar.
- Standard V (replacing WAC 181-78A-270). A plan for compliance with the new standard will be reviewed by the PESB in March 2008 with implementation in Fall 2009. The new standard includes more specific requirements for classroom

management and assessment. The Professional Education Core faculty will review course alignments with the new standard. More information will be presented at the next meeting.

- Rexton Lynn distributed the "Field Faculty Meeting Minutes" for members to read. The minutes contain recommendations as a basis for future conversations.

**ADJOURNMENT:** 4:40 pm

Thank-you to Martha Kurtz for taking the meeting minutes today.

**NEXT MEETING:** October 31, 2007, 3:15, Black Hall 228-19.