

CENTRAL WASHINGTON UNIVERSITY
THE CENTER FOR TEACHING AND LEARNING
ADVISORY COUNCIL
MINUTES
March 7, 2007

ATTENDING: Rob Brammer, Marwin Britto, Michael Chinn, Bobby Cummings, Paul Farris, Megan Fox, Kirk Johnson, Martha Kurtz, Connie Lambert, Rexton, Lynn, Steve Schmitz, Shari Stoddard, Crystal Weddington, Don Woodcock

GUEST: Joyce Garrett

MEETING CONVENED: The meeting was called to order at 3:20 PM

CHANGES TO AGENDA: None

APPROVAL OF MINUTES: Kirk Johnson moved and Steve Schmitz seconded a motion to accept the minutes for the February 21, 2007 meeting when corrected for those in attendance. The motion was passed.

EXECUTIVE BOARD REPORTS:

Assessment Committee (NCATE Task Force): (Connie Lambert)

- Updated lists for syllabi, matrices, advising documents, and vita distributed
- Connie Lambert gave an explanation of how to access what will be in Exhibit Room.
- Ian Loverro will be helping with finding data from prior quarters.
- Reapproval of WA State 2007 standards for endorsements; calendar was distributed; should be available on the web. PESB will approve delay.
- Connie Lambert and Steve Schmitz attended all meetings at AACTE regarding NCATE. NCATE is having problems with their own website developer
- Joyce Garrett reported that documents continue to come; but still some are still lagging.
- LiveText will have variety of data ranging from 3 years plus changes based on data to just getting started. At a minimum there needs to be a rubric, artifacts, and courses. Explanations will be in the Institutional Report (IR) to cover this.
- We are behind schedule on the linkages being done. Joyce Garrett is frustrated with things not getting done when she expects them to be.
- The pre-visit from NCATE/OSPI will be Monday and Tuesday, March 12 and 13.
 - We will be told who will be seen and in what sequence events will occur.
 - Faculty
 - Classrooms
 - Centers
 - They will tour the facilities both on campus and at the motel.
 - If an issue is brought up, there needs to be collaboration from 3 sources.
 - We pick the places and people.
 - Team leader will keep the team under control and focused.

Professional Education Advisory Boards: (Connie Lambert)

- o Meeting was last Friday, March 1. The PEAB members were provided sample questions for the upcoming visit. Martha Kurtz gave a presentation on the Science Education program.

Candidate Scholarship Committee: (Barbara Sisko) No report**Faculty Development and Scholarship Committee:** (Chair, Steve Schmitz) No report**ADVISORY COUNCIL REPORTS:****Candidate Admissions, Recruitment, and Retention Committee:** (Chair, Connie Lambert) No report**Undergraduate Curriculum Committee:** (Co-Chair's, Steve Schmitz and Shari Stoddard)

- o The basic and breadth courses were pulled out of listing for the Middle Level Humanities minor and justification sent last week. The meeting to vote is being held now.

Graduate Programs Committee: (Chair, Rob Brammer) No report**P-12 School Based Services Committee:** (Chair, Rexton Lynn) No report**Educational Technology Advisory Committee:** (Chair, Marwin Britto)

- o As of the March 1 meeting the graduate student is no longer on the committee. They are seeking a replacement.
- o There are 12 participants in the K-12 Friday workshops. The Danon School District also wants to start attending.
- o The challenge is getting presenters. The workload plans seem to be interfering.
- o Opening the workshops to staff is questionable because of the pedagogical focus.
- o LiveText – accreditation systems (90,000,000?)
- o Blackboard – assessment systems
- o New vendors entering the market all the time
- o Need to be sensible about any changes; all are technology and as challenging
- o Retrofit assessment system to meet program, not the other way
- o David Kaufman has money for computer upgrades in the classrooms

Diversity and Equity Committee: (Co-Chair, Don Woodcock)

- o Spheres of Distinction proposal has been submitted.
- o There is a proposal for parents and children to boycott WASL.

NEW BUSINESS: None**OLD BUSINESS:**

- The motion was made to bring Proposal 2 of the Diversity and Equity Committee from the meeting February 21, 2007 back to the Advisory Council. The proposal is: Proposal 2 – Culturally Relevant Room for Educational Technology Center. The basic provisions of the proposal are:
 - Materials, kits, and videos would be available.
 - It would be similar to the Center for Educational Pluralism (WWU)
 - This would be a repository of resources for faculty, students, and staff.
- Discussion points included:
 - WWU is expanding their Center.
 - If 2% in grants should it go to the Educational Technology Center or be allocated to all diversity organizations and programs?
 - Diversity resources at CWU are limited across campus.
 - Marwin Britto will be charged with setting up a Culturally Relevant Room.
 - The Diversity and Equity Committee is to prepare a 2 tier budget comprised of:
 - Startup
 - Maintenance
 - Request of \$30,000 from Deans is 2-1/2 years of the Educational Technology Center budget.
 - Since CTL is part of the University we need to charge the President/Provost with funding.
 - Have presentations ready for each area
 - Evidence of need
 - Justifications
 - To take it to the Deans we need a definitive proposal and plan.
 - The Diversity and Equity Committee and Educational Technology Advisory Committee should work together.
 - The Educational Technology Advisory Committee proposal encompasses the Culturally Relevant Room.
 - Equity means we need to provide everything that the students need.
 - The Educational Technology Advisory Committee is to resubmit their proposal in April or May.
 - The motion was made and seconded to accept the proposal. The motion passed with one abstention.

ADJOURNMENT: Meeting was adjourned at 4:30 PM.

NEXT MEETING: April 4, 2007.