

CENTRAL WASHINGTON UNIVERSITY
THE CENTER FOR TEACHING AND LEARNING
ADVISORY COUNCIL
MINUTES
February 7, 2007

ATTENDING: Rob Brammer, Marwin Britto, Megan Fox, Kirk Johnson, Martha Kurtz, Connie Lambert, Rexton, Lynn, Steve Schmitz (telephone conference), Crystal Weddington, Don Woodcock

GUEST: Joyce Garrett

MEETING CONVENED: The meeting was called to order at 3:19 PM in Black Hall 228-19.

CHANGES TO AGENDA: None

APPROVAL OF MINUTES: Kirk Johnson moved and Don Woodcock seconded that the minutes for the January 10, 2007 meeting be approved as submitted. The motion passed.

EXECUTIVE BOARD REPORTS:

Assessment Committee (NCATE Task Force): (Connie Lambert)

Spreadsheets of what syllabi and vita are in and what is still missing were distributed.

Joyce Garrett said that the web page is going more slowly than she would like, but we are still on target for completion. Changes in the navigation links are being made so it will be easier for the examiners to find what they need. She is very pleased with the documents coming in.

There was a general discussion regarding concerns of the faculty and students with regard to NCATE Accreditation. Connie Lambert announced a meeting March 12 for all CTL Faculty. It was also pointed out that we need to look to the positive rather than respond to the negative.

Professional Education Advisory Boards: (Connie Lambert)

Teacher PEAB meeting on March 2, 2007 will focus on preparations for the NCATE/State visit.

Steve Schmitz reported that the Education Administration PEAB met last Friday morning. Henry Williams is now the program coordinator for the Education Administration program for startup this fall.

Candidate Scholarship Committee: (Barbara Sisko)

Faculty Development and Scholarship Committee: (Chair, Steve Schmitz)

ADVISORY COUNCIL REPORTS:

Candidate Admissions, Recruitment, and Retention Committee: (Chair, Connie Lambert)

February 16th there are 6 candidates. Apparently students with 1.9 GPA are getting into Block 1 classes

Undergraduate Curriculum Committee: (Co-Chair's, Steve Schmitz and Shari Stoddard)

- – Forwarded to FSCC since last meeting
 - B.S. in Industrial Education Broad Area – add SHM 325, Manufacturing Safety; remove SHM 386, Occupational Safety and Health
 - B.S. in Industrial Education Major – add SHM 325, Manufacturing Safety; remove SHM 386, Occupational Safety and Health

Graduate Programs Committee: (Chair, Rob Brammer)

- Forwarded to FSCC since last meeting
 - M.A. Theatre Production – realign components; add new courses to appropriate components

P-12 School Based Services Committee: (Chair, Rexton Lynn)**Educational Technology Advisory Committee:** (Chair, Marwin Britto)

The 2/16 workshop will be videotaped

Marwin Britto met with ELLensburg School District and there are now teachers from there in Friday workshops.

There is a suggestion of a series of workshops across all areas with a needs assessment this fall. Teachers will work collaboratively with faculty at CWU.

Spheres of Distinction Grant

Continuing Education clock hours

Diversity and Equity Committee: (Co-Chair, Don Woodcock)

The committee met 01/26/07. They will be asking the Colleges for \$10,000 each to stock a Culturally relevant room in Education Tech Center, ask Colleges; proposal for Spheres of Distinction Grant; minor in cultural responsible/relevant, as a focus in Master Teacher; development of classes for interdisciplinary program

NEW BUSINESS:**Funding for Educational Technology Center**

Data regarding budgets for educational technology centers around the country as well as proposed budgets for the CWU Educational Technology Center were distributed. A general discussion followed regarding who is responsible for maintaining/updating classroom computers and budgets. Points of the discussion included:

- Classrooms should not be the responsibility of the Educational Technology Center.
- The Science Building has own technology person.
- CTL should be pushing for computer updates.
- What is the CTL technology plan? Vision of what, how, and benchmarks.
- The Educational Technology Center does not have a materials budget

Suggestions made were:

- Marwin Britto and Steve Schmitz need to develop a proposal for Connie Lambert to take to the Executive Board.
- Online subscriptions to magazines and periodicals could be handled with dedicated computers.
- The Center could seek funding from alumni.
- The Department of Education should not be only one to fund the Educational Technology Center.

Marwin Britto moved and Steve Schmitz seconded a motion that this documentation be shared with the Executive Board for their feedback.

Discussion of the motion included:

- We need more specific information.
- Information should show inventory, dates, what is needed that is not in the library, other sources of funding, a comparison to “like” schools, and specifics.

The motion was withdrawn and will be presented again at a future meeting.

Display cases/building committee

The Program Coordinators have a schedule for the display case in Black Hall. Do other programs in CTL want to be involved? CTL will put out a call to other departments.

Discussion: Process for Application to Student Teach in an ‘Out-of-Area’ Placement (either within Washington State, in another state, or in another country) (Rexton Lynn)

Postponed to next meeting

Discussion: Process for Petitioning to Take a Course While Enrolled in EDCS 442, Student Teaching (Rexton Lynn)

Postponed to next meeting

OLD BUSINESS:

Student Teaching deadline policy

Academic Affairs sent the recommendation to Faculty Senate. We will be advised when it passes as it is being routed through all channels.

ADJOURNMENT: Meeting was adjourned at 4:45 PM.

NEXT MEETING: February 21, 2007.