

CTL Advisory Council Minutes
12 October 2005
Black Hall 228-19

MEMBERS PRESENT: Jim DePaepe, David Shorr, Shari Stoddard, Martha Kurtz, Bobby Cummings, Robert Sorrells, Phil Tolin, Michael Chinn, and Marwin Britto

MEMBERS ABSENT: Connie Lambert and Don Woodcock

Guest: Charlene Kauzlarich

1. **CONVENE MEETING:** 3:15
2. **CHANGES TO AGENDA:** None
3. **APPROVAL OF MINUTES:** 11 May 2005 minutes approved as written.
4. **EXECUTIVE BOARD REPORTS:** (Jim DePaepe)
 - Assessment Committee:
 - Professional Education Advisory Boards (Connie Lambert) No report the first meeting this year is October 13.
 - Candidate Scholarship Committee (Judi Robinette) No report.
 - Faculty Development and Scholarship Committee No report.
5. **ADVISORY COUNCIL REPORTS:**
 - Candidate Admissions, Recruitment, and Retention Committee (Chair, Connie Lambert)
 - Undergraduate Curriculum Committee (Co-Chair's David Shorr and Shari Stoddard)
 - Graduate Programs Committee (Chair, Robert Sorrells) No report.
 - P-12 School Based Services Committee (Chair) No report
 - Educational Technology Advisory Committee (ETAC) (Marwin Britto) No report
 - Diversity and Equity Committee (Don Woodcock) No report
6. **NEW BUSINESS:**
 - Charlene Kauzlarich, Program Support Supervisor for Certification, discussed issues regarding GPA standing for the Teacher Education Program. The current policy for admittance into TEP states the last 45 credits or accumulative GPA be at least 2.8. The recommendation was to modify the policy. The new policy maintains the 2.8 GPA admission standard, but it must be calculated by using only the last 45 credits. The required 3.00 GPA entrance to student teaching remains the same. The recommendations went to committee vote and passed. Charlene will complete all work necessary to change this requirement. This recommendation will be presented to the Executive Board for final approval on October 24th.
 - **CHARLENE KAUZLARICH, RECOMMENDATION BY CWU CERTIFICATION OFFICER,:**
The WEST-E should be passed prior to student teaching.
 - **THE ISSUES:** Up till now, certification has always been tied to graduation. Current practice requires the Certification Officer to input the "Residency Teaching Certificate" code on each student's SAFARI Academic Plan during the quarter they have applied for final certification. At the end of the quarter when the Registrar posts the bachelor's degree to the student's transcript, the Residency Teaching Certificate award is simultaneously posted to the transcript. Once the degree and certificate posts to the transcript, only the Registrar can alter that posting. So, if an individual did not pass the WEST-E by the date the degree is posted, the Registrar would need to be notified that the Residency Teaching Certificate requirements were not met, the Registrar would then need to un-post the degree/certificate/honors calculations and then repost the degree and

honors calculations. Since the degree has now been posted, at such time that the student does finish the certification requirements, he would need to re-apply to CWU in order to have the Residency Certificate posted to his transcript.

- Student teaching is usually completed during the student's final quarter at CWU.
- Currently, 80% of the Fall Quarter certification applicants have not submitted WEST-E scores.
- Applicants for certification who do not finish all requirements Fall Quarter are moved to Winter Quarter and the process starts overand over.....and over...
- The application for the Residency Teaching Certificate is valid for two years. The number of applicants for certification each quarter will keep compounding and changing each quarter until they get their WEST-E passed. It will be a nightmare for the Teacher Certification and Registrar offices to keep tabs on moving these applicants from quarter to quarter for two years!!

After the above issues were discussed the committee voted to require the Praxis exam before student teaching. This recommendation will be presented to the Executive Board for final approval on October 24th. David Shorr voted NO.

- Discussion on students finishing all course work before student teaching was tabled until the October 26th meeting.

7. OLD BUSINESS:

- David Shorr requested the WAC regarding the WEST B exam. Connie provided a copy of the WAC. There was no discussion needed.

8. ADJOURNMENT: 3:55