

CTL Advisory Council Minutes
8 December 2004
Black Hall 228-19

MEMBERS PRESENT: Connie Lambert, Don Woodcock and Bruce Palmquist

MEMBERS ABSENT: Jim DePaepe, David Shorr, Shari Stoddard, Michael Chinn, Don Black, Bobby Cummings, Marwin Britto, Robert Sorrells, and Phil Tolin

1. **CONVENE MEETING:** 3:15

2. **CHANGES TO AGENDA:** None

3. **APPROVAL OF MINUTES:** No minutes approve (not a quorum)

4. **EXECUTIVE BOARD REPORTS:** (Connie Lambert in place for Jim DePaepe)

- Assessment Committee: The Assessment Steering Committee met and reviewed the updated assessment system plan and will ensure that CTL Assessment System is implemented. Jim, Connie and Denise have met with 32 out of 33 programs that will be reviewed by the state and NCATE and all are working on implementation of e-portfolios. They will be meeting with number 33 after the first of the year.
- Professional Education Advisory Boards (Connie Lambert). The Board asked that one content area come in and present at each meeting. The December 2nd meeting Andrea Sledge presented for the Reading Program. Steve Schmitz provided an update on the Professional Cert Program.
- Diversity and Equity Committee (Don Woodcock) Don reported the committee has started to gather data for the changes in the Professional Sequence. He also stated that Don Black will be attending a future meeting to discuss what is being done to assure that student are placed in a diverse setting for field experience or student teaching.
- Candidate Scholarship Committee (Judi Robinette) No report.
- Faculty Development and Scholarship Committee No report.

5. **ADVISORY COUNCIL REPORTS:**

- Candidate Admissions, Recruitment, and Retention Committee (Chair, Connie Lambert)
WEST-B recommendation from the CARR Committee
Nov 23rd CARR Committee met
December 8th recommendation presented to the CTL Advisory Council

Recommendation

All Teacher Preparation candidates must pass all sections of the WEST B prior to being fully admitted and eligible to enroll in Block II courses.

Candidates petitioning to take Block II courses prior to passing all sections of the WEST-B will be required to meet with the CARR Committee. The CARR Committee will consider documentation presented by the candidate and determine whether the petition is granted or denied.

Because there was not a quorum the above recommendation was email to all council members for review. The members returned their votes and it was approved. (See attachment #1)

This information will be placed on the Certification Website and included in the application letter by the Certification Office.

- Undergraduate Curriculum Committee (Co-Chair's David Shorr and Bruce Palmquist) No report
- Graduate Programs Committee (Chair, Robert Sorrells) No report.

- P-12 School Based Services Committee (Chair, Don Black) No report
- Educational Technology Advisory Committee (ETAC) (Marwin Britto) No report.

6. **NEW BUSINESS:** None
7. **OLD BUSINESS:** None
8. **ADJOURNMENT: 3:55**