

MEETING MINUTES
27 October 2004
Advisory Council (AD)
Black Hall 228-19

Members Emailed 10/25 and 26/2004: Jim DePaepe, Connie Lambert, Bobby Cummings, David Shorr, Phil Tolin, Robert Sorrells, Michael Chinn, Marwin Britto, Bruce Palmquist

1. **MEETING CONVENED:** Electronic
2. **CHANGES TO AGENDA:**
3. **APPROVAL OF MINUTES:** The minutes for the June 2nd meeting were emailed, only four members responded with a vote.
4. **EXECUTIVE BOARD REPORTS:**
 - **Assessment Committee: (Jim DePaepe)** There are new members on the committee: Jim DePaepe, Connie Lambert, Michael Chinn, Linda Beath, Phil Tolin, Ian Quitadamo and Denise Anderson. They will be meeting monthly.
 - **Teacher Professional Education Advisory Boards (PEAB) (Connie Lambert):**
 - The Pedagogy Assessment instrument end-of-year reports shows that all the teachers certified in the State of Washington is a 100%.
 - Professional Certification Program: Steve Schmitz discussed the annual Executive Summary and stated that the program is growing. He is confident that Central is meeting the demands for Central Washington.
 - First & Third Year Teacher Survey: Last year a new electronic response process was implemented with only an eight percent response rate. The same process will be used this year with more information included on the postcard sent out and PEAB members will discuss sending the survey out at a different time of year since (for example, Fall instead of Spring) in hopes of receiving a better response rate.
 - NCATE/OSPI Site Visit: Jim discussed the requirements stating that Standard #1 pertains to PEABS. The objective for CWU is "Target". The Teacher PEAB is on target with many requirements and continually works for others.
 - WA Award of Excellence in Teaching: The CWU nominees for the past three years will be recognized for their outstanding work at the June Top Ten Student Teacher recognition reception in June 2005. Martha Kurtz was nominated for the 2001-2002 and 2002-2003 academic years and Bobby Cummings for the 2003-2004 year.
 - Conceptual Framework: The Conceptual Framework will need to be revised and the PEAB will review these during the 2004-2005 meeting year.
 - Field Experience Contracts: Connie will work with the Certification Office to update field experience agreements with school districts in the state.
 - Content Area Presentations: For the December meeting, an invitation is being extended to the Reading faculty to present their Reading Program as well as discuss the Reading in the Content course that all secondary pre-service teachers take. An invitation will be extended to Math or Science to present at the March meeting.
 - Davis Shorr announced that Steve Schmitz is the Co-Chair of the Department of Education and Don Black is the Director of Field Supervision. The committee approved David's recommendation that all students take EDCS431, Multicultural Education. David also stated that EDCS311, Class Management has been reworked. The response to EDC431 Jim made a motion to table the discussion until David has a complete proposal from the Professional Sequence faculty. Phil Tolin seconded the motion.
 - **Diversity and Equity Committee:** No report.
 - **Candidate Scholarship Committee (CSC) (Judi Robinette):** No report.

- **Faculty Development and Scholarship Committee (FDSC):** No report.

5. ADVISORY COUNCIL REPORTS:

- **Candidate Admissions, Recruitment, and Retention Committee (CARR) (Chair, Connie Lambert):** The CARR committee will meet on November 4th to review 12 petitions from potential certification students.
- **Undergraduate Curriculum Committee (Co-Chairs, David Shorr and Bruce Palmquist):** There is a new appointment, Bruce Palmquist. No curriculum for review.
- **Graduate Program Committee (GPC) (Chair, Robert Sorrells):** There is a new appointment, Chair Robert Sorrells. Through discussion regarding ECTL612 Jim returned it to Steve Schmitz for revisions.
- **P-12 School Based Services Committee (P-12 SBSC) (Chair, Don Black):** There is a new appointment, Chair Don Black.
- **Educational Technology Advisory Committee (ETAC) (Marwin Britto):** No report.

5. NEW BUSINESS:

- A review of the 2004-2005 Policy Manual is needed. The policy manual was sent out to each member and discussion for approval will be during the November 10 meeting. .
- A review of the 2004-2005 CTL Governance is being made by the CTL Executive Board and potential changes will be presented at the next meeting.

6. OLD BUSINESS:

- During the October CTL Executive Board meeting the three Deans requested that the Advisory Council review the Diversity and Equity Report presented during Advisory Council June 2nd meeting and adopt it has the CTL Diversity and Equity Plan. Discussion for the adoption of the report will be during the 10 November meeting.

7. ADJOURNMENT: