

MEETING MINUTES  
12 May 2004  
Advisory Council (AD)  
Black Hall 228-19

**Members Present:** Jim DePaepe, Connie Lambert, Martha Kurtz, Rosco Tolman, and Bobby Cummings

**1. MEETING CONVENED: 3:20**

**2. CHANGES TO AGENDA:**

**3. APPROVAL OF MINUTES:** 10 March minutes approved as written.

**4. EXECUTIVE BOARD REPORTS:**

- Assessment Committee: (Jim DePaepe) There will be concentrated and individualized training sessions this summer for faculty to use the portfolio system.
- Teacher Professional Education Advisory Boards (PEAB) (Connie Lambert): PEAB meets 11 June and there should be results from the 1<sup>st</sup> and 3<sup>rd</sup> year surveys. This year they started a new system hoping for a better return rate by sending them out electronically. In the past the response was about ten percent return and this year the return was about six percent. NCATE requires a 70 percent return rate. Jim would like to talk with the Alumni Office to assure that the addresses are updated and much as possible.
- Diversity Committee: A report is forthcoming.
- Candidate Scholarship Committee (CSC) (Judi Robinette): There were four awards made. The Financial Aid Office would like to see the awards be made earlier but the committee does not receive the information in a timely manner to make the awards any earlier. Bruce Palmquist will meet with the Financial Aid Office this summer and review the system.
- Faculty Development and Scholarship Committee (FDSC): At the request of a CTL Faculty member the committee had their first peer review.

**5. ADVISORY COUNCIL REPORTS:**

- Candidate Admissions, Recruitment, and Retention Committee (CARR) (Chair, Connie Lambert): Connie Lambert and Bobby Cummings review 12 candidates' appeals. Mainly the reviews were for low GPAs.
- UPC P-12 Committee (UPC P-12) (Chair, David Shorr): Martha presented a program change for ART330 to be increased from three to four credits. The council approved the request.
- Graduate Program Committee (GPC) (Chair, Phil Diaz): Math524.1, 524.2 and 522 and Science522 program changes were discussed and approved by council.
- UPC Middle and High School Committee (UPC MHSC) (Chair, Martha Kurtz): Martha presented the new revised charge for combining the UPC-P12 and UPC-M and HS Committees. The council approved the new charge and membership. The committee is now the Undergraduate Curriculum Committee.
- P-12 School Based Services Committee (P-12 SBSC) (Chair, Osman Alawiye) No report. The council will review this committee this fall.
- Educational Technology Advisory Committee (ETAC) (Marwin Britto) The council reviewed and approved the committee charge and membership.

**5. NEW BUSINESS:**

- Distinguished Professor of Service is Bruce Palmquist that is two years in a row that a CTL Faculty received this award.

**6. OLD BUSINESS:**

**7. ADJOURNMENT: 4:35**