

MEETING MINUTES  
4 February 2004  
Advisory Council (AD)  
Black Hall 228-19

**Members Present:** Jim DePaepe, Connie Lambert, Rosco Tolman, Martha Kurtz, David Shorr, Osman Alawiye, Phil Diaz, Phil Tolin, and Marwin Britto

1. **MEETING CONVENED:** 3:20
2. **CHANGES TO AGENDA:** Jim wanted to add presentation of a new CTL logo.
3. **APPROVAL OF MINUTES:** 10 December, minutes approved as written.
4. **EXECUTIVE BOARD REPORTS:**
  - Assessment Committee: (Jim DePaepe) Jim reported that the Assessment Committee is refining the Assessment.
  - Teacher Professional Education Advisory Boards (PEAB) (Connie Lambert): Jim demonstrated Live Text to the PEAB Board. They were very interested in the program and encouraged Jim to continue with e-portfolio development.
  - Diversity Committee is have a meeting next week and will have some recommendation for the Advisory Council's next meeting.
  - Candidate Scholarship Committee (CSC) (Judi Robinette): No report
  - Faculty Development and Scholarship Committee (FDSC): The committee has been asked to review one faculty member portfolio for promotion and tenure. Jim is currently working on the criteria for the review.
5. **ADVISORY COUNCIL REPORTS:**
  - Candidate Admissions, Recruitment, and Retention Committee (CARR) (Chair, Connie Lambert): No report
  - UPC P-12 Committee (UPC P-12) (Chair, David Shorr): No report.
  - Graduate Program Committee (GPC) (Chair, Phil Diaz): Phil briefed on TEP and Art program changes and for council's approval. Council approved all and they were forwarded to Linda Hoff. (see attachment #1)
  - UPC Middle and High School Committee (UPC MHSC) (Chair, Martha Kurtz): Martha recommended council's approval of course additions to the Social Science Teaching Secondary Major program and the Geological Sciences Earth Science Minor. Council approved both. (see attachment #2)
  - P-12 School Based Services Committee (P-12 SBSC) (Chair, Osman Alawiye) Osman asked that his committee go ahead and start meeting until the ECT decides on changes to his current membership.
  - Educational Technology Advisory Committee (ETAC) (Marwin Britto) Kirk Mathias, CEPS, Ian Quitadamo, COTS, Bobby Cummings, CAHS, Jerry Alldredge, Public School Technology Rep and Aurello Garcia, CWU Grad Student have all accepted Jim's invitation to be members of the ETAC. Marwin will advise the council of their first meeting.
5. **NEW BUSINESS:**
  - Jim presented a new logo for The Center for Teaching and Learning. The council approved the logo and Jim will move on to have the university and CTL Executive Board's approval.
6. **OLD BUSINESS:** None
7. **ADJOURNMENT:** 4:45