

MEETING MINUTES
5 February 2003
Advisory Council
Black Hall 228-19

Members Present: Jim DePaepe, Connie Lambert, David Shorr, Beverly Heckart, Phil Diaz, Rosco Tolman, Phil Tolin, Martha Kurtz, and Bobby Cummings

1. **MEETING CONVENED:** 3:15
2. **CHANGES TO AGENDA:** None
3. **APPROVAL OF MINUTES:** 8 January minutes approved as written.
4. **EXECUTIVE BOARD REPORTS:** Jim DePaepe

During the Executive Committee's last meeting it was determined that Jim DePaepe, Ethan Bergman, and be designated as the NCATE 2006 executive committee. Their first assignment is to review the conceptual framework's standards, beliefs, and goals and revise them according to the new NCATE Standards.

- Assessment Committee: Jim worked with Connie Lambert and Ethan Bergman to establish new standards, proficiencies, and assessments for File Maker Pro relational database. Bob Harrington (contract person to establish the database on File Maker Pro) met with the committee to begin building the database.
 - Professional Education Advisory Boards (Connie Lambert): Their next meeting is in March.
 - Diversity Committee: No report.
 - Candidate Scholarship Committee (Judi Robinette): No report.
 - Faculty Development and Scholarship Committee: No report
5. **ADVISORY COUNCIL REPORTS:**
 - Candidate Admissions, Recruitment, and Retention Committee (Chair, Connie Lambert): Their next meeting is in February.
 - UPC P-12 Committee (Chair, David Shorr) Graduate Program Committee (Chair, Phil Diaz) Phil presented the program change from Psychology that had been approved by GP Committee. Advisory Committee approved the presentation and it will be forwarded to Faculty Senate today.
 - UPC Middle and High School Committee (Chair, Beverly Heckart) Beverly will review the Gear Up Grant and see if representation from UPCMHS Committee is needed.
 - P-12 School Based Services Committee (Chair, Osman Alawiye) Osman stated that there was a meeting and he would forward Judi the minutes from last meeting.
 6. **NEW BUSINESS:**
 - The committee received handouts listing all required content, pedagogy and practicum courses for Teaching Endorsements and all Graduate Programs. They will review and return the lists with addition/changes.
 - Beverly Heckart volunteered to review the Policy adopted 22 May to determine the list of courses that should be reviewed by the Council and to forward same list to Faculty Senate.
 7. **OLD BUSINESS:**
 - Jim DePaepe stated that the Policy Manual revisions have been completed with the exception of the different committee charges. Jim and Martha Kurtz will meet and finalize the revision, but it has been determined that the manual will be constantly reviewed and updated
 8. **ADJOURNMENT:** 4:50