

MEETING MINUTES 27 February 2002

Advisory Council
Black Hall 228-19

Members Present: Jim DePaepe, Connie Lambert, David Shorr, Wayne Klemin, Osman Alawiye, Chris Curran, Rosco Tolman, Mark Oursland, Beverly Heckart, Steve Schmitz, Martha Kurtz, and Shari Stoddard

1. **MEETING CONVENED:** 3:15
2. **CHANGES TO AGENDA:** None
3. **APPROVAL OF MINUTES:** 16 January 2002 approved as written and 6 February approved with Martha's name added to members Present.
4. **EXECUTIVE BOARD REPORTS:** (Jim DePaepe)
 - Assessment Committee is preparing for their first meeting for mid March.
 - Professional Education Advisory Boards (Connie Lambert) next meeting is 12 March. And Jim is going to present the Professional Certificate at the OSPI meeting 21 March.
 - Diversity Committee no report.
 - Candidate Scholarship Committee (Judi Robinette) has two scholarships this year. The Catherine Hall Moe and Charles W. Wright. The dollar amount for either is not known at this time.
5. **ADVISORY COUNCIL REPORTS:**
 - Faculty Development and Scholarship Committee still need two members. Rosco agreed to help fill at least one position.
 - Candidate Admissions, Recruitment, and Retention Committee (Chair, Connie Lambert) made a recommendation to change of wording in the CTL Policy Manual. The current statement is "students must be admitted to the Teacher Education Program prior to taking any courses in the required professional education foundation courses." The suggested change is "*students who have started the teacher education application process may enroll in up to 12 credits of course work, in their major, minor, or professional education core.*" The council would like the change to be "students who have submitted their application to the teacher education program may enroll in up to 12 credits of course work, in their major, minor, or professional education core."
 - UPC: P-12 Committee (Chair, David Shorr): The Music Reading course for music students was re-presented by David. It was tabled until further notice.
 - Graduate Program Committee (Chair, Phil Diaz) asked that the council approve the TEP "Masters of Education proposal. The council approved the proposal and it was forwarded to FSC. The GPC returned the paperwork for curriculum changes to the Theatre Arts.
 - UPC: Middle and High School Committee (Chair, Beverly Heckart) no report.
 - P-12 School Based Services Committee (Chair, Osman Alawiye) met on 20 February and minutes are attached.
6. **UNFINISHED BUSINESS:**
 - CTL Policy manual review (section 1-6) Tabled
 - Each member completed review of the membership list and all correction/changes noted.
 - Proposed checklist for curriculum changes: Jim, Beverly, and Phil will continue to work on this checklist via email and Chris will finish the flowchart after the first step is finished.
 - Strategic Plan there was only one response. This will stay open and be discussed at the next appropriate time.

7. **New Business:** None

8. **Adjournment:** 4:40