

MEETING MINUTES 16 January 2002  
Advisory Council

AC 011602  
Black Hall 228-19

**Members Present:** Jim DePaepe, Shair Stoddard, Chris Curran, Connie Lambert, Phil Diaz, Mark Oursland, Wayne Klemin, Carla Ketchum, Martha Kurtz, Osman Alawiye, Beverly Heckart, Bobby Cummings and David Shorr

1. **MEETING CONVENED:** 3:15
2. **CHANGES TO AGENDA:** None.
3. **APPROVAL OF MINUTES:** 12 December minutes were approved as written.
4. **UNFINISHED BUSINESS:**
  - CTL Policy Manual (section 1-6). Judi will email this section again and the review will start in February. The council agreed the membership would include department chairs or designee.
  - Review of membership list was tabled for a later date.
5. **EXECUTIVE BOARD REPORTS:** (Jim DePaepe)
  - Assessment Committee (Chair, Jim DePaepe) No meeting to date.
  - Professional Education Advisory Board (Chair, Connie Lambert/Jim DePaepe) The committee reviewed and approved the Professional Certificate Program and the next meeting is 12 March. Jim, Osman and David will present the Professional Core and Field experience performs of our Teacher Preparation programs during the 12 March meeting.
  - Diversity Committee: 24 January the committee will have their second meeting to “brainstorm”.
  - Candidate Scholarship Committee: No meeting to date.
6. **ADVISORY COUNCIL REPORTS:**
  - Faculty Development and Scholarship: No meeting to date.
  - Candidate Admissions, Recruitment, and Retention (Chair, Connie Lambert): The committee will have a meeting next week to vote on changes suggested by council’s last meeting (12 December minutes) regarding transfer students.
  - UPC: P-12 (Chair, David Shorr): David presented a curriculum change for Art (see attachment). Council approved and they were forwarded to FSCC.
  - UPC: Middle and High School (Chair, Beverly Heckart): Beverly presented many curriculum changes for ITAM, Marketing Ed, Social Science, English, and Business Ed (see attachment) Council approved all and they were forwarded to FSCC.
  - Graduate Programs (Chair, Phil Diaz): Phil presented curriculum changes for Psychology and Teacher Ed (see attachment). Council approved all and they were forwarded to FSCC.
  - P-12 School Based Services (Chair, Osman Alawiye): Osman discussed creating a clearinghouse form regarding areas of professional development need. The committee will develop the form. Once this has been accomplished, the CTL Director will send out the form and collect the data.
7. **New Business:**
  - Chris Curran’s presentation of proposed checklist for curriculum changes was tabled for a later date.
8. **Adjournment:** 4:30