

MEETING MINUTES 12 December 2001
Advisory Council

AC 121201
Black Hall 228-19

Members Present: Jim DePaepe, Shair Stoddard, Chris Curran, Connie Lambert, Phil Diaz, Mark Oursland, Wayne Klemin, Carla Ketchum, Martha Kurtz, Steve Schmitz, Osman Alawiye, and David Shorr

1. **MEETING CONVENED:** 3:15
2. **CHANGES TO AGENDA:** Jim asked George Bellah to present the course changes for the Theatre Arts Program. George made his presentation, and subsequently the council approved the changes with the caveat that a thorough review would be deferred to FSCC.
3. **APPROVAL OF MINUTES:** Minutes for 6 June were approved with a request to remove the first line in number 3. 14 November minutes approved with a request to clarify that all CTL department chairs will be members of CTL.
4. **REPORTS:**
 - Assessment Committee (Chair, Jim DePaepe) No meeting to this date.
 - Professional Education Advisory Board (Chair, Connie Lambert/Jim DePaepe) The committee reviewed the Professional Certificate Program, there were several editorial changes being considered. The Advisory Committee will receive a copy after it is approved by the SBOE. The next PEAB meeting will review the Teacher Preparation Internships and Professional Core.
 - Candidate Scholarship Committee: No meeting to this date.
 - Diversity Committee: The committee met 5 December and elected co-chairs Don Woodcock and Cory Gann, they also set up their meeting date for early January.
 - Faculty Development and Scholarship: No meeting to this date.
 - Candidate Admissions, Recruitment, and Retention (Chair, Connie Lambert): Connie reported the proposed word change in the policy for transfer students from “students must be fully admitted” to “students who have started the teacher education application process may enroll in select courses with professional education”. The council voted down this proposal and made the recommendation to change the wording to “students may enroll in up to 12 credits in course work.” Connie will return to CARR and present this recommendation.
 - UPC: P-12 (Chair, David Shorr): David presented the EDSE Broad Area Major proposal. The Advisory Council approved the proposal and it was forwarded to the Faculty Senate Curriculum Committee (FSCC).
 - UPC: Middle and High School (Chair, Beverly Heckart) Beverly agreed to chair this committee. She has contacted the members and will have a meeting in early January.
 - Graduate Programs (Chair, Phil Diaz): Phil reported that History 450 and 454 were forwarded to FSCC, as it was determined these courses did not fall under jurisdiction of CTL.
 - P-12 School Based Services (Chair, Osman Alawiye): Osman presented the minutes for the 26 November committee meeting (see attachment).
5. **CURRICULUM:**
 - Psychology program change was sent to the Graduate Program Committee for review.
 - History and Social Science program changes were sent to the Undergraduate M&HS Committee for review.
 - Teacher Education, Post Baccalaureate Certificate Linguistic new program was sent to the Graduate Program Committee for review
 - Chris Curran and Phil Diaz volunteered to create a checklist for curriculum changes.

6. **UNFINISHED BUSINESS:**
 - CTL Policy manual review (section 1-6) will be held over for January meeting
7. **New Business:**
 - Review membership list was held over for the January meeting
8. **Adjournment:** 5:15