

CATALOGUING EQUIPMENT

J. McRee (Mac) Elrod

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Equipment may be catalogued using AACR2 Chapter 10 ... Realia.

The one change which would be helpful to patrons would be to use the non AACR2 GMD 245\$h[equipment}, since few know the meaning of '[realia]".

The SMD should be as specific as possible. Note that you have a 655 genre heading rather than a 650 subject heading, since the item is, as opposed to being about, equipment.

Fixed Fields

Type (LDR/06):

r = three-dimensional

Bib lvl (LDR/07):

m = monograph/item

Character coding (LDR/09)

blank = MARC-8

Some systems will not load a record unless blank

Enc lvl (LDR/17):

0 = full record item in hand

1 = full record item not in hand

2 = less than full record

Des cat form (LDR/18)

a = AACR/ISBD

Date type (008/06):

s = single date

n = unknown (try to use q and guess decade)

q = date in question, e.g. 194u

Date one (008/07-10):

year of manufacture

Country (008/15-17)

at = Australia

cc = China

enk = England

fr = France
gw = Germany
it = Italy
ja = Japan

States (U.S.):

alu aku azu aru cau cou ctu deu dcu flu gau hiu idu ilu inu iau ksu
kyu lau mau mdu meu miu mnu mou msu mtu nbu ncu ndu nhu nju
nmu nvu nyu ohu oku oru pau riu scu sdu tnu txu utu vau vtu wau
wiu wvu wyu xxu = United States, state unknown

Provinces (Canada):

abc bcc mbc nfc nbc nsc ntc nuc onc pic quc snc ykc
xxc = Canada, province unknown

Source (008/39):

source of cataloging
blank = DLC
d = local library

Sample Variable Fields

245 00 \$aIBM ThinkPad\$h[equipment].
246 30 \$aThinkPad.
250 \$aX40.
260 \$a[Beijeng, China ;\$aMorrisville, N.C.] :\$bIBM/Lenovo,\$c[2005]
300 \$a1 laptop computer ;\$c269 x 210.5 x 22.6 mm., in carrying case
+\$e1 UltraBase dock, 1 AC adapter, 1 modem cord, 2 TrackPoint caps,
1 mouse, 1 network cable.
501 \$aIssued with: Microsoft Office Professional 2003; Norton
Anti-Virus; Turning Point 2006.
506 \$aRestricted: Faculty loan only.
516 \$aOperating system: Windows XP Professional.
538 \$aSystem specifications: Intel Pentium Processor (1.5Ghz);
512 MB RAM; 40 GB Hard drive 4200 rpm HDD; 12.1 inch TFT display; 1
GB Ethernet; Wireless 802.11; X4 UltraBase Ultra bay; Slim slot;
integrated 56K modem; 8 cell Li-Ion battery.
655 0 \$aLaptop computers.
710 2 \$aInternational Business Machines Corporation.
710 2 \$aLian xiang ji tuan (China).*

With thanks to:

"Jenkins, Laverne" <Laverne.Jenkins@tri-c.edu>

Additional suggestions may be found at:

<http://www.fsc.follett.com/clientsupport/community/tagofthemonth/>.

*"Lonova (Firm)" is an x ref to this firm in LC Authorities.