

**Council of Department Chairs
College of the Sciences, Central Washington University
Regular Meeting, September 15, 2006
8:00 a.m., Cave B, George, Washington**

Attending:

Barlow, Kathleen - Anthropology	Miller, M. Meghan, Dean
Boersma, Stuart F. - Mathematics	Palmquist, Bruce - Physics
Darda, David - Biology	Schaefer, Todd - Political Science
Johnson, Kirk A. - Sociology	Schwing, James L. - Computer Science
Kuhlken, Robert T. - Geography	Stein, Stephanie - Psychology
Kurtz, Martha J. – Chemistry and Science Education	Reimund, Mary Ellen, Law and Justice
Miller, M. Meghan, Dean	

Department Reports:

Anthropology

- Patrick McCutcheon supervised the Saddle Mountain Field School with Susan Hughes from Seattle University.
- Patrick Lubinski Wenas Mammoth Project, found many new bones and bison and stone flake, not associated
- Lourdes DeLeon - Forensic field school, cold case analysis from sheriff's department.
- LKS Conservation and Biodiversity Field School in China, NIH Bridges to the Future grant.
- Loran Cutsinger's civic engagement in Scotland with Lorinda Anderson, Oxfam and fair trade, established video conferencing opportunities that will be used when teaching globalization this fall. Fair trade coffee is an issue being addressed on campus this year, and classes will be linked to this. ERMA (Resource Management students' organization) is establishing a fair trade coffee cooperative.
- Steve Hackenberger's research in Mexico this summer with several students expanded the scope of excavations from the rock shelter inside a caldera to the area surrounding the caldera.
- Penglin Wang attended a conference in Beijing on East-West exchanges and influences, where he presented a paper on his research into numbers, language and thought.
- Bill Wood, new tenure-track faculty member in the Anthropology Department, revised his book manuscript and sent it back to his publisher; NOAA workshop of marine biologists from U.S. and Mexico led to a research agenda including social science. He continued work in Oaxaca meeting with marine biologists and working on coral reef management.
- Lene Pedersen worked with graduate students at the beginning of the 2006 summer, finished a book review with Kathleen Barlow, continued working with Michael Ogden on a visual anthropology course which will be part of the new film and video studies program. Under her research appointment from the College of the Sciences she worked on an article based on research in Indonesia.
- Kathleen Barlow's book review on Melanesian art exhibit at the new DeYoung Museum in San Francisco with Lene Pedersen, was invited for publication in Museum Anthropology.

Chemistry

- Graduate student Lindsey Shank has been out on the open ocean since Aug 18 and that she has done an extraordinary job at setting up and getting accustomed to life on the ship. Besides doing her science on the ship, she has also taken on the role as a yoga instructor. This is an extremely popular activity on a two-month cruise where exercise is hard to get.
- Anne Johansen has a publication on July 27, 2006 in Geophysical Research Letters. The complete citation is Johansen, A. M., and J. M. Key (2006), Photoreductive dissolution of ferrihydrite by methanesulfonic acid: Evidence of a direct link between dimethylsulfide and iron-bioavailability, Geophys. Res. Lett., 33, L14818, doi:10.1029/2006GL026010.
- PNNL had a call for proposals for instrument time at their facility. Eric Bullock was awarded one for the NIH Grant and Anne was awarded one for testing ocean samples from Lindsey's cruise.
- Anne was awarded a \$5,000 supplement to her NSF Atmospheric Iron grant from the REU program. Senior major Brittany Affholter and freshman Annika Nieber will work in her lab on this funding.
- Anne participated in a congressional press conference with Doc Hastings about CWU potentially receiving funding for a wine trade program.
- Anne was the Keynote speaker at FAST-2, Forum for Aerosol Science and Technology-2, NCAR, Boulder, CO, June 28. Title of talk: Iron Aerosols in Global Climate and Human Health.

- Anne was an Invited speaker at Michael Hoffmann's 60th Birthday Symposium (former PhD advisor), Harvard University, Cambridge, Massachusetts, September 8. Title of talk: Is Iron Speciation in Atmospheric Dust Controlled by Phytoplankton Emissions?
- With other officers in the Society of Toxicology's regional chapter of ANWAT, Carin Thomas helped organize and convene PANWAT's 2006 scientific meeting (pacific northwest association of toxicologists). The meeting attracted speakers from throughout the US and Canada. Carin was on the awards committee that awarded Graduate students and Postdoctorals for outstanding presentations. One of the student awardees was David Cox, a CWU biology undergraduate (June 2002).
- Dion Rivera has begun work as a tenure-track faculty member in the department and we have two full-time, non-tenure-track faculty members, Adel Amer and Jozef Magonski. We are currently running searches for two tenure-track organic faculty members funded by the HECB High Demand grant.

Computer Science

- Sarah Abdul-Wahid attended the 2006 IEEE World Conference on Computational Intelligence. Ms. Abdul-Wahid is one of the students in our Computational Chemistry Research Group. She presented the paper "An Integrated Soft Approach for Predicting Biological Activity of Potential HIV-1 Protease Inhibitors" and received an award for the best presentation of the conference.
- Razvan Andonie also attended 2006 IEEE World Conference on Computational Intelligence and had a presentation there.
- Boris Kovalerchuk attended two conferences this summer, the International ACM SIGIR Conference and the 2006 Federated Logic Conference and made presentations.
- Razvan and I have been invited to make presentations at the Old Dominion University Colloquium Series in October.
- The Department is completing an upgrade and expansion of its research lab space. The Visualization Lab has moved to larger quarters in HB 208, the Distributed Database Research Group has moved into the former Visualization Lab, HB 205 and we are finishing a conversion of HB 204E into research space for Ed Gellenbeck's new grant for improving computer interaction for the disabled.

Geography

- Gina Bloodworth attended and presented at the Assoc of Pacific Coast Geographers conference in Eugene this September. The title of her presentation was: "Conflict Resolution in the Columbia River Basin Requires a Multiple-Personality Testing Kit." She is currently working on an article for submission to the APCG Yearbook, a peer-reviewed annual journal published by that group. She is also researching the Columbia Basin Irrigation District as it might potentially expand, with the seed grant from the grad school received in the spring.
- Nancy Hultquist received the 2006 Summit Award for being the GIS educator of the year from the Washington State GIS user group. It consists of a USGS monument marker embedded in a framed wooden tablet. There was also a photo and three-page interview with Nancy in the group's summer newsletter. She also attended and presented at the Association of Pacific Coast Geographers meetings in Eugene. Morris Uebelacker was involved with archaeology at the Wenas Mammoth site over the summer, and also led a CWU field camp in Hells Canyon of the Snake River, where the students found and mapped the site for an Indian longhouse described by the Lewis and Clark expedition which was never located until now.
- Jennifer Lipton attended the Climate Change in Western Mountains Conference, held at Mt. Hood, OR, September 20, 2006. She has also published an article in the latest issue of Climatic Change: Young, K and Lipton, J., Adaptive Governance and Climate Change in the Tropical Highlands of Western South America Climatic Change 78: 63-102.
- Anthony Gabriel made the following professional presentations: Bader, J., and A. Gabriel. 2006. Ecological classification and comparison of lake types in the Columbia National Wildlife Refuge, Washington. Presented at the Pacific Northwest Regional Conference, Portland State University, Portland, Oregon, Sept. 13-15, 2006. Gabriel, A., K. Lillquist, A. Perkins, J. Rhoades. 2006. Classification and distribution of lake types in Washington State. Presented at the Pacific Northwest Regional Conference, Portland State University, Portland, Oregon, Sept. 13-15, 2006. Gabriel, A. 2006. Ecological comparison of disconnected and connected side channels, Wapato Reach, Yakima River, Washington. Presented at the Yakima Basin Aquatic Science and Management Conference, June 14-15, 2006, Central Washington University, Ellensburg, Washington. Gabriel, A., and D. Parrish. 2006. Ecological characterization of salmon habitat restoration efforts for abandoned gravel pits, Yakima River, Washington. Presented at the Yakima Basin Aquatic Science and Management Conference, June 14-15, 2006, Central Washington University, Ellensburg, Washington and reports on the following funded grants: Anthony Gabriel, Principal Investigator: Classification and Characterization of Ecological Restoration

Projects within the Yakima River Basin Floodplain, Washington. Yakama Indian Nation Research Contract. Amount: \$30,000 Dates of Project: 6/06-3/07, 2 Graduate Students Funded: Anthony Gabriel, Co-Project Director: Geographic Information Systems Project. Center for Spatial Information. USDA Cooperative State Research, Education and Extension Service Special Project Grant. (submitted with National Consortium for Rural Spatial Innovations in America) Amount: \$185,000. Dates of Project: 8/06-7/07, Graduate Students Funded: 1 Anthony also organized the RGIS symposium held on campus in early September: 2006 The symposium focused on highlighting a host of spatial challenges facing local governments, planning and resource management agencies, and communities, and how geospatial technologies have supported the associated decision-making processes that address these challenges. The symposium included presentations given by each of the eight RGIS sites, providing participants with a broad overview regarding how geospatial technologies are being applied to tackle different spatial decision-making challenges across America. Furthermore, the symposium incorporated presentations by representatives from local governments, and discussions by planning and resource management agencies on how geospatial technologies have supported each of these entities in completing sound management of a variety of social, economical, and natural resource topics.

- James Huckabay, at the tail end of a sabbatical year, presented a paper at the 12th International Symposium on Society and Resource Management, in June in Vancouver, Canada: "Creating a Road Map to Collaborative Conflict Management." He conducted (with Laura Applegate and Diane Huckabay) training in creating successful collaboratives during the 2006 U.S. EPA Community Involvement Conference, Milwaukee, WI: "The Big Game Management Roundtable: Wildlife Management through Collaborative Partnerships"; and presented an invited paper at the International Symposium on Environment, Athens, Greece: "Keys to Collaborative Management of Environmental Conflicts" and is now preparing that paper for publication in the Proceedings of the International Symposium on Environment. He is also working on a book "Creating Collaborative Management of Local Resource Conflicts" for review by 12 reviewers in four countries.
- Allen Sullivan was awarded a 2- year contract (\$88,800) from the Kittitas Conservation Trust to study the "Potential of an Off- channel Storage Facility in the upper Swauk Creek Basin" for the purpose of salmon habitat improvement. He has also spearheaded efforts to secure a long- term lease with Kittitas County for educational and research use of the former Gladmar Park property along the Yakima River.
- Cameron McCormick conducted what was, by all accounts, a most successful field class in Zambia Africa this summer, taking a group of CWU students to various locations in that country to study physical, human, and resource geography.
- Robert Kuhlken has published a book review in the latest issue of the Annals of the Assoc of American Geographers. His own book: A Rediscovered Frontier, received a "Recommended" rating in a book review published in Choice, the librarians journal. This book was also featured in a Daily Record article during the summer addressing local growth and development issues, which included a guest column written by Kuhlken. He has also been invited by Dean Roy Savoian to be the luncheon speaker at the upcoming Economic Outlook Conference sponsored by the College of Business.

Geological Sciences

Wendy Bohrson:

- Paper Published:
- Bohrson WA, Spera FJ, Fowler SJ, Belkin HE, DeVivo B, Rolandi G, 2006, (INVITED), Petrogenesis of the Campanian Ignimbrite: Implications for Crystal-Melt Separation and Open-System Processes from Major and Trace Elements and Th Isotope Data, in Volcanism in the Campania Plain, Vesuvius, Campi Flegrei and Ignimbrites, Developments in Volcanology 9, B. De Vivo (ed.), Elsevier, New York, 249-288.
- Submitted \$1 million proposal to NSF Science Talent Expansion Program along with co-PI's Lisa Ely, Roberta Soltz, Andrew Piacsek and Michael Braunstein.
- Former CWU graduate student Morgan Salisbury (M.S. 2003) started in a Ph.D. degree program at Oregon State University. He will be doing a field-based project in Bolivia.

Lisa Ely:

- Paper published—first author is a former CWU graduate student; based on his thesis:
- Carter, D.T., Ely, L.L., O'Connor, J.E., and Fenton, C.R., 2006, Late Pleistocene outburst flooding from pluvial Lake Alvord into the Owyhee River, Oregon: Geomorphology, v. 75, p. 346-367.
- NSF proposal funded "RUI and COLLABORATIVE RESEARCH: Impact of Extrafluvial Events on River Valley Evolution", \$350,000 total; \$154,000 CWU portion.
- CWU STEP Spheres of Distinction Proposal funded (PI Michael Braunstein, co-PI's Wendy Bohrson, Anthony Diaz, Carey Gazis, Martha Kurtz, Andrew Piacsek, Robbie Soltz, Steven Wagner)

Carey Gazis:

- Paper published—first author is a former CWU graduate student; based on her thesis.
- Title: An oxygen isotope study of seasonal trends in soil water fluxes at two sites along a climate gradient in Washington State (USA)
- Authors: Jessica Robertson and Carey Gazis
- Published in Journal of Hydrology, (2006) volume 328, pp. 375-387
- Principal Investigator on proposal submitted to NSF GK-12 program: WATERS

Alex Glass:

2 papers published:

- Glass, A. 2006. New observations on some poorly known protasterid ophiuroids from the Lower Devonian Hunsrück Slate of Germany. *Paläontologische Zeitschrift*, 80(1): 68-87.
- Glass, A. and M. Poschmann. 2006. A new species of brittlestar (Ophiuroidea, Echinodermata) from the Hunsrück Slate (Lower Emsian, Lower Devonian) of Germany. *Palaeontology*, 49(5): 969-981.
- Alex gave four lectures as part of the Senior Summer School Program on creation-evolution, dinosaur-bird transition, earthquakes in the Cascades, and megafloods in Earth's history.

Jeff Lee:

- Following 4 papers accepted for publication this fall.
- Le, K.*, Lee, J., Owen, L., and Finkel, R.C., 2006, Late Quaternary slip rates along the Sierra Nevada frontal fault zone, California: Evidence for slip partitioning across the western margin of the Eastern California Shear Zone-Basin and Range Province: *Geological Society of America Bulletin*, in press.
- The first author of this paper is Kim Le, a former CWU Masters student, and it is based on her M.S. thesis.
- Lee, J. and Whitehouse, M.J., 2006, Onset of mid-crustal extensional flow in southern Tibet: Evidence from U/Pb zircon ages: *Geology*, in press.
- Lee, J., McClelland, W., Wang, Y., Blythe, A., and McWilliams, M., 2006, Oligocene-Miocene middle crustal flow in southern Tibet: Geochronologic studies in Mabja Dome: in Law, R.D., Searle, M.P. and Godin, L. (eds.), *Channel Flow, Ductile Extrusion and Exhumation in Continental Collision Zones*, Geological Society of London Special Publication 268, p. 445-469.
- Aoya, M., Wallis, S.R., Kawakami, T., Lee, J., and Wang, Y., 2006, The Malashan metamorphic complex in southern Tibet: Comparative study with Kangmar Dome with special reference to kinematics of deformation and origin of associated granites: in Law, R.D., Searle, M.P. and Godin, L. (eds.), *Channel Flow, Ductile Extrusion and Exhumation in Continental Collision Zones*, Geological Society of London Special Publication 268, p. 471-495.

Tim Melbourne:

- Submitted proposal to U.S. Geological Survey - \$270 K
- PANGA lab in the Geological Sciences Department is now daily processing data from ~600 seismic and GPS stations across the country.

Beth Pratt-Sitaula

- Submitted a geoscience education proposal to EarthScope to do K12 earth science teacher field-based professional development (co-PI Robert Butler, University of Portland).
- Attended NSF-sponsored workshop for new faculty in the Geosciences at William and Mary College and National Science Foundation in Virginia.
- co-principal investigator on funded Spheres of Distinction proposal for the Center for Excellence in Math and Science Education
- Moved
- Moved again
- Had a baby
- Moved again
- Moved once more
- Survived

Frank Ramos:

- 2 proposals funded by NSF:
 - “Origin of crust and the temporal and spatial scales of mantle melting at the Endeavour segment, Juan de Fuca Ridge”
 - “Evaluating the processes and timing of rhyolitic differentiation”
- Frank hosted a faculty member and several undergraduate students from Western Kentucky University for two weeks to work in the geochemistry lab at CWU.

Charlie Rubin

- Paper published—first author is a former CWU graduate student (Chris Madden); based on his thesis; the other co-author is also a CWU graduate student (Ashley Streig)
- Christopher L. Madden, Charles M. Rubin, and Ashley Streig, 2006 (August), Holocene and Latest Pleistocene Activity on the Mesquite Lake Fault near Twenty-nine Palms, Eastern California Shear Zone: Implications for Fault Interaction. Bulletin of the Seismological Society of America, vol. 96: 1305 - 1320.

Mathematics

- The Mathematics Department welcomed new tenure-track faculty member in Lynnwood, Chris Black and the following new full-time, non-tenure-track faculty in Ellensburg: Jim Bisgard, Jessica Giglio, Douglas Olson.
- The following faculty participated in the annual meeting of the Pacific Northwest section meeting of the Mathematical Association of America: Stuart Boersma, Dan Curtis, Jon Fassett, Jim Harper, Kathy Temple, Jim Bisgard, Chris Black. Boersma, Curtis, Fassett, Harper, Temple and Black each gave separate presentations at this meeting.
- Stuart Boersma was invited as a resource faculty member for the annual Learning Communities workshop sponsored by the Washington Center for Improving the Quality of Undergraduate Education.
- Stuart Boersma attended the 2006 Transition Mathematics Project summer institute in Leavenworth.
- Kathy Temple attended the Project NExT workshop in Knoxville, Tennessee this summer, attended a summer research institute at Cornell University, and presented "Particle Representations of Exit Measures", at the Conference on Markov Processes and Related Topics in Madison, Wisconsin.
- Jim Bisgard's paper "Homoclinics for a Hamiltonian with Wells at Different Levels" was accepted for publication in Calculus of Variations and Partial Differential Equations.
- Dan Curtis participated in the Rocky Mountain Mathematica Workshop this summer.
- Dr. Choudary announced his retirement (effective August 2006).
- An undergraduate student, Melissa Thompson, had a great time at an REU at Cal Poly. She has plans to present her work at two upcoming national meetings.

Physics

- Mike Braunstein attended a teaching workshop at Oregon State University.
- David Laman mentored his Science Honors student this summer.

Political Science

- Members of the Political Science Department were busy over the summer with a variety of projects.
- Three participated in national or international conferences:
- Prof. Bang-Soon Yoon presented a paper with Bok-hee Chun (Hankuk Aviation University, Republic of Korea), "Migration of North Korean Women to China and Human Security," on a panel entitled "Migration and Its Gendered Consequences in Developing Countries," at the 2006 (triennial) Meeting of the International Political Science Association, Fukuoka, Japan, July 13.
- Prof. Rex Wirth was co-coordinator of a multi-panel symposium, "Protecting and Developing Indigenous Rights to Resources in the Americas," at the 52nd International Congress of Americanists in Seville, Spain, July 17-19. The Symposium included several representatives of Native American tribes from Washington State along with others from Chile and Central America, in addition to Central Professors Wirth and Don Woodcock (Education), and representatives from other American academic institutions. Prof. Wirth also presented a paper, "Damming the Waters: The Effectiveness of Indigenous Responses to Hydroelectric and Agricultural Development in Washington State," at one of the panels.
- Prof. Todd Schaefer was a discussant on a panel on "The Politics of News Content," at the 2006 Meeting of the American Political Science Association in Philadelphia, PA Sept. 2 (Sept. 1-3).
- Matt Manweller had a chapter on voting registration appear in "Electoral Voices: A Best Practices Guide for Engaging College Students in Elections," under the auspices of the Electoral Voices Task Force of the American Association of State Colleges and Universities, in August. He will be a guest panelist speaking on politics and business climate in the state at the Association of Washington Business annual conference in Blaine, WA Sept. 21-22.
- Visiting Assistant Professor Cameron Otopalik's piece, "Taiwan's Quest: Progress on the Margins for Recognition of Statehood," appears in the fall issue of The Asian Journal of Political Science. Professor Todd Schaefer's article, "When Terrorism Hits Home: Domestic Newspaper Coverage of the 1998 and 2002 Terror Attacks in Kenya," appeared in the Sept.-Oct. issue of Studies in Conflict and Terrorism.
- The Political Science Department welcomed aboard our new faculty member, Assistant Prof. Barbara Ann Rieffer-Flanagan, who arrived in early July. She spent much of June doing summer research and travel in Switzerland for an upcoming book on the International Committee of Red Cross.

- In August, the Department also initiated a successful search for a new Secretary Senior. Ms. Cyndie Strawder will be replacing Linda Rubio, who retires at the end of September. Though Linda will be missed, the department is happy for her and enthusiastic about her successor.

Science Education

- Martha Kurtz has taken over the directorship of the CWU at Green River Community College Program where cohorts of students earn an elementary education major and a science education minor.
- Beth Pratt-Situlala had a baby in August and is on maternity leave this quarter.
- Ian Quitadamo and Mark Oursland (math) led another successful Watershed Inquiry Workshop for teachers participating in the Quincy Watershed Math/Science Partnership.
- Martha Kurtz had a pleasant and informative meeting with the Kittitas County School Superintendents.
- Martha Kurtz wrote a proposal for the Center for Excellence in Science and Mathematics Education (CESME) and was funded through the Spheres of Distinction program. Mark Oursland (mathematics) will serve as Interim Director of CESME.
- Martha Kurtz attended an Expanding Your Horizons coordinators meeting in Spokane. She was impressed by how well we are doing in comparison to other programs. The second largest program represented draws ~120 girls whereas our program draws ~450 girls, 60-70 % of which are minority. No other program draws close to that number of minority students.

Sociology

- Judy Hennessy presented the following papers in August, 2006:
"Bringing Low-Income Mothers Back In: Competing Moral Domains of Work and motherhood in the Post TANF Welfare Policy Regime."
Annual Meeting of Society for the Study of Social Problems
Montreal, Canada- August 10-12
- Dr. Hennessy also served as Co-organizer (with Mary Blair-Loy UCSD) of a paper session:
Work-Family and Work-Life Issues within Organizational, Institutional, or Cultural Contexts
Annual Meeting of the American Sociological Association
Montreal, Canada August 12-14

Fall Faculty Day September 18

Meghan asked the chairs to make a special effort to see that new faculty attend fall faculty day September 18.

Friday Fest

Meghan distributed a sheet for departments to sign up as hosts for Friday Fests during 2006-07.

COTS Development Officer

Meghan reported that the search for a COTS Development officer is under way and the position has been posted.

Professional Development

Meghan pointed out for the benefit of new chairs that under the current plan, the chairs are supposed to be involved in the professional development process.

COTS Policies Manual

Meghan reminded the chairs that they were to have read the manual during the summer. She noted that the section on summer session has been deleted. She noted that if there are inconsistencies between the COTS Policy Manual and the Collective Bargaining Agreement, the Collective Bargaining Agreement prevails, and encouraged the chairs to point out any such inconsistencies that they discover.

Discussion of Section 7.1.2.6 resulted in the decision to remove the reference to two years.

Grant Pre-Proposals

Meghan noted that grant pre-proposals have been coming through the office after the fact and people are assuming that they have the dean's approval. She reminded the chairs that she needs to know the scope of requests before the actual grant request comes through so that issues can be discussed in advance. She noted that the rate of pay for grant participants should be based on the actual faculty salary because the true cost of effort should be reflected in the salary expense of the faculty member performing the tasks.

Faculty Hiring Procedures

With the adoption of PeopleAdmin to track faculty search activities, the dean and the Equal Opportunity Office should be consulted in the beginning of the search process. Meghan pointed out that letters of reference can be required, but they cannot be a part of the curriculum vita.

EWU FIPSE

The chairs agreed to meet with EWU FIPSE the afternoon of Professional Development Day (December 4).

Request to Update List of Center Programs

Kirk Johnson circulated a list of proposed programs to be offered at university centers. Linda Beath would like chairs to (1) add any programs that are missing and (2) delete programs that shouldn't be on the list.

Workload

Meghan read a memorandum from Michael Jennings and Daniel CannCasciato dated August 10 directing the deans' attention to Article 13 – Workload, Section 13.4.2 and asking that they reinforce with the chairs that the University is committed to the implementation of this contract as negotiated and signed. A copy of the memorandum was circulated.

Summer Session Structure

A written rationale for changes to the summer session was circulated to the chairs. No real objections to the changes were raised.

COTS Personnel Committee

Meghan asked the chairs to nominate five full professors to serve on the COTS Personnel Committee. The committee is to be elected by the tenured faculty of the College and represent major discipline areas within the college. At least one member shall be from each of behavioral, natural and social sciences, one from mathematics or computer science with the discipline of the fifth position open. Only one person per department can serve. Department chairs and members of departmental personnel committees are excluded. By process of elimination it appeared that nominations must be limited to full professors from mathematics, psychology, anthropology and biological sciences, so the membership might have to be limited to four people.

Interdisciplinary Programs

Program Directors will be developing charters in the very near future, but the American Indian Studies program is in its initial stages so the charter may need more development time.

Faculty Orientation – Chemistry

Martha Kurtz noted that several chairs have asked her for a copy of the agenda she used for the Chemistry Department orientation of new faculty. She circulated copies to all of the chairs.

Webpage Assistance

Meghan noted that she intends to hire a student to help departments improve their webpage sites. It's becoming more difficult to find time to maintain web pages, but they're often the first contact prospective students have with departments.

One Book, One Campus (OBOC)

Bruce Palmquist reported on activities surrounding the one book, one campus project and asked for a list of experts because there will be an "ask the expert" webpage. The chairs were asked to give speaker ideas to Dave Darda.

Unfinished Business

The group couldn't cover the following agenda items within the one-day time frame of the retreat.

Personnel Processes

Professional record guidelines

Committees – membership

Awards

Tech

Personnel

Handouts

Agenda for Chemistry Department New Faculty Orientation

Proposed Summer Session Changes

Memorandum from David Soltz and Daniel CannCasciato dated August 10 Regarding Workload

List of current programs offered at CWU Centers and Proposed Programs to begin Fall 2006 (dated 8/4/06)

Itinerary for Washington State Supreme Court Visit to CWU (October 18 and 19, 2006)

List of Spheres of Distinction Proposals

Structured Performance Form

2006-07 Academic Year Calendar (Topical by Quarter)

Draft COTS Policies Manual (revised September, 2006)

Washington Learns Technology

Dean Hall Design Documents (chairs didn't have time to peruse these)