



**GOT A CHEMISTRY QUESTION OR PROBLEM?
THE DEPARTMENT STAFF CAN HELP
HERE'S WHO TO CALL!**

<u>Question About</u>	<u>Call</u>	<u>Backup</u>
Budgets, Department	LS	CK
Budgets, Research	Linda Shephard x3026	CK
Budgets, Stockroom	TB	CK
Building, Questions / Problems	LS	CK
ChIM Inventory System	CK	Pam Coppersmith x2338
Computers, Instrument	JW/LL	DD
Computers, Others	DD	CK
Copier/FAX	LS	DD
Department Inventory	CK	DD
Facilities Management Contact	LS	CK
Hazardous Waste	TB	MS
Instruments	JW/LL	
Keys Lab	TB	MS
Keys, Room/Building	LS	CK
Lab Assignments, Drawer/Room	TB	MS
Lab Experiments	TB	MS
Mail	LS	CK
Media Room	DD	CK
Orders, Book	LS	TB
Orders, Compressed Gas	JW/LL	TB
Orders, NMR Gas	JW/LL	TB
Orders, Office Supply	LS	CK
Orders, Research	CK	TB
Orders, Stockroom	TB	CK
Outages	LS	CK
Payroll	LS	Kari Taylor x2807 or Denee Scribner x2929
Petty Cash	LS	CK
Printers	DD	CK
Records, Department	LS	CK
Room Scheduling	LS	Academic Scheduling x3004
Safari	LS	
Safety	CK	TB
Scholarships	LS	JP
Software, Instrument	JW/LL	DD
Software, Office	DD	CK
Stockroom	TB	MS
T As	LS	TB
Telephones	LS	CK
Webmaster	CK	DD

Cynthia Kuhlken, Lab Mgr. x1307
Tony Brown , Stockroom Mgr. x1303
 cell 859-4360
Mari Sorey, Stockroom Asst. X1307
Lisa Stowe, Secretary x2811

Instrument Techs * office x2897
Lee Longmore cell 899-0926
Jeff Wilcox cell 899-0619
Don Davis, Comp Tech x2833

* preferred contact for Instrument Techs — email requestatech@cwu.edu