

Business Services & Contracts Agreement Review List by Person

Below is a listing of the person responsible for review and/or approval as to form of specific agreements. The responsible person can create these agreements if you are in need of a new agreement. Please mail to Mail Stop 7474 or email to the individual listed below. They will work with you to review and revise if necessary the agreement before it is sent to the vendor for signature. Remember, certain types of agreements need to be reviewed by our Assistant Attorney General (AAG) as well as other internal departments before they can be sent to the vendor. BS&C will send the agreement to our AAG. This can take up to several weeks depending upon the type and complexity of agreement.

Bruce Porter

- Grant Award Agreements
- Grant Sub-award Agreements
- Revenue Generating Agreements
- Agreements based from Competitive Bids performed by Purchasing
- Client Service Agreements
- Purchased Service Agreements
- Short and Long Term Equipment Loan
- Lease and/or Rental of Property
- Licensing of software
- Maintenance of equipment and technology equipment

Toni Burvee

- Standard Agreements – for Purchased and Personal Services
- Client Service Agreements
- Interagency Agreements
- Clinical Affiliation Agreements
- Cultural Exchange Agreements
- Art Loan Agreements
- Facility Usage Agreements
- Equipment Rentals