

CHARTER
ASIA/PACIFIC STUDIES PROGRAM
Central Washington University
Revised October 7, 2008

Mission

Asia/Pacific Studies is an interdisciplinary program with a curriculum drawn from courses in the university's various colleges. The program is designed to provide students with a broad understanding of the complexities of the Asia/Pacific region. It serves as an integral element in support of CWU's goals of internationalizing the curriculum, emphasizing area studies programs, and providing provocative learning experiences that prepare students for contemporary life in a changing world. Through the collaborative support of the university's colleges and the Office of International Studies and Programs, students benefit from a challenging program of study.

Description of the Program

The curriculum has two components: (1) a core, introducing students to the geography and history of Asia and the Asia/Pacific islands and entailing a general overview of Asia/Pacific life and culture from an interdisciplinary perspective, and (2) three emphases from which students must choose one:

- Japanese Studies,
- Chinese Studies, or
- Asian Studies (a more broad-based focus entailing course work on regional areas other than China or Japan).

Students are encouraged to enhance their programs of study with a study-abroad experience that can be arranged through the Office of International Studies and Programs.

Defined Service Area and Target Population

The primary clientele served by the major includes students enrolled for a baccalaureate degree at the Ellensburg campus of CWU who want to pursue a program of study concentrating on the Asian region for various educational and pre-professional objectives. Asia/Pacific Studies students typically pursue careers in international business, politics and government service, cultural affairs, or higher education, and seek the expertise needed to frame their professional futures. Many are interested in the liberal arts structure that the interdisciplinary degree affords. Students at CWU's off-campus university centers may also select some coursework offered in the major. Students may also transfer appropriate credits from other recognized universities and study-abroad programs with the approval of the program director and administrative officer(s).

Additional Opportunities and Benefits

Associated with the Asia/Pacific Studies program are opportunities for students and faculty to study and teach abroad in recognized exchange programs sponsored through CWU's Office of International Studies and Programs. The foreign-study opportunities for CWU students, as well as opportunities for study at other regional and national universities, are encouraged for Asia/Pacific Studies majors. In addition, CWU faculty interested in offering or developing coursework in Asia Pacific Studies may take advantage of the rich learning opportunities available through the East-West Center and the federally funded Asian Studies Development Program (ASDP). CWU has a longstanding connection with both and is a Regional Center for the ASDP.

Budget

An operating budget in Ledger-One funds is maintained to fund ongoing activities of the program. Additional support for faculty and student exchange, faculty development, East-West Center activities and liaison, and other activities of the program may be provided by other support units, including the Office of International Studies & Programs, individual academic departments, the Office of Graduate Studies and Research, student funds, intramural grants, and other agencies and units.

The cost of instruction in the program will be borne by the college in which the program resides. A budget of at least \$6,500 is in the CAH base for funding the director's reassigned time. The budget also includes at least \$3,500 in goods and services funding each year.

Faculty

Membership in APS Faculty

- *Program Faculty*-All CWU tenured and tenure-track faculty who have taught an average of one course per year over a rolling three-year period from the set of required or elective courses in the approved Asia/Pacific Studies degree program are voting members of the APS Program Faculty.
- *Associate Faculty*-Other CWU faculty may request associate-faculty membership based on evidence of multiple works of scholarship, teaching, or service activities directly relating to the Asia/Pacific Studies curriculum and mission. Associate faculty may participate in faculty meetings but are not voting members.

Role of the Program Faculty:

- Elects and recommends the program director to the Dean.
- Elects two faculty representatives to the Steering Committee each spring for service during the subsequent academic year.
- Initiates, develops, and recommends revisions to the Asia/Pacific Studies degree program.
- Initiates, develops, and recommends revisions to courses carrying the AST prefix.
- Advises departments regarding revisions of required and elective courses carrying department-based prefixes in the Asia/Pacific Studies degree program.
- Approves associate faculty membership.
- Recommends academic-program policy and procedures to the APS Steering Committee.
- Recommends potential changes to the APS charter to the APS Steering Committee.

Director, Asia/Pacific Studies Program

The director reports to the Dean of the College of Arts and Humanities and processes paperwork in matters relating to students and their participation in the Asia/Pacific Studies degree program. The director serves a three-year term. In early Spring of the third year of the term, the APS program faculty nominate and elect by secret ballot its recommendation for a director to serve the next term. All APS program faculty are eligible for consideration for service as director. The Steering Committee reviews the recommended appointment. Appointment is made by the Dean of the College of Arts and Humanities, subject to the approval of the provost/senior vice president for academic affairs. The program director will receive 10 workload units per academic year to serve in the role. The budget of the Asia/Pacific Studies program will provide reimbursement funding at the part-time replacement rate to the college from which the director is re-assigned

The director performs the following functions:

- Serves as chief program advocate.
- Chairs meetings of the APS faculty.
- Pursues and coordinates the effort to obtain external funding through grant proposals.
- Prepares program offering plans with recommended faculty assignments by January 31 of each year for the subsequent academic year for consideration by the APS Steering Committee.
- Serves as liaison with the Office of International Studies and Programs regarding APS student and APS faculty participation in international experiences.
- Maintains the official list of APS program faculty.
- Coordinates recruitment of students, advises APS majors, approves course substitutions for AST-prefix courses. Approves programs of study for APS majors.
- Serves as the liaison to the East-West Center and the Asian Studies Development Program.
- Oversees goods and services budget
- Prepares assessment reports and program review materials

Asia/Pacific Studies Steering Committee

Role—The Asia/Pacific Studies Steering Committee meets at least once each academic quarter. The steering committee serves as the executive council for the APS program; the committee performs the following functions:

- Reviews the faculty recommendation and advises the dean regarding the appointment of the director.
- Conducts an annual performance evaluation of the program director, which must include input from the program faculty.
- Reviews the program-offering plan submitted by the director, revises as necessary, and implements the plan

within the college curricular-offering plans for the subsequent year.

- Reviews proposed changes to the APS Charter, recommending action to the Dean of the College of Arts & Humanities.
- Reviews proposed academic-program policy changes, recommending action to the director.

Membership

The APS Steering Committee will consist of:

- The Program Director(s) who is/are voting member(s), who also serves as the dean's designee; the dean or associate dean will attend when needed for consultation on specific initiatives
- Four (4) faculty members who are nominated by the program faculty and appointed by the dean and are voting members. Efforts should be made to insure that faculty representation draws from at least two (2) of the participating Colleges
- Two (2) members of the associate faculty who are appointed by the program faculty and are voting members
- Members will serve three (3) year staggered terms

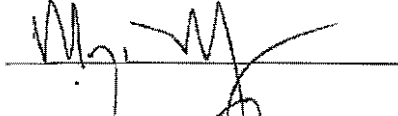
Process for Amending the Charter

Amendments to the APS Charter may be initiated by any member of the faculty or steering committee. Proposed amendments must be approved by a majority of the program faculty and approved by a majority of the members of the Steering Committee. The votes must be secret ballot votes. For the purposes of amending the charter, a majority will include more than 50-percent of the official membership.

Once approved by the faculty and the Steering Committee, the recommended changes to the charter must be forwarded to the Dean of the College of Arts & Humanities for approval, who then forwards to the Provost/Senior Vice President for Academic Affairs for approval. If approved by the provost, the charter will be amended.

Approved:

Dean, College of Arts & Humanities



Date

24 Feb 09

Provost/Senior Vice President for Academic Affairs



Date

2/27/09

Program Faculty

James Cook, History

Toni Culjak, English

Jeffrey Dippmann, Philosophy & Religious Studies

William Folkestad, Art

Michael Launius, Political Science/Executive Director International Studies and Programs

Chenyang Li, Philosophy & Religious Studies

Chun Mei, Foreign Languages

Josh Nelson, Foreign Languages

Penglin Wang, Anthropology

Hong Xiao, Sociology

Bang-Soon Yoon, Political Science