

Travel Budget

Item	Cost per student	Number of students	Total cost	Amount requested from OUR
Registration ¹	\$60.00	1	\$60.00	\$0.00
Shuttle to/from airport (if applicable) ²	\$30.00	1	\$30.00	\$0.00
Airfare (if applicable) ³	\$431.00	1	\$431.00	\$431.00
Lodging (4/16 - 4/20) ⁴	\$536.00	1	\$536.00	\$69.00
Meals (for 4 days) ⁵	\$100.00	1	\$100.00	\$0.00
Other expenses (explain): Association Membership Fees (required for attendance) ¹	\$65.00	1	\$65.00	\$0.00
Item	Number of miles	Cost per mile	Total cost	Amount requested from OUR
SeaTac travel (round trip) ⁶	224	\$0.54	\$120.96	\$0.00
Total			\$1,181.56	\$500.00

Additional Funding Received/Requested	Deadline	Amount requested	Amount received
Washington State Opportunity Scholarship - Travel Award	January 20, 2016	\$200.00	\$200.00
Total funding		\$200.00	\$200.00

Budget Justification

The above listed budget items detail the expenses necessary for attending and presenting at this conference.

1. Membership to AAPA and registration to the conference are mandatory for abstract submission.
2. Ground transportation is necessary between the Louis Armstrong New Orleans International Airport and the French Quarter (where the conference is held), approximately 25 miles.
3. Airfare costs budgeted from Alaska Airlines flights 788 (SEA to MSY) and 8070/491 (MSY to SEA).
4. Lodging at a nearby Best Western (\$143 per night) has been budgeted if arriving the evening before the first day of the conference and departing after the last session.
5. A modest estimation of \$25 per day for food has been budgeted.
6. Travel in my personal vehicle between Ellensburg and SeaTac International Airport has been budgeted using Washington State mileage rates.

Additional funding of \$200 has been received in the form of a travel reimbursement from the Washington State Opportunity Scholarship to support my presentation at this conference.

At current, all options for travel funding have been exhausted. The difference between amounts awarded and amounts required will most likely be covered through personal finances (e.g. personal credit card).