

Central Washington University
Vice President for Business & Financial Affairs
May 13, 2015

Information – Course, Program and Mandatory Fees

Attachment: 2015 - 2016 Fee Requests

The Board of Trustees has delegated to the President the authority to approve academic course, and program fees. On April 14, 2015, the Budget and Finance Committee thoroughly considered each fee request and forwarded recommendations to President Gaudino. On May 5, 2015, President Gaudino approved 86 academic course and program fees departments requested for implementation on July 1, 2015.

Attached is a summary of academic fees proposed for implementation during the 2015-2016 academic year. The Associate Provost and Academic Finance Manager reviewed course fee proposals for conformity with criteria outlined in CWUP 5-80-020 and CWUP 5-80-010. Specifically, all course fee requests are required to provide individual spending plans and an itemized justification of expenses.

In addition, the Associate Provost reviewed fund balances (for three years). Programs that showed fee balances greater than 10 percent of the average of the last three years' revenue had to show additional justification for proposed fee increases. The recommendations of the Associate Provost and Academic Finance Manager were forwarded to Budget and Finance Committee (BFC) for further review. BFC forwarded 86 of these to the president for approval.

Proposed fee summary for the 2015-16 Academic Year

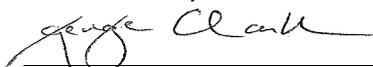
Departments proposed **203 fee actions** (new, increases, decreases, eliminations, or reinstatement) submitted. The College of Education & Professional Studies had the most new fees and/or increases (46% of total), while the College of Art & Humanities followed closely (32%). The College of Business submitted no fee actions.

Of the 203 proposed actions, 88 (**43%**) **were recommended** to the BFC for further review. The great majority of these were new fees or fee increases. Of the new/raised fees, 63 percent are related to consumables goods replacement, specialized equipment/software licensing or field-trip costs, while 37 percent are related to services (i.e., testing).

Fee detail

- 53 (60%) new fees
- 30 (34%) fee increases
- 2 (2%) fee decreases
- 2 (2%) fee eliminations
- 1 (1%) fee reinstatement

Submitted by:



George H. Clark, Vice President
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Approved for submission:



James L. Gaudino
President