

**MINUTES  
EXECUTIVE BOARD  
Black Hall, Room 228-7  
November 23, 2009**

1. **ATTENDING:** Marji Morgan (CAH), Kirk Johnson (COTS), Jim DePaepe (OREA)
2. **MEETING CONVENED:** 9:20am
3. **CHANGES TO AGENDA:** Move the Accuplacer Test to the top of the Agenda.
4. **APPROVAL OF MINUTES:** The minutes will be approved at the next meeting.
5. **NEW BUSINESS:**
  - Accuplacer Test
    - Despite the numerous concerns voiced by quite a few faculty members, the CTL Advisory Council passed a motion requiring that all students pass the Accuplacer Writing Test as part of the admission process to the Teacher Preparation Program. A second motion was passed that the Council would also send a letter to the Provost urging him to support the Accuplacer Test as a requirement to the University.
    - The Accuplacer Test would be used to diagnose the students, and advise them on the writing courses needed in order to proceed.
    - Eastern uses the Accuplacer Test, and scores much higher on the WEST-B than CWU.
    - A comment was made that the evidence Susan Donahoe had submitted was interesting. One piece of evidence shows that CWU has the lowest WEST-B scores in the state.
    - Concern was voiced that the evidence Crystal submitted shows English 101 and 102 have conflicting scores. Some students scored high in 101 and low in 102, while other students scored low in 101 and then high in 102.
    - There was a general consensus that the letter to the Provost should actually go to Tracy Pellet.
    - Kirk asked Jim to speak to Tracy about requiring the Accuplacer as part of the University Admission Policy.
    - This will be added to the next agenda.
6. **ADJOURNED:** Meeting was adjourned at 9:47am