

MINUTES
EXECUTIVE BOARD
Black Hall, Room 228-7
February 4, 2013

ATTENDING: Jim DePaepe (OREA), Paul Farris (Ellensburg School District), Kirk Johnson (COTS), Connie Lambert (CEPS), Marji Morgan (CAH)

UNABLE TO ATTEND:

MEETING CONVENED: The meeting of the Executive Board was called to order at 9:05 a.m.

CHANGES TO AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: The January 14, 2013 minutes were approved as presented.

NEW BUSINESS:

- **The following curricula was passed by the advisory council**
 - Undergraduate Curriculum Committee
 - TEACH - Program and Course curriculum changes
 - Technology Education- Program curriculum changes
- **PESB Data Governance contact information**
 - The Advisory Council passed a motion to add the PESB Data Governance contact information to the CTL Policy Manual. (green Handout)
- **PEAB Site Visitation Schedule Preparation Tips**
 - Suggestions for participants was reviewed/updated by the board (yellow handout)

OLD BUSINESS:

- **Teacher Preparation PEAB Recommendations**
 1. Recommend students go to the Writing Center to get help with their student teaching reflections.
 2. Develop a matrix across all programs to show where the 15 elements of the TPA test are addressed in the coursework (**will be meeting with Program Coordinators and this will be addressed**)
 3. Make effort to better include mentor teachers in the reflective process. (**Field Supervisors report back to PEAB that they are working on improving this**)
 4. Ensure better video training in courses. (**EFC 416; Connie will follow-up with Barry**)
 5. Track where reflective writing is embedded in the coursework.
 6. Investigate the possibility to extend the teaching experience from 10 weeks to 20 weeks
- **Curriculum Assessments and Outcomes Update**
 - Annual Reports (OREA)
 - All reports are in, from all programs. Good feedback was received from the faculty.

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- **Program Coordinator Meetings Update**
 - Meeting February 7th and 21st
 - Meetings are to provide information and to talk to them about the PESB site visit schedule.

- **Good of the Order**
 - Paul reported that 14k was raised at the Education Fundraiser for Ellensburg School District.

ADJOURNMENT: With no additional comments the meeting was adjourned at 10:00am