Minutes to Tech Fee Committee Meeting, Nov. 19, 2013

Present: Chris Pratz, Colin Pringle, Sandy Sperline, Jacob Wittman, Avery Pellet, John Anvik, Yosef Gamble, Ian Loverro and Myles Glover.

Chris Pratz started the meeting by writing the following Tech Fee goals on the white board:
1. An IT benefit for all CWU students
2. Provide a mechanism for requesting finds to benefit #1
3. Proved some direction for “student tech needs”.

Chris explained why he wrote these on the board and discussion followed. Jacob Wittman asked for a 3 year fixed expense report from Chris.

Goals met – an email account has been formed, techfee@cwu.edu and forms on the website go to our email now. The website is at http://www.cwu.edu/student-success/student-technology-fee-council and you can access it without the URL, it is nested under the Student Success page.

The meeting was then turned over to the chair, Cole Pringle. Colin spoke about the EISC Task Force and they are looking into how the students utilize labs, should we keep them running as is or what changes need to be made. Should the labs just be used for laptops, what funding do we have, what happens to the computers when replaced, can we sell them? Do you need as many labs as we have at this time? What about the idea to go with virtual labs on campus. The EISC Task Force will create a questionnaire for students using the labs to get their feedback. Another thought, should we separate class use from lab use? If so, the department’s will have to help support labs used mainly in their area – example, the Art lab is used mainly by the
art students, the Hogue labs mainly by IET students, etc. If this happens, departments will charge a “class” fee on top of the tech fee. At this time, why are departments charging a “class fee” plus the lab fee? What does that money get used for by the department.

A funding request was presented by Dr. Stephen Stein, Interim Director of the Ed Tech Center, and Ryan Spencer the Media Technician for the Ed Tech Center, requested the Tech Fee Committee fund 3 new iMac laptops, 2 new PC laptops, 5 iPads, and 5 tablets for the Ed Tech Center to check out to students for 2-3 days. At this time they have several older laptops that can be checked out. Dr. Stein and Ryan left and discussion followed. It was voted and approved to have Dr. Stein buy 3 iMacs and 3 PC’s with Windows 8 and also acquire 3 iPads and 3 Surface Pro tablets with the recommendation that they advertise overnight usage. The Tech Fee Committee will pursue advertising at the Information Booth in the SURC as well as on the website. It was also recommended that Dr. Stein report back to the committee with statistical data usage of the equipment. Chris will email Dr. Stein of the committee’s decision.

At the first meeting, the committee agreed if a member of the committee missed 2 meetings in a row, they would be removed and a replacement found. Jacob Radawick has not attended the first 2 meetings, the Vice Chair Jacob Wittman will let him know he is no longer on the Tech Fee Committee and will find a replacement.

Meeting ended at 5:20 PM.