



Raffles

Approval Process:

In order for anyone to conduct a raffle on campus they would need a license from the Washington Gaming Commission. (WAC 230). Non-profit groups may be exempt but we would still need a statement from the gaming commission to prove their exemption.

Clubs, Organizations and Departments- must show the “flow” of funds through their clubs budgets or department’s budgets. This would ensure that all monies collected are correctly deposited into their CWU account and then a check request presented to the winner. For raffles of prizes such as a scooter, trip, etc. You must show ownership of the item. If the item was donation a statement from the company that made the donation the item is necessary. All tickets must be sold for under \$100. The Washington Gaming Commission should discuss these details with the group prior to issuing a license. We would need a copy of all documents prior to allowing the raffle.

Questions? Talk to Business Services & Contracts at ext. 2335 with regards to RCW or WAC codes or Club Accounting at ext. 1329 with regards to Clubs.