

ASCWU Elections Activity Permitted in the SURC



CWU Staff, Faculty, including any Academic Department, or any teaching assistants may not publicly endorse any candidate while acting in their official capacity.

SPACE & EQUIPMENT

Table Use

- Candidates may utilize tables starting the day after the campaign kick-off meeting held by ASCWU.
- Tables should be reserved under ASCWU as the primary organization and ASCWU Elections as the requestor. The candidate's name should go in the Event Name. Email the confirmation to both ASCWU Elections and the candidate.
- Only the candidate may reserve a table (NOT campaign staff).
- Candidates and their campaign staff must follow the SURC Tabling Policies.
- There must be someone at the table at all times.
- Only one table per day per candidate, but they may reserve a table for as many days as they want.
- There is no charge for the table.
- Tables must be reserved through the Scheduling Center.
- Tables may not be reserved on the days of the Primary and General Elections.

SURC Pit & Patios

- Candidates are allowed to schedule free of charge the Pit or either patio twice before the General Election. AV and other equipment would be charged to the candidates student account.
- Space should be reserved under ASCWU as the primary organization and ASCWU Elections as the requestor. The candidate's name should go in the Event Name. Email the confirmation to both ASCWU Elections and the candidate
- Candidates may reserve the Pit or patios more than twice but the regular room rental fee will be charged to their student account. Pit = \$60, Patio = \$120

Public Address (PA) Systems

- Candidates are allowed to rent PA systems. The costs do not go against a candidate's spending cap. PA systems rented from the Event Support Service cannot be checked out for more than two (2) hours by a single candidate per day.
- Bullhorns can also be rented from the Event Support Service office for no more than two (2) hours by a single candidate.

ADVERTISING

Solicitation / Hand Bill Distribution:

- At no time will roaming solicitation be permitted within the Student Union or any University building. Candidates are encouraged to contact the Scheduling Center to reserve a table, the Pit or a patio for distribution of materials.
- Distribution of hand bills and other materials are limited to the pedestrian malls around campus. This does not include patios, courtyards, lawns, or building lobbies.

- Activity may not block the flow of traffic at any time.
- In the City of Ellensburg and on the Central Washington University campus, leaving flyers on cars, windows, doors, etc., is considered a violation of law. Any violation of the above policy could result in the stoppage of distribution or the notification of such actions to the Campus Police. All violations of local, state and federal law will result in disqualification.

University Bulletin Boards

- Campus advertising must comply with the rules and regulations of Central Washington University and the Election Commission. The [University Posting Policy](#) can be found online.
- No advertising posted on an official University board may be over 12” by 18” in size.
- Candidates cannot cover other posters with their campaign posters, or post more than one per each approved posting board.
- Candidates are responsible for the posting, clean up, and all advertising costs.
- All posters must be stamped after receiving approval from the Information Center.
- All advertisements must be approved by the Information Center and must have the words “**Sponsored by: ASCWU Elections**” clearly visible on it.

University Grounds

- The only posting permitted on University grounds is the use of the staked posters.
- No more than twenty (20) back-to-back stake posters shall be in grassy areas on the CWU campus.
- These stake posters are subject to the same rules affecting University bulletin boards.
- Stakes must be no longer than four (4) feet with a visible three (3) feet height restriction.
- There can be no more than three (3) stakes around the Student Union and Recreation Center and no more than six (6) on each of the Walnut and Chestnut Malls. Signs are considered on the Walnut Mall if they are the West side of the walkway and around the SURC on the East side of the walkway. Signs are considered on the Chestnut Mall if they are on the East side of the walkway and are considered around the SURC on the West side of the walkway.
- Stakes must be twenty (20) feet apart from each other.
- Signs can only be on the grassy areas and may not be placed in flowerbeds or landscaping.
- Positions of the signs must be approved by the Scheduling Center by marking their location on a map. These maps can be picked up at the Information Center in the SURC.
- Sidewalk chalk must be preapproved by the Scheduling Center. Clean up is the responsibility of the candidate.
- Any posting on trees, buildings, fences, windows, etc., is a violation of the “posting outside of designated areas” rule.

DAY OF ELECTION

The SURC is a polling place. No campaigning is allowed within the SURC and campaigning outside of the polling place must be kept a minimum of 100 feet from the entrances. This includes distributing materials and wearing campaign promotional items such as t-shirts or buttons, etc.

CONTACT INFO

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