**ASCWU-BOD Public Meeting**

**May 3, 2014**

**11:00 AM BOD Conference Room**

**Call to Order** 11:10am

**Introductions**

Bryan Elliott - President

Scott Kazmi - VP for Student Life and Facilities

Spencer Flores - VP for Equity and Community Affairs

Jacob Wittman - Executive Vice President (phone)

Kelsie Miller - VP for Academic Affairs

Bob Ford – Director of Campus Life

Arturo “Turtle” Arellano BOD-PR Director

Anna Jacobs, Math Center Coordinator for the Learning Commons

**Approval of Minutes**

Bryan entertains a motion to approve the minutes from March 20th. Scott so moves. Motion dies.

**Additions or Corrections to Agenda**

**Approval of Agenda**

* Kelsie moves to approve the agenda and Jacob Seconds. No discussion. Agenda is approved 4-0-1.

**Communications:** Communications may be submitted to Bryan Elliott in person or via email [BODPresident@cwu.edu](mailto:BODPresident@cwu.edu).

**Unfinished Business**

**• Learning Commons Task Force Update**

* **Kelsie** – Learning Commons Task Force meeting was held on Friday to brainstorm ways to support the Learning Commons. Ideas to implement: class raps (a script for these is being written), tabling Monday, May 5th from 10am to 2pm, blurb on the ASCWU website, post on social media about the Learning Commons, reach out to the other CWU Centers websites and social media, door tags for Residence Halls (J.D. Charest, Learning Commons Task Force member, is awaiting approval to have door tags posted), reach out to the Residence Hall Association, and have a Public Service Announcement on 88.1 The ‘Burg.
* **Anna (gallery)** - Flyers have been created and put up throughout the entire library with the Dean of the Library’s approval and stressing the importance of this issue and fee to students who attend the Learning Commons. The Math and English departments have sent out an email to their faculty and staff informing them to tell their students to raise awareness.
* Language to be placed on ballot:

**MATH AND WRITING TUTORING FEE  
Check YES or NO: To enact a $5 per student, per quarter, fee to be used to support peer tutoring for all students in the Learning Commons Math and Writing Center beginning Fall 2014.**

* **Bryan** –thought the fee was originally only $3.00 not $5.00?
* **Jacob** – It was $3 dollars originally but he believes that if they went ahead with $5 dollars, S&A might want to pull the Learning Commons West Side base budget and have all the funding come from one area. Currently a $3 fee would provide $45,000 per year from S&A and $90,000 from student fees. It would give students control of the entire budget.
* **Bryan** –Disagrees with this choice, believes if we are going to start with a fee, we should start lower rather than higher, but sees the logic behind it.
* **Jacob** – Learning commons need $150,000 for the West Side and East Side centers.
* **Bryan** – Well they need $90,000 but if S&A pulls their funding then they will need $150,000.
* **Bryan** – Doesn’t have an issue with S&A not funding this, if we are going to start out with a fee, since fees don’t really decrease, we should start out lower, but he sees the logic behind why S&A is trying to get out of funding this organization. In favor of the fee from the beginning and thinks it’s the most efficient way to pay for this and most stable way to give students complete control like Jacob mentioned. Not pleased with the process that we are trying to ram a fee onto the ballot four days before the 2014 ASCWU General Election. This isn’t transparent and isn’t fair to students. It’s necessary and is in favor for it, but he doesn’t like how this process has been conducted.
* **Jacob** – we could amend our BOD constitution because we don’t have a time period before placing an issue on the ballot.
* **Bryan** – There is not anything unconstitutional and we aren’t doing anything that is against the rules, understands the necessity of it and that’s why still in favor of it, just doesn’t like how this process was handled. Moving forward with a fee that it should have been something we should have done from the very beginning, there was lots of miscommunication and misinformation put out about different ways to fund this and understands why the BOD is moving forward with the fee now, but has an issue with how this process has been handled.
* **Kelsie** – question regarding the language of the math and writing fee because does that exclude if they have to use it for other tutoring besides math and English subjects?
* **Anna** – All the other tutoring that they provide is the supplemental instruction. So this money that they are asking for will go towards paying the math and writing center for students. That’s why we talked about titling that because we wanted it to be specific as possible, to just pay math and writing tutors. Now the math and writing tutors focus on across the curriculum tutoring so they have two physics tutors working in the math department because people come in for physics and people put in for help from lots of different departments, but they will be paying for the math and writing tutors only.
* **Bob –** How would that affect the funding structure if S&A were to remove their funding versus what the language in the fee, if the funding that S&A is providing currently providing funding outside the math and English support?
  + **Ana –** For the West Side Funding?
  + **Bob –** S&A funding that is currently in place because what was heard was why the $5 fee being proposed because S&A is going to withdraw their support once this fee is approved? If he understood it correctly and wonders what the use of the funding that is currently being provided by S&A is being used for and if that would change the services to students based off of what this fee becomes?
  + **Anna –** Not sure but is looking for information to answer that question for you.
  + **Bob –** the reason why the language is math and English specific is because they wanted to make sure that it was identified in the fee that people knew what they were paying for and it was meant to be specific to be math and English.
* **Bryan –** the $5 fee is to bring in about $150,000 is how much it will generate. What is the other portion of the budget will be coming from, tuition?
* **Anna -** As of right now, we have some budget from the state, and it’s not as it used to be and most of the funding comes from Developmental math and English classes.
  + **Bryan –** is that going to change?
  + **Anna –** no that will not change, but one of the reasons we are pushing for this ideas is because there are a lot of money from developmental students going to pay for tutoring for all students and developmental students are only about 10% of the students that they help.
* **Bryan –** does moving forward with this fee change the funding model?
  + **Kelsie –** initially what Jesse Nelson said was that it could have two options that it could either decrease the class size for developmental students or decrease the extra course fee students pay to take developmental courses
  + **Anna –** the goal is to get a little less of the money that we used to pay for the math and writing tutors coming from the developmental budget, but we know some still will.
  + **Kelsie –** to clarify developmental classes are Math 100 A,B,C and English 100 A,B,C
  + **Anna** - the funding currently given by S&A is only used for administrative cost and student staff.
  + **Jacob –** that is all S&A can be used for is to pay for student staff and administrative cost because you can’t pay faculty members from S&A funds.
* **Kelsie moves to add the following referendum to the 2014 May 8th ASCWU-BOD Election “Math and Writing tutoring fee yes or no: to enact a $5 per student, per quarter fee to be used to support peer tutoring for all students in the Learning Commons: math and writing center beginning Fall 2014”**
  + **Jacob seconds.**
  + **Discussion:**
    - **Scott**- We should look at a lower fee then increase it in the future. $3 more acceptable than $5.
    - **Bryan** – The provost wasn’t sure about a fee has that changed?
      * **Kelsie** – asked for the Provost opinion but she chose not to answer because she had not been debriefed by the Dean of Student Success. However, she has no prerogative to control a student self-imposed fee.
    - **Bryan -** They [provost] do not have control over a student self-imposed fee, but the Board of Trustees has control. It’s a concern and we can move forward and put it on the ballot, but we want the support from the Administration because we want to ensure that the Board of Trustees approves because they don’t have to approve a fee that the students’ approve.
    - **Jacob ­–** Doesn’t agree with the process for how the fee was handled but BFC has to review this for next year and then it goes to the BOT.
    - **Kelsie –** Believes the groundwork for administrative support should start with the Dean of Student Success since it is important that the chain of command is followed.
    - **Bryan –** Jacob and Kelsie, you two having talked to the Dean of Student Success and other fiscals of the University to make sure to get them on board with this fee. Not sure if this pertains to now, but the fee won’t be approved until next year, if everything goes forward perfectly, then the fee wouldn’t be ready to be approved by the Board of Trustees until next Fall 2015?
    - **Bob –** it could be unclear because the current motion on the table is for a Fall effective 2014 that could still go to BFC and be part of the Trustees June measure, if they were to see them, so they can choose to delay for a year and go through the January meeting and set it up for 2015, but it could also make a 2014 timeline depending on BFC’s willingness to see it and to move it forward to the Trustees.
    - **Bryan –** regardless if it goes through believes that it should be included on the policy proposal changes regarding student self-imposed fees. It can be done at a later date by another board or however is most effective.
    - **Scott –** if it doesn’t go before the Board of Trustees in June, does that mean the fee doesn’t happen?
    - **Bryan –** it wouldn’t be enacted until after 2014.
    - **Kelsie –** According to Prairie, the Learning Commons Director they will have enough funding to carry forward to maintain the amount of tutoring services provided as of this year, but the 2015 fiscal year is where they would run into a problem and have to reduce their services.
    - **Bob-** Should the fee go into effect for fall of 2014 or Fall 2015?
    - **Bryan** - Aim for fall 2014 and if the Board of Trustees doesn’t approve it, then it won’t move forward. Any further discussion from the board? See none
  + 4-0-1. Motion passes. The language that Kelsie read for the math and writing fee will be included on the 2014 ASCWU-BOD Election ballot.

**New Business**

**Issues/Concerns/Announcements**

**Public Comments:** Public Comments may be submitted Bryan Elliott in person or via email BODPresident@cwu.edu. Public comments may also be presented at the time of the meeting

**Adjournment**

Kelsie motions to adjourn the meeting at 11:32 am and Scott seconds. No discussion. Motion passes 4-0-1.